

Municipality of North Cowichan Committee of the Whole MINUTES

**March 12, 2020, 4:00 p.m.
Municipal Hall - Maple Bay Meeting Room**

Members Present Councillor Christopher Justice, Chair
 Mayor Al Siebring
 Councillor Rob Douglas
 Councillor Tek Manhas
 Councillor Rosalie Sawrie
 Councillor Debra Toporowski

Members Absent Councillor Kate Marsh

Staff Present Ted Swabey, Chief Administrative Officer (CAO)
 Mark Frame, General Manager, Financial and Protective Services
 Rob Conway, Director of Planning and Building
 Michelle Martineau, Corporate Officer
 Chris Hutton, Community Planning Coordinator

1. CALL TO ORDER

There being a quorum present, Councillor Justice called the meeting to order at 4:00 p.m.

2. APPROVAL OF AGENDA

A late item, closed matter related to labour was added to the agenda as New Business after the Question Period.

IT WAS MOVED AND SECONDED:

That the agenda be adopted as amended.

CARRIED

Councillor Sawrie arrived at 4:01 p.m.

3. PUBLIC INPUT

Council received brief public input from registered speakers regarding items on this agenda.

4. BUSINESS

4.1 Official Community Plan Project

Chris Hutton provided a brief overview and introduced the consultants from MODUS, Suzy Lunn, the Project Manager, and Vince Verlaan, the Engagement Lead. Mr. Verlaan and Ms. Lunn provided an overview of the project scope, led Committee members

through an activity to learn about Council's hopes and fears, and discussed their engagement planning. Highlights included: the project schedule; gap analysis; growth rates; urban containment boundary; engagement plan; and completed an exercise on what Council hoped to achieve during the process and what they felt should not happen (fears). A copy of the presentation has been attached to these minutes.

Councillor Toporowski left the meeting at 4:22 p.m. and returned at 4:26 p.m.

Mayor Siebring left the meeting at 4:27 p.m. and returned at 4:35 p.m. Left at 5:10 p.m. and returned at 5:17 p.m. Left at 5:56 p.m. and returned at 5:57 p.m.

5. QUESTION PERIOD

Council received questions from the public regarding business considered at this meeting.

6. NEW BUSINESS

IT WAS MOVED AND SECONDED:

That Council close the meeting at 6:07 p.m. to the public on the basis of section 90(1)(c) – labour relations or other employee relations of the *Community Charter*.

CARRIED

6.1 Section 90(1)(c) Labour Relations

7. ADJOURNMENT

Council adjourned the meeting at 6:32 p.m.

Certified by Corporate Officer

Signed by Mayor