

**Municipality of North Cowichan
Committee of the Whole
ADDENDUM AGENDA**

Thursday, January 21, 2021, 3:00 p.m.
Electronically

Pages

4. BUSINESS

4.1. Presentation from School District 79

4.1.1. Presentation from School District 79

2 - 14

4.2. Presentation from BC Housing

4.2.1. Presentation from BC Housing

15 - 35

4.3. Presentation from the Cowichan Historical Society

4.3.1. Presentation from the Cowichan Historical Society

36 - 39



COWICHAN VALLEY

School District



Cowichan Secondary School **REPLACEMENT PROJECT**

ACKNOWLEDGEMENT

The Cowichan Valley School District acknowledges that for thousands of years the Quw'utsun peoples have walked gently on the unceded territories where we now live, work, and play. We are committed to ensuring an innovative, strong, and culturally rich school environment for our xe'xe'smun'eem, our sacred children, that will help prepare them for a world they will create.

OUR JOURNEY





BENEFITS TO OUR COMMUNITY

OUR RESEARCH

FUTURE:

Space for 3
classes

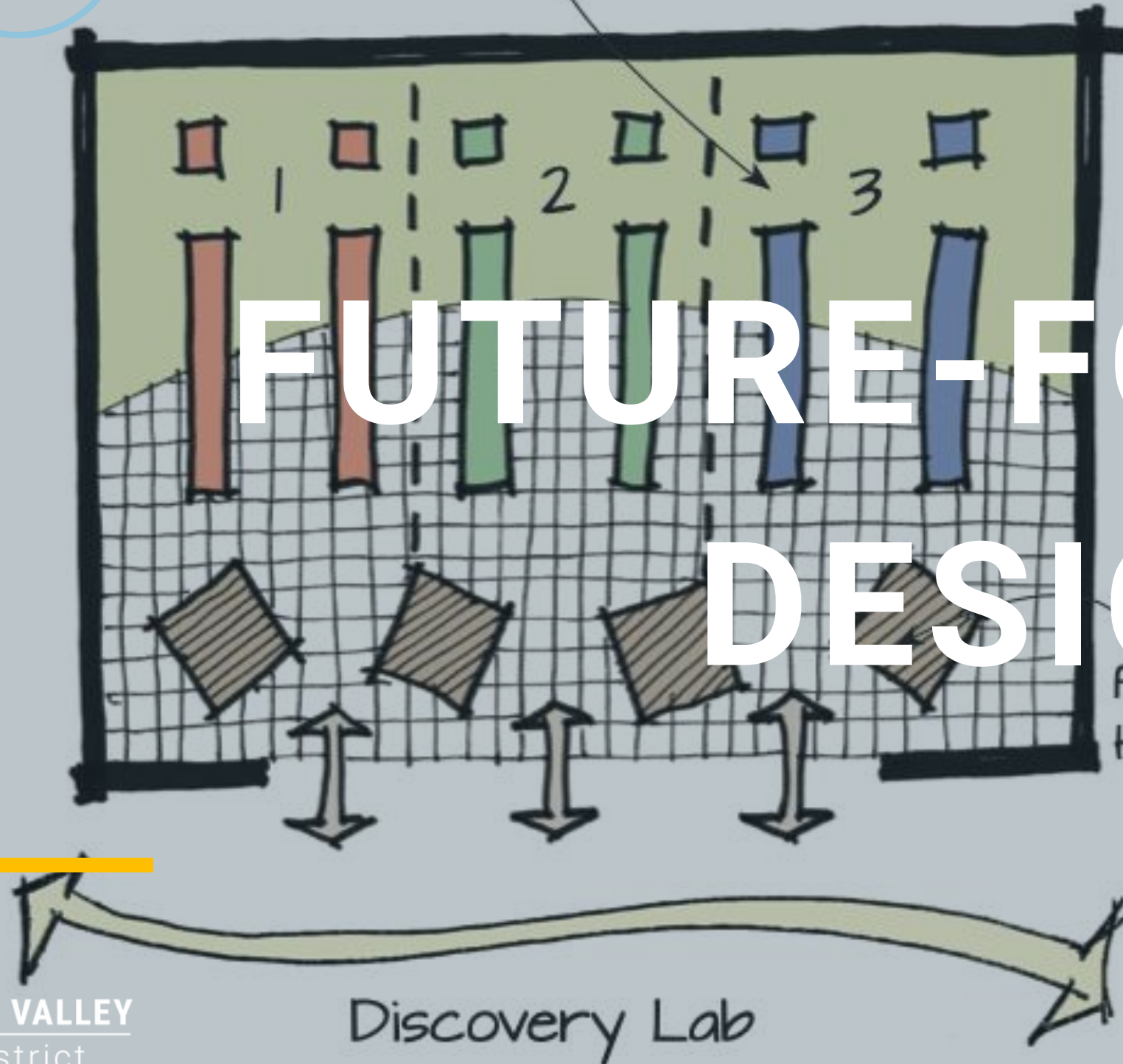
FUTURE-FOCUSED DESIGN



Exploration
Lab

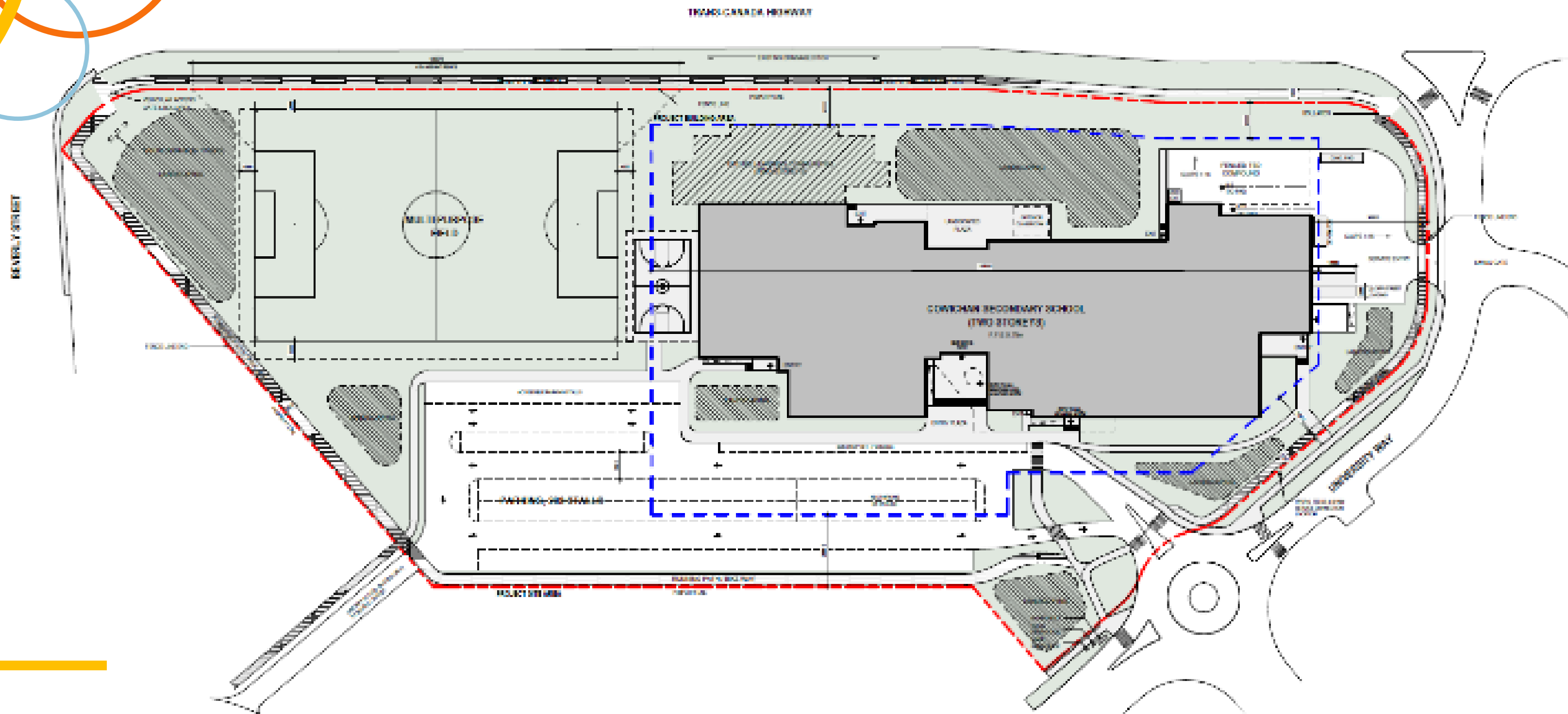
Exploration Lab that
is science enabled
in each learning
community

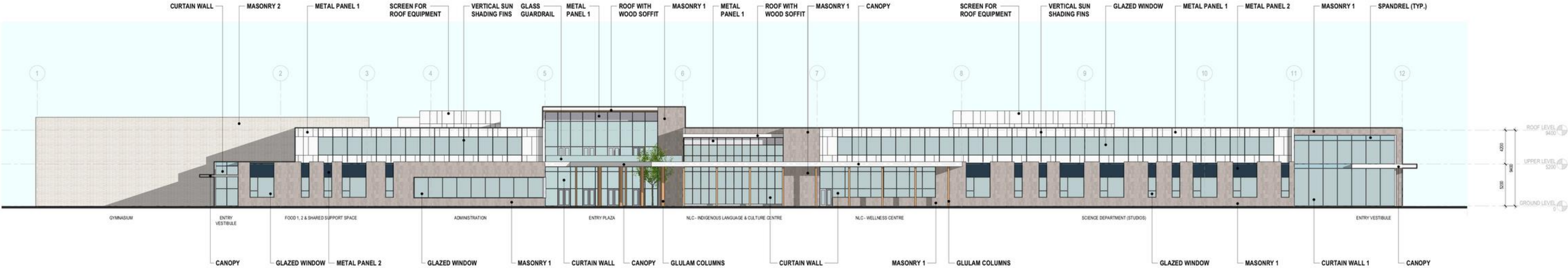
Prep/Fume
Hood/Storage



Discovery Lab

INDICATIVE DESIGN





A-200

1 ELEVATION - WEST
1:200

Board of Education



Date: Thursday, January 14, 2021
For Immediate Release

BOARD OF EDUCATION ISSUES REQUEST FOR PROPOSALS FOR NEW COWICHAN SECONDARY SCHOOL

RFP PROCESS

The Board of Education for the Cowichan Valley School District is excited to issue the Request for Proposals (RFP) for the new Cowichan Secondary School Replacement Project.

