

**Municipality of North Cowichan  
Committee of the Whole  
MINUTES**

**September 16, 2020, 6:00 p.m.  
Electronically**

Members Present	Acting Mayor Christopher Justice Councillor Rob Douglas Councillor Tek Manhas Councillor Rosalie Sawrie Councillor Debra Toporowski
Members Absent	Mayor Al Siebring Councillor Kate Marsh
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) Sarah Nixon, Deputy Chief Administrative Officer (D/CAO) David Conway, Director of Engineering Don Stewart, Director, Parks and Recreation Rob Conway, Director of Planning and Building Megan Jordan, Manager, Communications and Public Engagement Michelle Martineau, Corporate Officer Dave Preikshot, Senior Environmental Specialist

**1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 6:00 p.m.

**2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

That the Committee of the Whole agenda be adopted as circulated. CARRIED

**3. ADOPTION OF MINUTES**

There were no errors or omissions noted.

IT WAS MOVED AND SECONDED:

That the minutes of the Committee of the Whole meeting held September 8, 2020 be adopted, as circulated. CARRIED

**4. PUBLIC INPUT**

The Committee received 2 submissions via email prior to the meeting regarding agenda item 5.2. A summary of those submissions was read out in the meeting.

**5. BUSINESS**

**5.1 Economic Development Cowichan Valley**

Barry O’Riordan, the Manager of Economic Development Cowichan, with the Cowichan Valley Regional District presented a summary on the Cowichan Post Disaster Needs Assessment Economy Survey #1 and #2, and provided them with an update on the work of Economic Development Cowichan in response to the COVID-19 Pandemic.

**5.2 Climate Action and Energy Plan Modelling Update Engagement**

Dr. Dave Preikshot, the Senior Environment Specialist and Mr. Jeremy Murphy from Sustainability Solutions Group presented a summary of the public input they received on the CAEP emissions modelling update, and how public input will be used to further refine our CAEP model.

IT WAS MOVED AND SECONDED:

That Council accept the Senior Environmental Specialist’s September 16, 2020 report summarizing public input on the Climate Action and Energy Plan update and outlining how the emissions modelling has been updated to reflect public input. CARRIED

**6. NEW BUSINESS**

No items.

**7. QUESTION PERIOD**

Acting Mayor Justice called for a recess at 8:08 p.m. to allow viewers to submit questions via email on the matters discussed during the meeting. One question had been received in relation to item 5.2 when the meeting reconvened at 8:18 p.m.

**8. CLOSED SESSION**

IT WAS MOVED AND SECONDED:

That the meeting be closed to the public at 8:22 p.m. in order that the items, the subjects which fall under sections 90(1)(e) of the *Community Charter* pertain to the acquisition, disposition or expropriation of land or improvements, section (g) litigation or potential litigation affecting the municipality, and section (i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. CARRIED

**9. RISE AND REPORT**

The Committee rose from the closed session without report.

**10. ADJOURNMENT**

The meeting adjourned at 8:37 p.m.

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Certified by Corporate Officer

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Signed by Mayor