

Municipality of North Cowichan Committee of the Whole MINUTES

January 12, 2021, 6:00 p.m.
Electronically

Members Present Councillor Tek Manhas, Chair
 Mayor Al Siebring
 Councillor Rob Douglas
 Councillor Christopher Justice
 Councillor Kate Marsh
 Councillor Rosalie Sawrie
 Councillor Debra Toporowski

Staff Present Ted Swabey, Chief Administrative Officer (CAO)
 Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)
 Mark Frame, General Manager, Financial and Protective Services
 David Conway, Director, Engineering
 Clay Reitsma, Senior Manager, Engineering
 Don Stewart, Director, Parks and Recreation
 Rob Conway, Director, Planning and Building
 Shawn Cator, Director, Operations
 George Farkas, Director, Human Resources and Corporate Planning
 Jason Birch, Chief Information Officer
 Megan Jordan, Manager, Communications and Public Engagement
 Michelle Martineau, Corporate Officer
 Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Committee of the Whole agenda be adopted as presented. CARRIED

3. ADOPTION OF MINUTES

IT WAS MOVED AND SECONDED:

That the minutes of the Committee of the Whole meetings held December 8, 2020 and December 15, 2020 be adopted, as circulated. CARRIED

4. PUBLIC INPUT

The Committee received no submissions via email prior to the meeting regarding agenda items. There was one public attendee present, however, they did not share any comments.

5. BUSINESS

5.1 Presentation - 2021 Grant in Aid Funding Requests

IT WAS MOVED AND SECONDED:

That the Committee of the Whole recommends:

That Council approve the grant-in-aid amounts as follows:

- \$25,000 to B.C. Forest Discovery Centre - BC Forest Museum
- \$27,500 to Chemainus & District Chamber of Commerce
- \$34,000 to Duncan Cowichan Chamber of Commerce
- \$30,000 to Cowichan Neighbourhood House Association
- \$19,000 to Chemainus BC B.I.A. - Flower Baskets
- \$20,000 to Chemainus Theatre Festival Society
- \$ 250 to St. Michael Church Cemetery (garbage collection)
- \$ 650 to St. Michael Church Cemetery (water)
- \$12,350 to Chemainus Communities in Bloom
- \$ 8,000 to Crofton in Bloom
- \$ 2,500 to Chemainus Harvest House Food Bank
- \$ 300 to Chemainus Meals on Wheels
- \$ 3,000 to Clement Centre Society
- \$ 3,000 to Oak Park Heritage Preservation Society
- \$ 2,000 to Somenos Marsh Society
- \$ 1,000 to Volunteer Cowichan
- \$ 500 to Chemainus Rotary Club (Summerfest Parade and Festivities)
- \$ 7,500 to Chemainus Valley Historical Society
- \$ 500 to Christmas in Chemainus - The Little Town Christmas Society
- \$ 4,000 to Cowichan Historical Society
- \$ 200 to Cowichan Music Festival
- \$ 1,000 to Maple Bay Community Association - Canada Day
- \$ 7,000 to Somenos Community Association
- \$ 3,000 to Vimy Community Club (Hall)
- \$ 5,000 to Westholme School Society
- \$ 2,000 to Cowichan Rugby Club - offset water bill
- \$ 3,000 to Cowichan Rugby Club – offset water bill for 2021 CARRIED

The total grants-in-aid approved was \$222,250.

5.2 Council Strategic Plan: Quarter 4 Update (September 30 to December 31, 2020)

Council reviewed the 4th Quarter 2019-2022 Council Strategic Plan update for the period from September 30 to December 31, 2020 and asked questions of staff.

6. NEW BUSINESS

None.

7. QUESTION PERIOD

Chair Manhas called for a recess at 7:22 p.m. to allow viewers to submit questions via email or verbally online on the matters discussed during the meeting. No questions had been submitted via email or using the online platform when the meeting reconvened at 7:32 p.m.

8. CLOSED SESSION

IT WAS MOVED AND SECONDED:

That Council close the January 12, 2021 Committee of the Whole meeting at 7:35 p.m. to the public on the basis of the following section of the *Community Charter*:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality. CARRIED

8.1 Minutes of the September 16, 2020 Closed Committee of the Whole for adoption

8.2 Closed under Section 90(1)(a) Environmental Advisory Committee

9. ADJOURNMENT

IT WAS MOVED AND SECONDED:

That the meeting be adjourned at 9:12 p.m. CARRIED

Certified by Corporate Officer

Signed by Mayor