

Municipality of North Cowichan Public Engagement Committee MINUTES

June 29, 2020, 6:00 p.m.
Electronically

Members Present Mayor Al Siebring
 Councillor Rob Douglas
 Councillor Rosalie Sawrie

Staff Present Ted Swabey, Chief Administrative Officer
 Megan Jordan, Acting, Manager, Communications and Public Engagement
 Terri Brennan, Executive Assistant

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 6:00 p.m.

1.1 Open Meeting Transparency Resolution

IT WAS MOVED AND SECONDED:

That pursuant to Ministerial Order No. M192 and the procedures established by the Municipality of North Cowichan to protect the health and safety of the public and municipal staff while they perform work within the Municipal Hall, the attendance of the public at today's Public Engagement Committee meeting cannot be accommodated because of the limitations placed on mass gatherings by the Provincial Health Officer; our inability to provide for adequate physical distancing between members of Council, the Committee, staff, and the public or to create separate entrance and exits with one-way walkways for the public in Council Chambers; and further that to ensure openness, transparency, accessibility and accountability for this meeting, the Municipality of North Cowichan:

- is live streaming the meeting to enable the public to hear and see the proceedings;
- has provided notice of today's meeting; and
- has made the meeting agenda, as well as all other relevant documents, available on the municipal website prior to the meeting.

CARRIED

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Committee approve the agenda as circulated.

CARRIED

3. DELEGATIONS AND PRESENTATIONS

3.1 Presentation from Delaney and Associates

Jessica Delaney, Delaney and Associates workshopped with the Committee on the process for developing a public engagement policy and engagement framework.

4. BUSINESS

4.1 Committee Terms of Reference

IT WAS MOVED AND SECONDED:

That the Public Engagement Committee Terms of Reference, be amended, to change the words 'Engagement Policy and Plan' to 'Engagement Policy and Framework' in paragraph two of the Preamble, in section 1. Mandate/Purpose and in section 2. (c) Establishment and Authority; and

That the Public Engagement Committee Terms of Reference, as amended, be forwarded to Council for their endorsement.

CARRIED

5. NEW BUSINESS

No items.

6. ADJOURNMENT

The meeting ended at 7:11 p.m.

Certified by Recording Secretary

Signed by Chair