

# **Municipality of North Cowichan Committee of the Whole MINUTES**

**September 8, 2020, 6:00 p.m.  
Electronically**

Members Present      Councillor Christopher Justice, Chair  
Councillor Rob Douglas  
Councillor Tek Manhas  
Councillor Kate Marsh  
Councillor Rosalie Sawrie  
Councillor Debra Toporowski

Members Absent      Mayor Al Siebring

Staff Present      Ted Swabey, Chief Administrative Officer (CAO)  
Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)  
Mark Frame, General Manager, Financial and Protective Services  
Rob Conway, Director of Planning and Building  
Jason Birch, Chief Information Officer  
Michelle Martineau, Corporate Officer  
Martin Drakeley, Manager, Fire and Bylaw Services  
Rachel Hastings, Senior Bylaw Compliance Officer  
Chris Bear, Inspector

## **1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 7:00 p.m.

## **2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

That the agenda be adopted as presented.

CARRIED

## **3. ADOPTION OF MINUTES**

IT WAS MOVED AND SECONDED:

That the minutes of the Committee of the Whole meeting held August 11, 2020 be adopted, as circulated.

CARRIED

## **4. PUBLIC INPUT**

The Committee did not receive any submissions from the public prior to the meeting.

## **5. BUSINESS**

### **5.1 Safer Community Update**

The General Manager, Financial and Protective Services, Mark Frame, provided a quick

overview before turning the floor over to the Manager, Fire and Bylaw Services, Martin Drakeley to present the update on the progress of the Safer Working Group to the Committee of the Whole. The Senior Bylaw Compliance Officer, Rachel Hastings, and Inspector Bear were on hand to respond to questions. A copy of the presentation was included in the agenda.

IT WAS MOVED AND SECONDED:

That staff be directed to collect better data to quantify the Corridor Safety Office and conduct a survey of businesses and residents in the patrol area to learn of the impacts from their perspective.

CARRIED

**6. NEW BUSINESS**

No items.

**7. QUESTION PERIOD**

Councillor Justice called for a recess at 8:01 p.m. to allow viewers to submit questions via email on the matters discussed during the meeting. No questions had been submitted when the meeting reconvened at 8:10 p.m.

**8. ADJOURNMENT**

There being no further business, Council Justice declared the meeting be adjourned at 8:10 p.m.

CARRIED

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Certified by Corporate Officer

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Signed by Mayor