

**Municipality of North Cowichan
Regular Council
MINUTES**

**August 19, 2020, 1:30 p.m.
Electronically**

Members Present Mayor Al Siebring
 Councillor Rob Douglas
 Councillor Christopher Justice
 Councillor Tek Manhas
 Councillor Rosalie Sawrie
 Councillor Debra Toporowski

Members Absent Councillor Kate Marsh

Staff Present Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)
 Mark Frame, General Manager, Financial and Protective Services
 David Conway, Director of Engineering
 Rob Conway, Director of Planning and Building
 Jason Birch, Chief Information Officer
 Megan Jordan, Manager, Communications and Public Engagement
 Michelle Martineau, Corporate Officer
 Chris Hutton, Community Planning Coordinator

1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 1:30 p.m.

2. APPROVAL OF AGENDA

Item 8.5 [Permissive Tax Exemption] was removed from the agenda.

IT WAS MOVED AND SECONDED:

That Council approve the agenda as amended.

CARRIED

3. ADOPTION OF MINUTES

An error was noted in the July 15, 2020 Regular Council and Public Hearing minutes and item 8.4 were corrected to reflect that Councillor Toporowski had been opposed.

IT WAS MOVED AND SECONDED:

That Council adopt the following minutes:

1. Special Council meeting held July 15, 2020;
2. Regular Council and Public Hearing meeting held July 15, 2020 as amended; and,
3. Special Council meeting held July 29, 2020.

CARRIED

4. MAYOR'S REPORT

Mayor Siebring provided a verbal update on meetings and activities he recently attended.

5. DELEGATIONS AND PRESENTATIONS

None.

6. PUBLIC INPUT

Council received 4 submissions via email prior to the meeting regarding agenda items 8.3, 8.5, 8.6 and 11.2. A summary of those submissions was read out in the meeting.

7. BYLAWS

7.1 Building Amendment (BC Energy Step Code) Bylaw No. 3795, 2020

IT WAS MOVED AND SECONDED:

That Council adopt Building Amendment (BC Energy Step Code) Bylaw No. 3795, 2020.

CARRIED

7.2 Zoning Regulation of Cannabis Production Facilities in the Agricultural Land Reserve

IT WAS MOVED AND SECONDED:

1. That Council give first and second readings to Zoning Amendment Bylaw (Cannabis Production in the Agricultural Land Reserve) No. 3797, 2020;
2. That a public hearing be scheduled for Zoning Amendment Bylaw (Cannabis Production in the Agricultural Land Reserve) No. 3797, 2020 in accordance with the *Local Government Act*; and,
3. That Council adopt the ALR Non-Soil Based Cannabis Production Facility Policy.

CARRIED

8. REPORTS

8.1 RCMP Detachment Net-Zero Feasibility Study and Federation of Canadian Municipalities Capital Grant

IT WAS MOVED AND SECONDED:

That Council receive the ReNu Engineering July 8, 2020, Net Zero Energy Analysis – Feasibility Study;

And that Council authorize staff to apply for a Federation of Canadian Municipalities Capital Grant - New Construction Energy-Efficient Municipal Facilities.

CARRIED

8.2 RCMP Service Review Scope

IT WAS MOVED AND SECONDED:

1. That Council authorize staff to engage in an RCMP financial service review focusing on value for money.
2. That Council authorize staff to hire a consultant to conduct a Gap Analysis study of Protective and Community Services to determine, by January 31, 2021:

- a. what changes in methods of delivery of those services might be advisable and statutorily achievable in the short term; and,
- b. that any recommended changes in the methods of delivery of those services which are not statutorily achievable be presented for consideration to the BC Legislature's All Party Committee that is currently reviewing the Police Act.

(Opposed: Manhas)

CARRIED

8.3 Henry Road Solar Signalized Pedestrian Crossing

IT WAS MOVED AND SECONDED:

That Council approve the installation of a signalized pedestrian crossing on Henry Road, adjacent to the Mt. Brenton Golf Course, at an estimated budget of \$60,000.

CARRIED

8.4 COVID-19 Reopening Plan for Fuller Lake Arena Recommendation from the August 11, 2020 Committee of the Whole Meeting

IT WAS MOVED AND SECONDED:

That Council direct staff to proceed with the re-opening of the Fuller Lake Arena under its COVID-19 Restoration of Programs & Services Plan, specifically;

- To allow for a phased-in resumption of services effective September 8, 2020; and,
- To support the COVID-19 restrictions outlined for facility usage.

