

# Municipality of North Cowichan

## Regular Council

### MINUTES

October 2, 2019, 1:30 p.m.  
Municipal Hall - Council Chambers

Members Present            Mayor Al Siebring  
                                 Councillor Rob Douglas (1:33 p.m.)  
                                 Councillor Christopher Justice  
                                 Councillor Tek Manhas  
                                 Councillor Kate Marsh  
                                 Councillor Rosalie Sawrie  
                                 Councillor Debra Toporowski

Staff Present                Ted Swabey, Chief Administrative Officer (CAO)  
                                 Mark Frame, General Manager, Financial and Protective Services  
                                 Ernie Mansueti, General Manager, Community Services  
                                 Sarah Nixon, General Manager, Corporate Services  
                                 David Conway, Director of Engineering  
                                 Rob Conway, Director of Planning  
                                 Natasha Horsman, Manager, Communications and Public Engagement  
                                 Karen Robertson, Corporate Officer

#### 1.        **CALL TO ORDER**

There being a quorum present, Mayor Siebring called the meeting to order at 1:30 p.m.

#### 2.        **APPROVAL OF AGENDA**

It was moved and seconded:

**That Council adopt the October 2, 2019 Regular Council agenda, as amended, to include the following additional items for the Closed session:**

- **A matter (to be considered under Business – item 3.2) under Section 90 (2)(b) - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both and a third party;**
- **Personnel updates (to be considered under Business – item 3.3 and 3.4) under Section 91(1) (c) of the *Community Charter*.**

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 September 18, 2019 - Special Council**

It was moved and seconded:

**That Council adopt the minutes of the Special Council meeting held September 18, 2019.**

**CARRIED**

**3.2 September 18, 2019 - Regular Council**

It was moved and seconded:

**That Council adopt the minutes of the Regular Council meeting held September 18, 2019.**

**CARRIED**

Councillor Douglas entered the Council Chambers at 1:33 p.m.

**4. MAYOR'S REPORT**

The Mayor gave a verbal report on meetings and activities he recently attended. The Mayor and Council then commented on highlights of the Union of British Columbia (UBCM) conference they recently attended in Vancouver.

**5. DELEGATIONS AND PRESENTATIONS**

**5.1 PRESENTATION: Tracey Thompson, Regional Harm Reduction Coordinator and Stacy Middlemiss, OER-Community Action Team Coordinator, Canadian Mental Health Association Re: Understanding the Take Home Naloxone Program**

Ms. Thompson provided a PowerPoint overview of the Provincial Take Home Naloxone program including how the program was implemented, statistics, effectiveness, and how naloxone works.

Ms. Middlemiss discussed how to obtain a free kit and where to access naloxone nasal spray.

Ms. Thompson conveyed that more information regarding training and the naloxone program services could be found on their website: [www.towardtheheart.com](http://www.towardtheheart.com).

**6. PUBLIC INPUT**

Council received no public input regarding agenda items from registered speakers.

**7. REPORTS**

**7.1 Housing Needs Grant Authorization**

It was moved and seconded:

**That Council authorize the Cowichan Valley Regional District to apply for, receive, and manage grant funding from the Union of BC Municipalities to prepare a regional housing needs report on behalf of the District of North Cowichan.**

**CARRIED**

**7.2 Genoa Bay Road Watermain Extension**

It was moved and seconded:

**That Council direct staff to work with the residents (from 6145 to 6009 Genoa Bay Road, south of Maple Bay Marina) to explain costs then create a petition that could be valid and sufficient per the *Local Government Act*.**

**CARRIED**

**8. BYLAWS**

**8.1 Bylaw 3734 - "Delegation of Authority Bylaw, 2019"**

It was moved and seconded:

**That Council adopt "Delegation of Authority Bylaw, No. 3734, 2019" – a bylaw to provide for the delegation of certain powers, duties and functions, including those specifically established by an enactment, to its officers and employees.**

**CARRIED**

**8.2 Bylaw 3759 - "South End Water Local Area Service Enlargement Bylaw, 2019"**

It was moved and seconded:

**That Council adopt "South End Water Local Area Service Bylaw, No. 3759, 2019".**

**CARRIED**

**8.3 Bylaw 3762 - "Permissive Tax Exemption Amendment Bylaw, 2019"**

It was moved and seconded:

**That Council adopt "Permissive Tax Exemption Amendment Bylaw, No. 3762, 2019".**

**CARRIED**

**8.4 Bylaw 3764 - "Zoning Amendment Bylaw (Housekeeping Amendment No. 2), 2019"**

It was moved and seconded:

**That Council give third reading to "Zoning Amendment Bylaw (Housekeeping Amendment No. 2), 2019" No. 3764 a bylaw to re-establish siting setback regulations for heat pumps and air conditioning units.**

**CARRIED**

It was moved and seconded:

**That Council adopt "Zoning Amendment Bylaw (Houskeeping Amendment No. 2), 2019" - a bylaw to re-establish siting setback regulations for heat pumps and air conditioning units.**

**CARRIED**

**9. NOTICE OF MOTIONS**

**9.1 Environmental Advisory Committee**

It was moved and seconded:

**That Council reinstate its Environmental Advisory Committee;**

**And That the Committee recommence meetings in October and meet on a monthly basis.**

(Opposed: all members)

**DEFEATED**

It was noted that because Council would be meeting at the end of October to discuss Committees generally, consideration for establishing an Environmental Advisory Committee would be discussed at that time.