The RFP is being issued today to three proponents, all of whom were successful in the Board's Request for Qualifications (RFQ) process late last year. The three proponents who are being invited into the RFP process are:

- Yellowridge Design Build Ltd.;
- Kinetic Construction Ltd.; and
- Urban One Builders

"The Board of Education is excited to be issuing our Request for Proposals for our new Cowichan Secondary School to these three well-qualified companies," said Candace Spilsbury, Chair of the Board of Education for the Cowichan Valley School District. "It has been hard work to get to this stage in the process, and we thank our whole team for their excellent work. We are looking forward to seeing the visionary designs that our three proponents will bring to the table for consideration."

The issuing of the RFP is a significant milestone in the project. Using the information from the three companies are now able to begin the process to create the new Cowichan Secondary School.



HUY TSEEP Q'U SI' IEM

QUESTIONS



Cowichan Valley Supportive Housing

Joint Council Update

January 21, 2021

2983 Drinkwater, North Cowichan

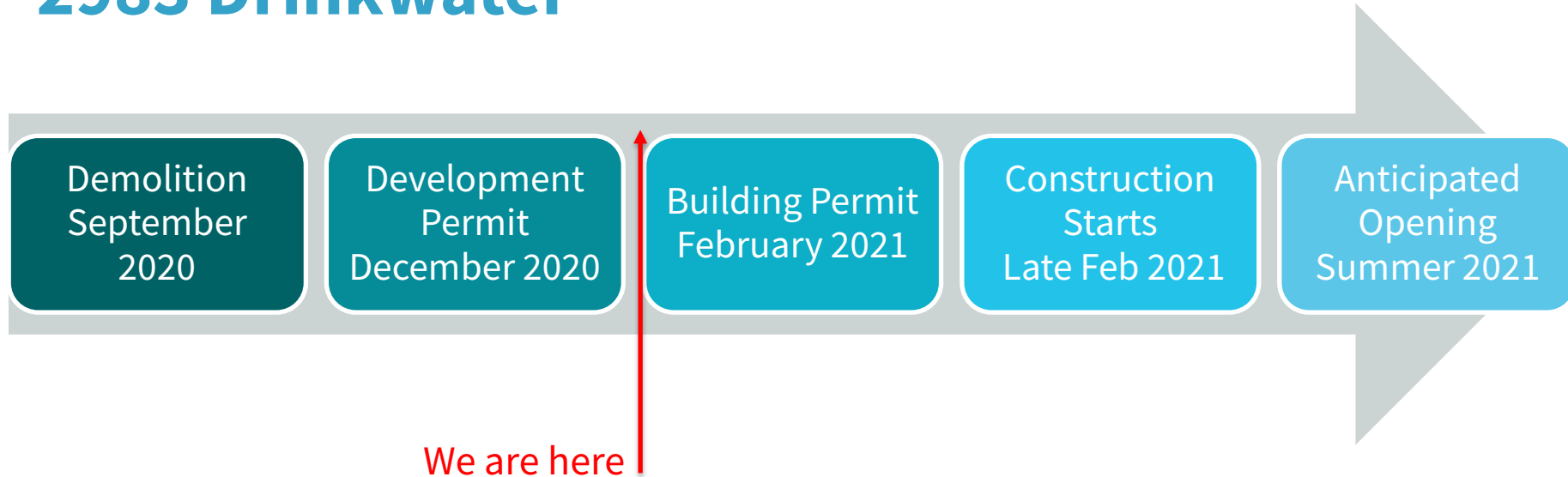
New Supportive for North Cowichan

2983 DRINKWATER ROAD

- 51 new purpose-built supportive homes for people experiencing or at risk of homelessness
- Building will be four storeys
- Operated by Lookout Housing & Health Society
- Priority will be given to Cowichan Valley residents over the age of 19

