

Municipality of North Cowichan Special Council MINUTES

December 4, 2019, 10:00 a.m.
Municipal Hall - Maple Bay Meeting Room

Members Present Mayor Al Siebring
 Councillor Rob Douglas (arrived at 10:20 a.m.)
 Councillor Christopher Justice
 Councillor Tek Manhas
 Councillor Kate Marsh
 Councillor Rosalie Sawrie
 Councillor Debra Toporowski

Staff Present Ted Swabey, Chief Administrative Officer (CAO)
 Mark Frame, General Manager, Financial and Protective Services
 Ernie Mansueti, General Manager, Community Services
 Sarah Nixon, General Manager, Corporate Services
 David Conway, Director of Engineering (arrived at 10:47 a.m.)
 Rob Conway, Director of Planning and Building
 Martin Drakeley, Manager, Fire and Bylaw Services (arrived at 12:10 p.m.)
 Megan Jordan, Acting, Manager, Communications and Public Engagement
 (arrived at 12:10 p.m.)
 Nelda Richardson, Deputy Corporate Officer
 Alyssa Meiner, Acting Corporate Officer

1. **CALL TO ORDER**

There being a quorum present, Mayor Siebring called the meeting to order at 10:00 a.m.

2. **APPROVAL OF AGENDA**

It was moved and seconded:

That Council approve the December 4, 2019 Special Council agenda as circulated.

CARRIED

3. **CLOSED SESSION**

It was moved and seconded:

That Council close the December 4, 2019 Regular Council meeting at 10:00 a.m. to the public on the basis of the following sections of the *Community Charter*:

- **90(1)(g) - litigation or potential litigation affecting the municipality;**

- **90(1)(i) - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and**
- **90(1)(k) - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.**

CARRIED

4. RISE AND REPORT

Council rose and reported on the following resolution:

It was moved and seconded:

- 1. That Council direct staff to include a 0.5% tax allocation annually to an insurance reserve fund, and**
- 2. That Council rise and report on the CAO's December 4, 2019 report re: VIMC Claim for Damages and Property Tax Implications.**

CARRIED

5. ADJOURNMENT

It was moved and seconded:

That Council adjourn the December 4, 2019 Special Council meeting at 1:11 p.m.

CARRIED

Certified by Acting Corporate Officer

Signed by Mayor