

Municipality of North Cowichan

Committee of the Whole

AGENDA

Tuesday, October 13, 2020, 6:00 p.m.
Electronically

Pages

1. CALL TO ORDER

This meeting, though electronic, is open to the public and all representations to Council form part of the public record. At this time, due to the COVID-19 Pandemic, public access to Council Chambers is not permitted, however, this meeting may be viewed on the District's lived stream webcast at www.northcowichan.ca/agendas.

2. APPROVAL OF AGENDA

Recommendation:

That the Committee of the Whole agenda be adopted as circulated [or as amended].

3. ADOPTION OF MINUTES

3 - 4

Recommendation:

That the minutes of the Committee of the Whole meeting held September 16, 2020 be adopted, as circulated.

4. PUBLIC INPUT

The Chair to acknowledge receipt of submissions circulated to Council prior to the meeting to Agenda@northcowichan.ca and state the agenda item the public input is in relation to on this agenda.

5. BUSINESS

5.1. Inclusion Workshop

Purpose: To workshop what may be further required to achieve Council's vision for an inclusive community and to clarify Council's vision for an inclusive community.

5.2. Public Input on Agenda for discussion

5 - 5

Purpose: To discuss and establish a procedure for the Public Input portion of WebEx online Council meetings.

[The Public Input and Meeting Conduct Policy is attached for information]

6. NEW BUSINESS

7. QUESTION PERIOD

A 10-minute recess to be provided to give the public an opportunity to submit their questions by email to QP@northcowichan.ca regarding the business discussed at this meeting. Questions will be read out in the order they are received.

8. ADJOURNMENT

Recommendation:

That the meeting be adjourned at _____ p.m.

**Municipality of North Cowichan
Committee of the Whole
MINUTES**

**September 16, 2020, 6:00 p.m.
Electronically**

Members Present	Acting Mayor Christopher Justice Councillor Rob Douglas Councillor Tek Manhas Councillor Rosalie Sawrie Councillor Debra Toporowski
Members Absent	Mayor Al Siebring Councillor Kate Marsh
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) Sarah Nixon, Deputy Chief Administrative Officer (D/CAO) David Conway, Director of Engineering Don Stewart, Director, Parks and Recreation Rob Conway, Director of Planning and Building Megan Jordan, Manager, Communications and Public Engagement Michelle Martineau, Corporate Officer Dave Preikshot, Senior Environmental Specialist

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 6:00 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Committee of the Whole agenda be adopted as circulated. CARRIED

3. ADOPTION OF MINUTES

There were no errors or omissions noted.

IT WAS MOVED AND SECONDED:

That the minutes of the Committee of the Whole meeting held September 8, 2020 be adopted, as circulated. CARRIED

4. PUBLIC INPUT

The Committee received 2 submissions via email prior to the meeting regarding agenda item 5.2. A summary of those submissions was read out in the meeting.

5. BUSINESS

5.1 Economic Development Cowichan Valley

Barry O’Riordan, the Manager of Economic Development Cowichan, with the Cowichan Valley Regional District presented a summary on the Cowichan Post Disaster Needs Assessment Economy Survey #1 and #2, and provided them with an update on the work of Economic Development Cowichan in response to the COVID-19 Pandemic.

5.2 Climate Action and Energy Plan Modelling Update Engagement

Dr. Dave Preikshot, the Senior Environment Specialist and Mr. Jeremy Murphy from Sustainability Solutions Group presented a summary of the public input they received on the CAEP emissions modelling update, and how public input will be used to further refine our CAEP model.

IT WAS MOVED AND SECONDED:

That Council accept the Senior Environmental Specialist’s September 16, 2020 report summarizing public input on the Climate Action and Energy Plan update and outlining how the emissions modelling has been updated to reflect public input. CARRIED

6. NEW BUSINESS

No items.

7. QUESTION PERIOD

Acting Mayor Justice called for a recess at 8:08 p.m. to allow viewers to submit questions via email on the matters discussed during the meeting. One question had been received in relation to item 5.2 when the meeting reconvened at 8:18 p.m.

8. CLOSED SESSION

IT WAS MOVED AND SECONDED:

That the meeting be closed to the public at 8:22 p.m. in order that the items, the subjects which fall under sections 90(1)(e) of the *Community Charter* pertain to the acquisition, disposition or expropriation of land or improvements, section (g) litigation or potential litigation affecting the municipality, and section (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. CARRIED

9. RISE AND REPORT

The Committee rose from the closed session without report.

10. ADJOURNMENT

The meeting adjourned at 8:37 p.m.

Certified by Corporate Officer

Signed by Mayor

COUNCIL POLICY: PUBLIC INPUT AND MEETING CONDUCT

Council Approval Date: April 4, 2012

Department: Council

Amended: February 4, 2015

1. PURPOSE

To establish policy for public input session guidelines, question period guidelines and general meeting conduct rules.

2. SCOPE

This policy applies to North Cowichan Council and the general public.

3. PROCEDURES AND GUIDELINES

3.1. Public Input Session

To provide a brief opportunity for the public to speak to Council on agenda items before Council debates and votes, Council establishes the following guidelines:

- a) Persons wishing to address Council must register at least 10 minutes prior to the Council meeting by signing the sheet posted for that purpose outside the Council Chambers.
- b) A maximum of three minutes will be allotted to each speaker. (2015-02-04)
- c) A maximum of five speakers will be heard during the Public Input Period.
- d) Speakers should first state their name and residential address.
- e) Speakers must restrict their remarks to matters on the agenda.
- f) Speakers must not talk about matters from a closed meeting.

3.2. Questions

In an effort to foster civic engagement and preserve decorum, that Council encourage persons asking questions during question period to adhere to the following guidelines:

- a) Begin by stating your name and residential address.
- b) Direct your questions to the Mayor.
- c) Be concise and avoid repeating previous questions.
- d) Conduct yourself in a civil and respectful manner.
- e) Restrict questions to matters on the agenda.

3.3. Meeting Conduct

The Municipal Council is committed to fostering a safe, respectful, and orderly environment for the public to observe, and where permitted participate in, its local government meetings. Please adhere to the following code of conduct in order to help us meet this commitment:

- a) Respect other members of the public, Council and staff.
- b) Refrain from disruptive behaviour that would impede the proceedings.
- c) Comply with directives from the Mayor in a prompt and orderly fashion.
- d) Restrict comments and questions to the appropriate time on the agenda.