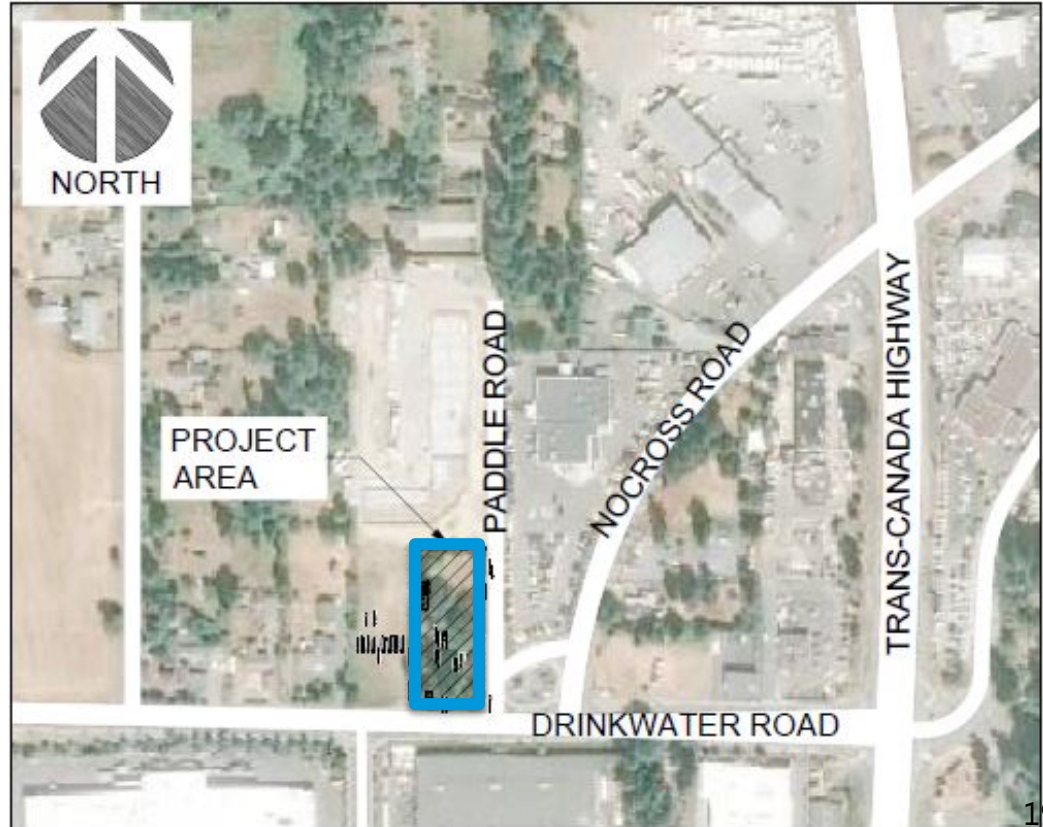


Development Update: 2983 Drinkwater



Location & Access

- The project is located at the corner of Drinkwater Road and Paddle Road.
- Entrance will be from Paddle Road
- Once the new road is constructed, the Paddle Road entrance will be decommissioned and the entrance will be from the new road.



