

Municipality of North Cowichan Committee of the Whole MINUTES

**January 26, 2021, 6:00 p.m.
Electronically**

Members Present Councillor Tek Manhas, Chair
 Mayor Al Siebring
 Councillor Rob Douglas
 Councillor Christopher Justice
 Councillor Kate Marsh
 Councillor Rosalie Sawrie
 Councillor Debra Toporowski

Staff Present Ted Swabey, Chief Administrative Officer (CAO)
 Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)
 Mark Frame, General Manager, Financial and Protective Services
 David Conway, Director, Engineering
 Clay Reitsma, Senior Manager, Engineering
 Don Stewart, Director, Parks and Recreation
 Rob Conway, Director, Planning and Building
 Shawn Cator, Director, Operations
 George Farkas, Director, Human Resources and Corporate Planning
 Jason Birch, Chief Information Officer
 Megan Jordan, Manager, Communications and Public Engagement
 Chris Hutton, Community Planning Coordinator
 Michelle Martineau, Corporate Officer
 Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

The agenda was amended to add UBCM Community Emergency Preparedness Fund – Emergency Support Services (ESS) Grant to New Business.

IT WAS MOVED AND SECONDED:

That the Committee of the Whole agenda be adopted as amended.

CARRIED

3. PUBLIC INPUT

The Committee received one submission via email prior to the meeting regarding agenda item 4.1 Official Community Plan Growth Management. There was one public attendee present, however, they did not share any comments.

4. BUSINESS

4.1 Official Community Plan (OCP) Growth Management

Rob Barrs, Principal, and Suzy Lunn, Senior Planner from MODUS Planning, Design & Engagement provided a presentation on the OCP Growth Scenarios that included a recap of the draft vision, principles, and goals; information about what are growth scenarios; evaluation criteria; growth scenario options; and the next steps in the process. Council provided their input and the MODUS representatives answered their questions.

The Director, Planning and Building, Rob Conway, and Community Planning Coordinator, Chris Hutton also responded to questions of Council.

An informal poll to extend the limits on the discussion was taken before the Chair closed the floor to further debate and moved to the next item of the agenda. Three members were in favour of continuing the discussion and 4 were opposed.

Mayor Siebring left the meeting at 7:29 p.m. and returned at 7:39 p.m.

4.2 Utility Budget and Rates Review

The General Manager, Financial and Protective Services, Mark Frame presented the 2021-2025 Utility Review and responded to questions of Council. The Senior Manager, Engineering, Clay Reitsma, and the Director, Engineering, David Conway also responded to questions.

IT WAS MOVED AND SECONDED:

That it be recommended to Council to increase:

- Chemainus water metered minimum and parcel tax by 5% CARRIED

IT WAS MOVED AND SECONDED:

That it be recommended to Council to increase:

- Crofton Water metered minimum and parcel tax by 5% CARRIED

IT WAS MOVED AND SECONDED:

That it be recommended to Council to increase:

- South End Water metered minimum and parcel tax by 3% CARRIED

IT WAS MOVED AND SECONDED:

That it be recommended to Council to increase:

- Metered water rates by 3% CARRIED

IT WAS MOVED AND SECONDED:

That the meeting be extended to 9:30 p.m. CARRIED

IT WAS MOVED AND SECONDED:

That it be recommended to Council to increase:

- Chemainus sewer parcel tax and user fees by 2%
- Crofton sewer parcel tax and user fee by 3%

- South End sewer parcel tax and user fee by 3%
 - Maple Bay sewer treatment plant user fee by 3%
- CARRIED

5. NEW BUSINESS

5.1 UBCM Community Emergency Preparedness Fund – Emergency Support Services (ESS) Grant

IT WAS MOVED AND SECONDED:

That the Committee of the Whole recommend that Council resolve for the Cowichan Valley Regional District to apply for, receive, and manage the UBCM Community Emergency Preparedness Fund Emergency Support Services grant funding on behalf of the Municipality of North Cowichan.

CARRIED

IT WAS MOVED AND SECONDED:

That the meeting be extended to 10:00 p.m.

CARRIED

6. QUESTION PERIOD

Councillor Manhas called for a recess at 9:13 p.m. to allow viewers to submit questions via email or verbally on the matters discussed during the meeting. No questions had been submitted via email or using the online platform when the meeting reconvened at 9:27 p.m.

7. CLOSED SESSION

None.

8. ADJOURNMENT

IT WAS MOVED AND SECONDED:

That the meeting be adjourned at 9:29 p.m.

CARRIED

Certified by Corporate Officer

Signed by Mayor