

**Municipality of North Cowichan  
Special Council  
MINUTES**

**November 10, 2020, 4:00 p.m.  
Electronically**

Members Present            Mayor Al Siebring  
                                 Councillor Rob Douglas  
                                 Councillor Christopher Justice  
                                 Councillor Tek Manhas  
                                 Councillor Kate Marsh  
                                 Councillor Rosalie Sawrie  
                                 Councillor Debra Toporowski

Staff Present                Ted Swabey, Chief Administrative Officer (CAO)  
                                 Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)  
                                 Mark Frame, General Manager, Financial and Protective Services  
                                 Rob Conway, Director, Planning and Building  
                                 Megan Jordan, Manager, Communications and Public Engagement  
                                 Michelle Martineau, Corporate Officer

**1. CALL TO ORDER**

There being a quorum present, Mayor Siebring called the meeting to order at 4:00 p.m.

**2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

That Council approve the agenda as circulated.

CARRIED

**3. CLOSED SESSION**

IT WAS MOVED AND SECONDED:

That Council close the November 10, 2020 Special Council meeting at 4:01 p.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1)(g) – litigation or potential litigation affecting the municipality; and
- 90(1)(i) – the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

**4. ADJOURNMENT**

The meeting was adjourned at 4:52 p.m.

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Certified by Corporate Officer

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Signed by Mayor