2983 Drinkwater: Exterior Renderings

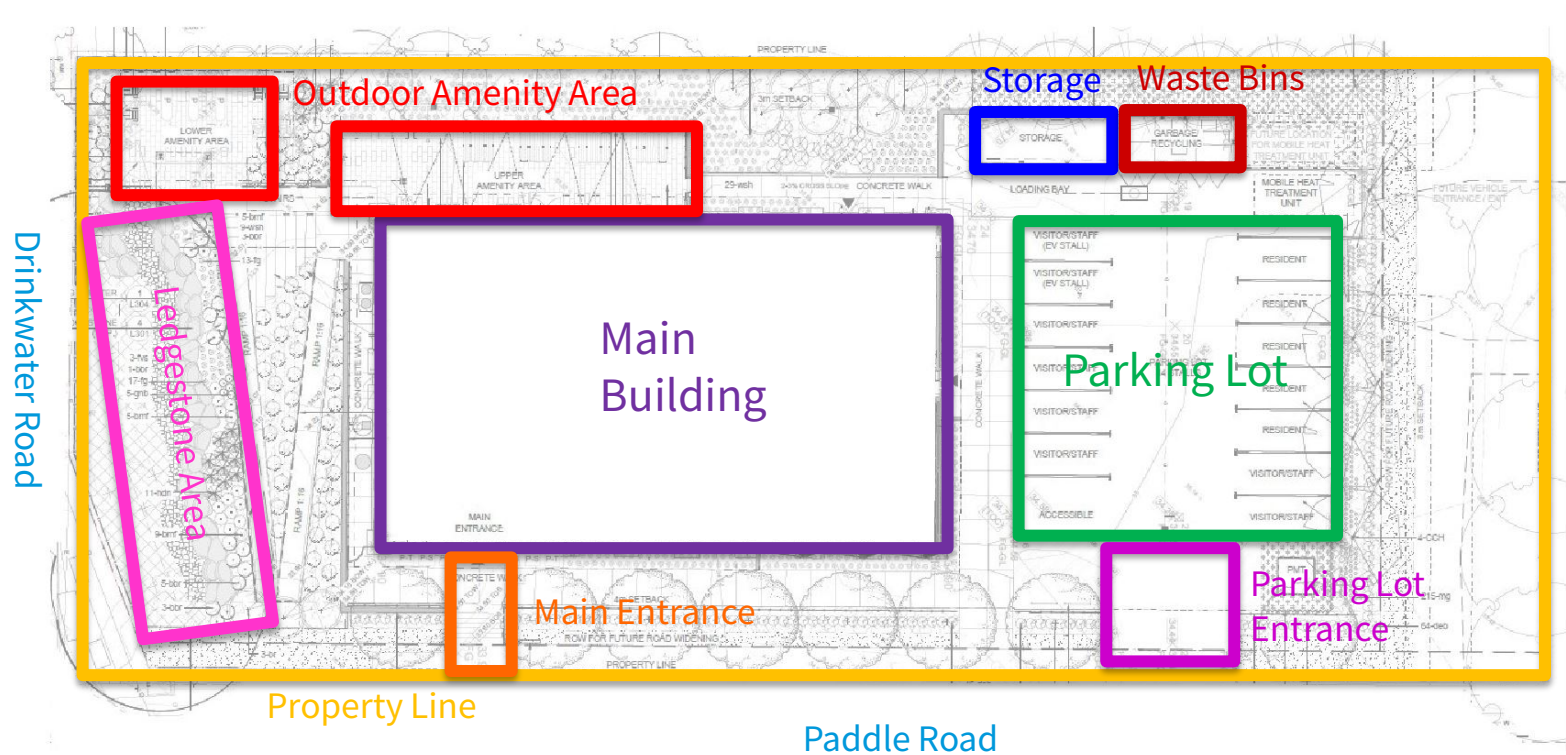


A view from Drinkwater Road



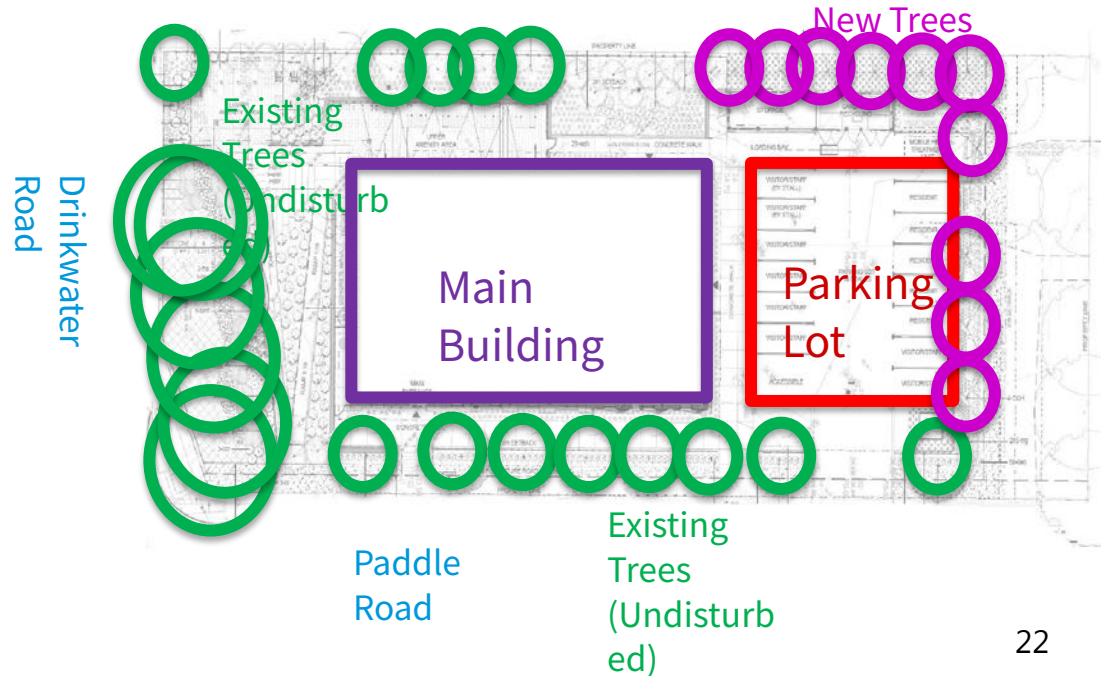
A view from Paddle Road

Property Layout



Trees at 2983 Drinkwater Road

- There are 56 existing trees on the property
- This design preserves as many trees as possible
- 37 trees will be removed
- New trees will be added to the property during the construction



Ways to Provide Input

Virtual
Neighbourhood
Dialogue
Sessions



Small-group
Stakeholder
Meetings



Let's Talk
Housing
Webpage



BC Housing
Community
Relations
Email



Engagement Throughout the Development Process: Drinkwater



What We Heard

Participant Snapshot

Community members and key stakeholders participated in the engagement program in a variety of ways:



260 White Road, Duncan

New Supportive for Duncan

260 WHITE ROAD

- 48 new purpose-built supportive homes for people experiencing or at risk of homelessness
- Building will be five storeys
- Priority will be given to Cowichan Valley residents over the age of 19