CARRIED

8.5 Permissive Tax Exemption

Item was removed.

8.6 2nd Quarter Financial Report

IT WAS MOVED AND SECONDED:

That Council accept the August 19, 2020 2nd Quarter Financial Report by the Manager, Budgets and Infrastructure for information.

CARRIED

8.7 Municipal Auditors Appointment 2020-2024

IT WAS MOVED AND SECONDED:

That Council appoint KPMG LLP as the Municipal Auditors for the District of North Cowichan for the 2020-2024 audit period at a cost of \$214,500 for the five years.

CARRIED

8.8 Moratorium on Delegations

IT WAS MOVED AND SECONDED:

That Council lift the moratorium on delegations to allow them to address Council through electronic means;

And that a limit of up to three delegations or presentations at the same meeting be established for electronic meetings.

CARRIED

8.9 Notice of Motion Policy

IT WAS MOVED AND SECONDED:

That Council adopt the Notice of Motion Policy as presented and attached to the Manager of Legislative Services August 19, 2020 report.

CARRIED

9. NOTICES OF MOTIONS

None.

10. UNFINISHED AND POSTPONED BUSINESS

None.

11. NEW BUSINESS

11.1 Inclusivity Planning

IT WAS MOVED AND SECONDED:

That Council resolves:

1. As part of 2021 business planning, staff consider what may be further required to achieve Council's vision for an inclusive community and,
2. Toward that end, that a Committee of the Whole be scheduled for the fall of 2020 to clarify Council's vision for an inclusive community and,
3. That Staff report back to Council with a proposal in early 2021.

CARRIED

11.2 Cowichan Valley Proposed Overdose Prevention Site

IT WAS MOVED AND SECONDED:

That Council authorize the Mayor to write a letter to Island Health, supporting the enhanced services envisioned for the new Wellness and Recovery Centre at 5878 York Road, but objecting to the lack of community consultation with respect to the siting of the facility.

IT WAS MOVED AND SECONDED:

That the motion "That Council authorize the Mayor to write a letter to Island Health, supporting the enhanced services envisioned for the new Wellness and Recovery Centre at 5878 York Road, but objecting to the lack of community consultation with respect to the siting of the facility" be amended to insert "and asking Island Health to pause the planning on the facility until community consultation takes place" after facility.

(Opposed: Sawrie, Toporowski)

CARRIED

IT WAS MOVED AND SECONDED:

That Council authorize the Mayor to write a letter to Island Health, supporting the enhanced services envisioned for the new Wellness and Recovery Centre at 5878 York Road, but objecting to the lack of community consultation with respect to the siting of the facility and asking Island Health to pause the planning on the facility until community consultation takes place.

CARRIED

12. QUESTION PERIOD

Mayor Siebring called for a recess at 3:13 p.m. to allow viewers to submit questions via email on the matters discussed during the meeting. Two questions had been submitted regarding item 8.6 when the meeting reconvened at 3:24 p.m.

13. CLOSED SESSION

IT WAS MOVED AND SECONDED:

That Council close the August 19, 2020 Regular Council meeting at 3:26 p.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1)(a) - personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(f) - law enforcement, which the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment; and
- 90(1)(j) - information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;

CARRIED

14. RISE AND REPORT

Council rose and reported on the selection of the following members for OCP Advisory Committee and Community Ambassador Teams:

IT WAS MOVED AND SECONDED:

That Council appoint Ender McDuff and Brielle Varasteh to the OCP Advisory Committee.

CARRIED

IT WAS MOVED AND SECONDED:

That Council amend the terms of reference for the OCP Advisory Committee to increase the maximum number of volunteers to 14.

CARRIED

IT WAS MOVED AND SECONDED:

That Council appoint

- Lisa Hudson to the Berkey's Corner Community Ambassador Team
- Craig Meredith and Rhiannon Snaith to the South End Centre Community Ambassador Team
- Gregg Perry, Margo Young and Sheryl Sametz to the Quamichan Community Ambassador Team

CARRIED

IT WAS MOVED AND SECONDED:

That any further vacancies in the OCP Advisory Committee or Ambassador Teams not be filled.

CARRIED

15. ADJOURNMENT

Council adjourned the meeting at 4:12 p.m.

Certified by Corporate Officer

Signed by Mayor