**9.2 Quamichan Watershed and Lake Phosphorus Loading**

It was moved and seconded:

**Whereas it is one of Council's strategic priorities to take action on the water quality of Quamichan Lake;**

**And Whereas phosphorus deposition in Quamichan Lake is the result of land use practices including land clearing, agricultural practices, residential development, residential life in the watershed, as well as our methods for dealing with storm-water and septic disposal;**

**And Whereas some jurisdictions have come up with ideas to curtail and limit the deposition of phosphorus into watersheds and lakes using planning policy and land use regulations and engineering standards;**

**Be it Resolved that, within a time frame appropriate to its use in the OCP process, and the drafting of the new Zoning bylaw, staff present Council with a report on reducing both the deposition of phosphorus into the watershed and the flow of phosphorus into the lake which outlines options and recommendations for a) defining an appropriate target or goal and b) methods for achieving this target or goal including engineering standards, and land use planning policies and regulations.**

It was moved and seconded:

**That the motion be amended by deleting the last paragraph and replacing it with the following:**

**Be it resolved that in anticipation of the rewriting of the OCP, the new Zoning bylaw and other relevant documents, Council direct staff to consider ways to reduce both the deposition of phosphorus into the watershed and the flow of phosphorus into the lake including, but not limited to, engineering standards and land use regulations and planning policies which have been used successfully in other jurisdictions.**

**CARRIED**

The vote was taken on the main motion, as amended.

**Whereas it is one of Council's strategic priorities to take action on the water quality of Quamichan Lake;**

**And Whereas phosphorus deposition in Quamichan Lake is the result of land use practices including land clearing, agricultural practices, residential development, residential life in the watershed, as well as our methods for dealing with storm-water and septic disposal;**

**And Whereas some jurisdictions have come up with ideas to curtail and limit the deposition of phosphorus into watersheds and lakes using planning policy and land use regulations and engineering standards;**

**Be it resolved that in anticipation of the rewriting of the OCP, the new Zoning bylaw and other relevant documents, council direct staff to consider ways to reduce both the deposition of phosphorus into the watershed and the flow of phosphorus into the lake including, but not limited to, engineering standards and land use regulations and planning policies which have been used successfully in other jurisdictions.**

**CARRIED**

**10. UNFINISHED AND POSTPONED BUSINESS**

**10.1 Chemainus Valley Cultural Arts Society**

It was moved and seconded:

**That Council appoint Councillor Marsh as a liaison to the Chemainus Valley Cultural Arts Society Board.**

**CARRIED**

It was moved and seconded:

**That Council authorize the Mayor to write a letter of support, in principle, for the Chemainus Valley Cultural Arts Society's proposal to conduct a feasibility study to build a multi-purpose arts centre, with the proviso that it be identified that no funding options are available.**

**CARRIED**

It was moved and seconded:

**That Council authorize staff to participate in interviews during the Feasibility Study.**

**CARRIED**

**10.2 Friends of the Cowichan Public Art Gallery Society**

It was moved and seconded:

**That Council authorize the Mayor to write a letter of support, in principle, for the Cowichan Valley Public Art Gallery Society's initiative to bring a purpose-built art gallery building to the Cowichan Valley to host on-going international, national and local art exhibitions, with the proviso that it be identified that no funding options are available.**

**CARRIED**

**11. NEW BUSINESS**

None.

**12. QUESTION PERIOD**

Council received no questions from the public regarding business considered at this meeting.

**13. CLOSED MEETING**

It was moved and seconded:

**That Council close the October 2, 2019 Regular Council meeting at 3:22 p.m. to the public on the basis of the following sections of the *Community Charter*:**

- **90(1)(a) - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;**
- **90 (2)(b) - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both and a third party; and**
- **90(1)(c) - labour relations or other employee relations.**

**CARRIED**

**14. RISE AND REPORT**

Council appointed the following individuals to be Community Ambassadors for the purposes of carrying out the terms of reference outlined in the Official Community Plan Engagement Strategy:

<b>Community</b>	<b>Ambassadors</b>
Bell McKinnon	David Darwin, Dave Jackson, and Matthew Huotari
Berkey's Corner	Andrew Wilson, John Scull, and Kevin Rodger
Crofton	Carol Donnelly
Chemainus	Ken Brown, Tom Andrews, Christina Godbolt
Lakes-Jaynes-Timbercrest Area	Cindy Lise
Maple Bay	Sheila Kitson, Ann M. Murray, Wendy McPherson
Quamichan	Marilyn Palmer, Douglas Hume, Sarah Nelles
Rural	Nancy Dower, Carreen Unguran

Council appointed the following individuals to sit on the Official Community Plan Advisory Group for the purposes of carrying out the terms of reference outlined in the OCP Engagement Strategy:

- Bernie Jones
- Cam Campbell
- Mona Kaiser
- Shannon Waters
- Sandra McPherson

Nick Neisingh  
Rupert Koyote  
Terri Mattin  
Caitlen Kenny  
Hajo Meijer  
Tim Openshaw  
Dave Messier  
Chris Crowther

**15. ADJOURNMENT**

It was moved and seconded:

**That Council adjourn the October 2, 2019 Regular Council meeting at 4:55 p.m.**

**CARRIED**

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Certified by Corporate Officer

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Signed by Mayor