Innovative Partnership for 260 White Road

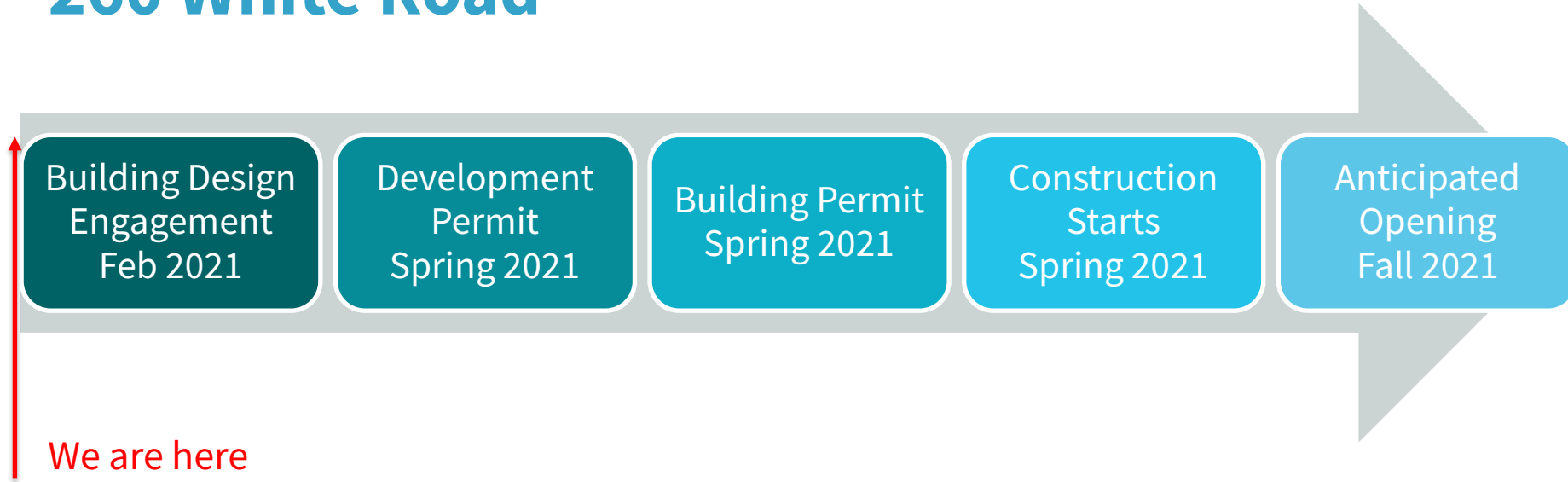
New building will be managed by a collaboration between three social service providers:

- Cowichan Valley Women Against Violence Society
- Hiiye'yu Lelum
- Clements Centre Society



MOU between the three housing providers, CWAV enters into an operator agreement with BCH. Each society supports their own residents.

