

**Municipality of North Cowichan and City of Duncan
Joint Committee of the Whole
MINUTES**

**January 21, 2021, 3:00 p.m.
Electronically**

Members Present	Mayor Al Siebring Councillor Rob Douglas Councillor Christopher Justice Councillor Tek Manhas Councillor Kate Marsh Councillor Rosalie Sawrie Councillor Debra Toporowski
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) Sarah Nixon, Deputy Chief Administrative Officer (D/CAO) Don Stewart, Director, Parks and Recreation Rob Conway, Director, Planning and Building Jason Birch, Chief Information Officer Megan Jordan, Manager, Communications and Public Engagement Michele Gill, Manager, Development, Engineering Tricia Mayea, Deputy Corporate Officer
Others Present	City of Duncan: Mayor Michelle Staples Councillor Bob Brooke Councillor Garry Bruce arrived at 3:29 p.m. Councillor Jenni Capps Councillor Tom Duncan Councillor Stacy Middlemiss Councillor Carol Newington Peter de Verteuil, Chief Administrative Officer (CAO) Monika Schittek, Acting Director of Corporate Services Michelle Geneau, Manager of Planning

1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 3:03 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the agenda be adopted as circulated.

CARRIED

3. PUBLIC INPUT

The Committee received no submissions via email prior to the meeting.

4. BUSINESS

4.1 Presentation from School District 79

Candace Spilsbury, Chair of the Board of Education for the Cowichan Valley School District provided a presentation regarding the Cowichan Secondary School Replacement Project. Robyn Gray, Superintendent and Jason Sandquist, Secretary Treasurer, from the Cowichan Valley School District, and Tom Sparrow, Chief Project Officer for the Cowichan Secondary School Replacement Project, were in attendance and answered questions of both Council's. A copy of the presentation was appended to the agenda.

4.2 Presentation from BC Housing

Malcom McNaughton, Director of Regional Development Vancouver Island, from BC Housing provided an update on the supportive housing projects located at 260 White Road and 2983 Drinkwater Road. Heidi Hartman, Regional Director, Vancouver Island, Sean Rorison, Development Manager, and Roberta Randall, Manager, Community & Tenant Affairs, from BC Housing, were in attendance and answered questions of both Council's. A copy of the presentation was appended to the agenda.

Mayor Siebring experienced technical difficulties and left the meeting at 4:12 p.m. Councillor Manhas assumed the Chair until 4:15 p.m., when Mayor Siebring returned to the meeting and assumed the Chair.

4.3 Presentation from the Cowichan Historical Society

Sheila Kitson, President of the Cowichan Historical Society provided a presentation that included an overview of the Cowichan Historical Society and the Cowichan Valley Museum and Archives. Carolyn Prellwitz, Director, from the Cowichan Historical Society, was in attendance and answered questions of both Council's. A copy of the presentation was appended to the agenda.

IT WAS MOVED AND SECONDED:

That the Cowichan Historical Society's funding request for \$15,000 be referred to the next Committee of the Whole meeting for further discussion. CARRIED

4.4 City of Duncan and Municipality of North Cowichan Inter-Municipal Relationship Protocol

IT WAS MOVED AND SECONDED:

That the Committee of the Whole recommends to Council:

That Council approve the revised City of Duncan and Municipality of North Cowichan Inter-Municipal Relationship Protocol Agreement as attached to the January 21, 2021 Committee of the Whole agenda, with the addition of the following provision to the Conflict Resolution section of the protocol agreement:

4. If the issue is still unresolved after negotiations and assistance from the dispute resolution officer, and the issue is the subject of an existing agreement that includes the option of arbitration, the arbitration provisions of the agreement may be utilized as detailed in the agreement. CARRIED

5. NEW BUSINESS

None.

6. QUESTION PERIOD

None.

7. CLOSED SESSION

None.

8. ADJOURNMENT

IT WAS MOVED AND SECONDED:

That the meeting be adjourned at 4:53 p.m.

CARRIED

Certified by Corporate Officer

Signed by Mayor