Development Update: 260 White Road



260 White: Proposed Exterior Renderings Options



30
A view from White Road looking South East

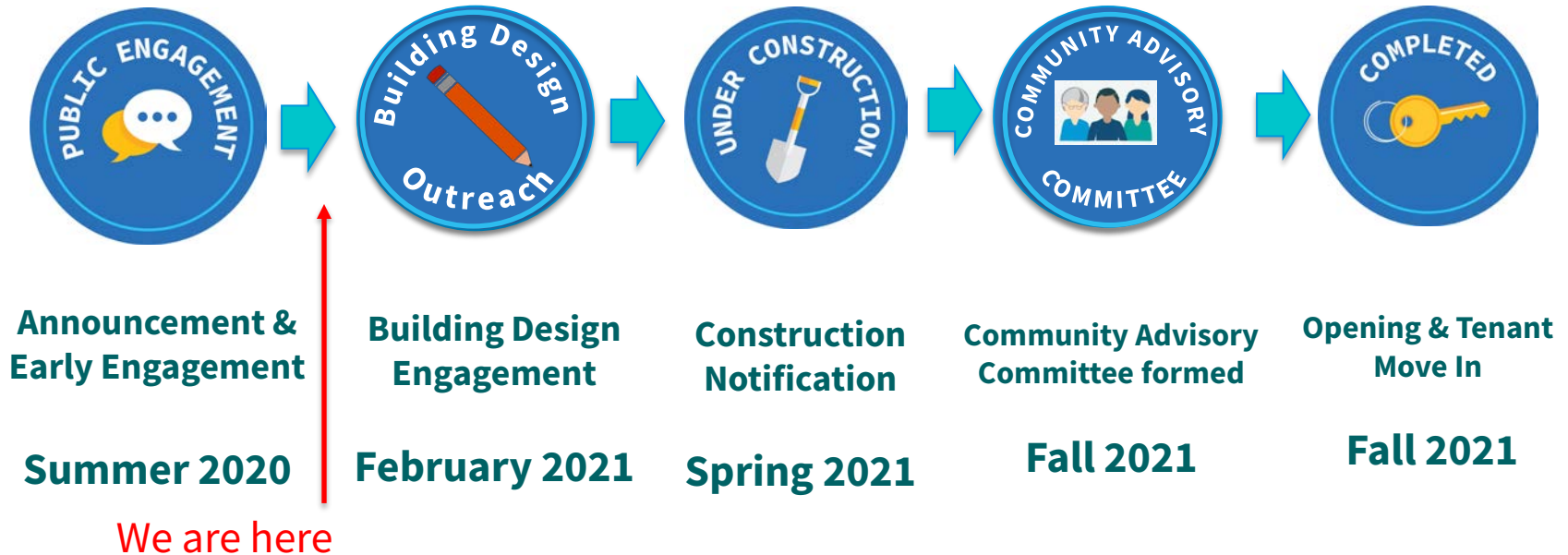
Outdoor Amenities & Parking

- Front balcony to provide secure outdoor amenity space for one of the client groups.
- Parking study currently being reviewed by City of Duncan staff
- Parking will be a lot directly in front of White Road.

Aerial View



Engagement Throughout the Development Process: White Road



What We Heard

Participant Snapshot

Community members and key stakeholders participated in the engagement program in a variety of ways:



Several representatives of local organizations shared input at small-group stakeholder meetings

Questions?

Notes to Joint meeting of District of North Cowichan and City of Duncan Thursday January 21st. 2021.

INTRODUCTION... Sheila Kitson, President C.H. Society, Carolyn Prellwitz, Director.

COWICHAN HISTORICAL SOCIETY... is a non-profit society registered under the B.C. Societies Act. The CHS functions with an Executive of President, Vice President, Treasurer, and Secretary + 6 Directors for a total elected Board of ten persons. Board Meetings are held monthly. Since May 2020 we have met via ZOOM.

A general meeting of the Society with a guest speaker was held monthly until the arrival of COVID19 to our community. To keep the CHS membership involved while general meetings are postponed, a monthly Newsletter has been distributed electronically to our 84 members since last May.

We have 6 committees which meet when needed.

1. **Our MEMBERSHIP Committee** comprised of three directors has increased the CHS membership to 84 this year – even with the COVID pandemic - 23 more than the same time last year. The membership application has been reworked and a new personalized membership card produced. Presently the Duncan Chamber of Commerce (of which we are a member) are assisting to increase our membership within their membership. The membership committee also negotiated with the BC Discovery Centre and the Royal BC Museum a discount on admission to their institutions in return for a discount on purchases in our Gift Shop - a good example of like-minded collaboration.
2. **Our HEALTH AND SAFETY COMMITTEE** was established this year in response to the COVID19 pandemic. It developed a COVID19 protocol following the guidelines of WorkSafeBC, an illness policy for staff and volunteers, a basic first aid and universal precautions policy, a worker (employed and volunteer) safety orientation guide and revised the accident/incident form – all of which has been adopted by the Board of Directors. The H & S Committee also works in collaboration with the maintenance committee on overlapping issues such as ensuring the fire extinguishers are updated.
3. **Our MAINTENANCE**, a committee of two who continue with a never ending “to do list.”
4. **Our COLLECTIONS** Committee look after accessioning and deaccessioning of items in the museum. It is made up of CHS Directors, CHS. members and the Curator as an ex-officio participant.
5. **NOMINATING COMMITTEE** - according to our by-laws three directors are appointed to be responsible for convincing unsuspecting, but willing, individuals to serve on the CHS board. First they have to be elected at the Society’s AGM held in non-COVID times in March.

The successful candidate(s) then are welcomed by the other board members. Directors serve for two years, the executive for one year, and the president no more than three consecutive years.

6. **Our DUNCAN TRAIN STATION PRESERVATION COMMITTEE** was also formed this year. Three Board members, the Curator/ Manager and a CHS member have combined to work with local

heritage Consultant David Coulson to apply for funding under the Community Economic Recovery Infrastructure Program (CERIP), a provincial Government grant for work involving heritage projects. A business plan of the project was written and given Board approval. This is 100% funding - no having to find matching funds, which in ours, and for many other non-profit organizations is difficult to do without having any surplus cash. The train station project was “shovel ready”, and the application, including the project business plan, filed by the deadline at the end of October 2020. Now we must await the decision of the adjudication committee. Stay tuned.

OWNERSHIP...The Cowichan Historical Society (CHS) owns and operates the Cowichan Valley Museum and Archives. The museum is found in the Duncan Train Station, the archives on the 3rd floor of Duncan City Hall.

SCOPE... I must emphasize that even though our museum and archives are situated within the boundaries of the City of Duncan our collections – both in the museum and in the archives - are REGIONAL. It is stated on our May 21st. 1974 Certificate of Incorporation “The locality in which the operation of the Society will be chiefly carried on is Cowichan Valley and surrounding area.”

The collection area of both the museum and archives is from MAPLE BAY to the East to PALDI in the West and from WESTHOLME in the North and GOLDSTREAM PARK in the South.

The museum collection consists of **artifacts** – man-made three-dimensional objects cherished for their cultural and/or historical values, are to be found in museum. The museum holds many multi-faceted artifacts from First Nations items to collections of materials demonstrating the diversity of the Cowichan Valley including the Chinese, Japanese and South Asians as well as the immigrants from the United Kingdom. (Examples of artifacts in the Cowichan museum are the hand-carved items made by Simon Charlie and tools made by early pioneers to the Valley.)

The archives collection consists of documented records of events, circumstances, observations, perceptions or actions and which are preserved because of their *evidential* and *enduring* value.

Archives are considered *primary source materials* for information and research as they provide recorded testimony of the historical identity of an individual, society, place or historical accountability of an event/action. These can take many forms – minutes of a meeting, school registers, land titles, diaries, photo collections of an event, tape recordings - even emails – just to name a few. North Cowichan has been diligent in preserving its archival collection of school registers, school board minutes and old maps. The Cowichan Valley archives is recognized for its collection of information related to logging ships, Cowichan sweaters, and early Chinese and Sikh residents.

LEASE...The Duncan Train station, in which our museum is located, is owned by the Island Corridor Foundation, who lease it to the City of Duncan, who in turn sub-lease it to the C.H. Society for a nominal annual fee. We are in the fifth year of a twenty-year sub-lease with the City of Duncan. The CHS is given and appreciates a property tax exemption valued at \$2045. (2019) by the City. We are in the fifth year of a five-year lease with the City of Duncan for the space on the third floor of city hall. That lease ends on October 31st.2021.

OPERATION.... One full time staff the curator/manager has been maintained on full salary thanks to the Federal wage subsidy program as a result of the current pandemic.

The museum was closed mid-March 2020 due to the provincial wide lockdown that came about due to COVID19. It re-opened twice weekly for four hours/day beginning October 27, 2020 with the assistance of one front desk volunteer. It closed again December 17th and will re-open February 2, again twice weekly, yet dependent on provincial COVID19 regulations.

The archives on the 3rd floor of Duncan City Hall closed mid-March 2020 and re-opened to our four volunteer archivists only on 3 June 2020 as per City Hall COVID19 protocols. The archivists have been handling public enquiries via telephone and email.

TOURISM and the tourists do come. In 2019 the count was over 12,000 and what is the first building the tourists sees when getting off the tour bus? The Duncan Train Station. We must thank the City of Duncan for strategically moving the tour bus stop to Duncan Street, thus making the totem poles, well-tended gardens *and* Museum so inviting to those exiting their bus.

RESEARCH - A record has been kept "visits of persons" to the Archives in search of information/research via a sign-in process at the main desk inside the Archives room. These sign-in records have been kept from 2003 to 2019 and show a geographical breakdown. When looking at this you will see that most of the enquiries come from residents of North Cowichan. Some come from other parts of Canada and beyond. Note: At this time the archivists have not collated a similar geographic breakdown for all the requests they receive via the telephone or email.

Our WEBSITE is 16 years old and outdated - it needs a major overhaul. Look yourself. One of the CHS Directors who has excellent knowledge with the archiving of photographs is working with the Webmaster to secure a system that will improve the availability of photographs when requested by the public.

A Facebook page was started in 2019 but it is still in its infancy. COVID 19...has not all been all bad as far as the CHS and museum has been concerned. It has made us become more aware as to our deficiencies, and how we need to move into a different technology medium to be able to attract more community and public interest by being "online" - something for which we currently have the lack of technological no-how to perform. Money for our staff and volunteers to attend professional workshops would be an asset to remedying this situation.

STRATEGIC PLAN - in May of 2018, the CHS board held a day long workshop/retreat, the end result, after fine tuning, being a strategic plan. This Strategic Plan formally approved /adopted by the board in June 2019 consists of:

- Regular and reliable financial funding - financial assistance from the three local Governments was number one on the list.
- Conservation of the Duncan Train Station building was another.
- increase of the membership is another and the latter is happening.

How would reliable funding be used? Primarily operating expenses – staff salary, electrical, telephone, internet, maintenance supplies, office supplies, insurance etc. Contribute to a fire suppression system, website, upgrades of office equipment in both the museum and archives.

We recognize that a Five-Year Business Plan is needed but without annual, reliable funding it is difficult to plan and to look too far ahead.

CURRENT FINANCIAL SITUATION AND LOCAL GOVERNMENT GRANTS

North Cowichan..... Grant in Aid \$4000 Operational funding.

CVRDGrant -in-Aid \$3000. Educational Heritage Symposium (2019)

City of Duncan..... Annual Grant... \$9150.

Contract,\$17,480. Totem Tours, Tourist information.

Grant -in-Aid, \$5000. towards train station conservation.

Property tax exemption \$2045 (2019)

Provincial Community Gaming Grant. \$39,000. Wages, supplies, for school programs.

Cowichan Historical Society can give CRA receipts.

REQUEST I refer you to the Briefing Notes under **Requested Contribution**.

Thank you for being patient, I hope you will consider our request for much needed funding.

I will leave you with the following quotation.

‘A people without the knowledge of their past history is like a tree without roots’ Marcus Garvey

Questions?