

Municipality of North Cowichan

Regular Council

AGENDA

Wednesday, March 3, 2021, 1:30 p.m.
Electronically

Pages

1. CALL TO ORDER

This meeting, though electronic, is open to the public. All representations to Council will form part of the public record. Proceedings will be streamed live and archived at www.northcowichan.ca. Members of the public may join this online meeting and participate virtually during the Public Input and Question Period portions of the agenda.

- To join by computer, smartphone, or tablet, visit northcowichan.ca/virtualmeeting for instructions.
- To join by telephone, dial 1.844.426.4405, enter the meeting ID 133 108 2710, and then press # to join the meeting.

2. APPROVAL OF AGENDA

2.1. Approval of Consent Agenda

8 - 45

Purpose: To adopt all recommendations appearing on the Consent Agenda in one motion. Any item may be moved out at the request of any Council member for discussion or debate, before the agenda is approved. Items removed from the Consent Agenda will be placed under New Business.

Recommendation:
That the Consent Agenda be approved.

2.2. Approval of Regular Agenda

Recommendation:
That Council adopt the agenda, as circulated [or as amended].

3. ADOPTION OF MINUTES

Purpose: To consider if there were any errors or omissions prior to adopting the minutes.

3.1. Minutes of the Regular Council and Public Hearings meeting held February 17, 2021 for adoption

46 - 55

3.2. Minutes of the Special Council meeting held February 22, 2021 for adoption

56 - 58

Recommendation:

That Council adopt the minutes of the Regular Council and Public Hearings meeting held February 17, 2021 and the Special Council meeting held February 22, 2021 as circulated.

4. MAYOR'S REPORT

5. DELEGATIONS AND PRESENTATIONS

5.1. Cowichan Green Community

Purpose: To present their year in review video for 2020 to Council.

6. PUBLIC INPUT

Public Input is an opportunity for the public to provide their feedback on matters included on the agenda. The maximum number of speakers to be heard during the public input period is limited to five, with a maximum of three minutes allotted to each speaker. To be added to the speakers list, please:

- click on the 'raise your hand' button, if participating by computer, smartphone, or tablet, or
- dial *3 on your phone

7. BYLAWS

7.1. Reserve Funds Establishment Amendment Bylaw No. 3817, 2021 for adoption

59 - 60

Purpose: To consider adoption of Reserve Funds Establishment Amendment Bylaw No. 3817, 2021 which will establish a COVID-19 Safe Restart Grant Reserve. The bylaw received first three readings at the February 17, 2021 Regular Council and Public Hearings meeting.

Recommendation:

That Council adopt Reserve Funds Establishment Amendment Bylaw No. 3817, 2021.

7.2. Fees and Charges Amendment Bylaw No. 3818, 2021 for three readings and adoption

61 - 66

Purpose: To consider amending the water, sewer and garbage rates in the Fees and Charges Bylaw and to remove the reduced development variance permit application fee and include some minor housekeeping edits.

Recommendation:

That Council give first, second and third readings to the Fees and Charges Amendment Bylaw No. 3818, 2021;

And that Council adopt the Fees and Charges Amendment Bylaw No. 3818, 2021.

Purpose: To consider removing references to Controlled Substance Bylaw No. 3803 in Fees and Charges Amendment Bylaw No. 3813 and Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 to enable Bylaw Compliance Officers to enforce offences under Nuisance Abatement and Cost Recovery Bylaw No. 3804.

Recommendation:

1. That Council rescind third reading of Fees and Charges Amendment Bylaw No. 3813, 2020 and Municipal Ticket Information System Amendment Bylaw No. 3812, 2020.
2. That Fees and Charges Amendment Bylaw No. 3813 be amended by striking out:
 - a. Sections 2.b. and 3 in their entirety;
 - b. *"or Section 12.1 of Controlled Substances Bylaw No. 3803, 2020"* from the first paragraph under Schedule G – Nuisance Abatement Fees; and
 - c. *"section 5.11 of Bylaw No. 3803 or"* under subsections (a) Staff and Personnel Cost Recovery, (b) RCMP Personnel and Equipment Cost Recovery, (c) Vehicle and Equipment Cost Recovery, and (d) Contractor Cost Recovery under Schedule G – Nuisance Abatement Fees.
3. That Council gives Fees and Charges Amendment Bylaw No. 3813, 2020 third reading as amended.
4. That Council adopt Fees and Charges Amendment Bylaw No. 3813, 2020.
5. That Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 be amended by striking out:
 - a. *"Sections 11 and 17"* from subsection 2.b. and replacing it with *"Section 17"*;
 - b. Subsection 2.c. in its entirety;
 - c. *"Section 23"* in subsection 2.d. and replacing it with *"Section 22"*.
6. That Council gives Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 third reading as amended.

8. REPORTS

8.1. REPORTS FOR DECISION

8.1.1. Joint Utility Board Outfall Relocation Professional Services Contract Award

Purpose: To award the professional services contract for the design, construction oversight and administration for the Joint Utility Board Outfall Relocation Project.

Recommendation:

That Council award the Joint Utility Board Outfall Relocation Professional Services contract to Parsons Incorporated for \$6,105,722.40 (excluding GST), subject to approval from the City of Duncan Council.

8.2. REPORTS FOR INFORMATION

None.

9. NOTICES OF MOTIONS

10. UNFINISHED AND POSTPONED BUSINESS

11. NEW BUSINESS

11.1. Advice from Key Stakeholders in relation to the Official Community Plan

94 - 94

Purpose: So that Councillor Justice may move the motion he gave notice on at the February 17, 2020 regular meeting.

Recommendation:

That Council seek the advice and recommendations from the following key stakeholders in relation to the land use policy development to be included in the revised Official Community Plan for North Cowichan, and ask that they provide their opinions on what they believe is necessary to achieve Council's goals of restoration and regeneration of the municipality's lakes streams and rivers:

- Cowichan Land Trust
- Somenos Marsh Wildlife Society
- Cowichan Watershed Board
- Quamichan Watershed Stewardship Society.

11.2. Property Assessed Clean Energy (PACE)

95 - 99

Purpose: So that Councillor Marsh may move the motion she gave notice on at the February 17, 2020 regular meeting.

Recommendation:

WHEREAS the District of North Cowichan has shown itself to be a climate leader by establishing a Climate Action Reserve Fund, adopting the BC Energy Step Code, partnering with the provincial government on the Clean BC Better Homes Program, hosting a community for climate fair, implementing our own municipal home energy retrofit program and implementing many other emission reduction projects in the community and through our corporate operations that are outlined in our climate action plan;

WHEREAS retrofitting buildings across B.C. is crucial to reducing green-house gas (GHG) emissions and meeting our provincial climate targets;

WHEREAS upfront costs of retrofitting homes and businesses for climate resilience are cost prohibitive to many of our property owners, and Property Tax Assisted Clean Energy (PACE) lowers barriers to implementing GHG reductions, adding value to buildings and making them more desirable places to live or work;

WHEREAS PACE BC is working with interested municipalities across B.C. to assist in the establishment of a successful province-wide PACE program that meets the needs of residents and that local governments of all sizes can participate in with minimal startup costs or staff time;

WHEREAS PACE and the resulting ecosystem of retrofitting programs would create well-paying green jobs during a just recovery from the COVID-19 pandemic and a just transition away from fossil fuel infrastructure-related jobs;

THEREFORE, BE IT RESOLVED THAT Council for the District of North Cowichan write a letter to the Ministry of Environment, the Minister of Energy, Mines and Low Carbon Innovation, the Minister of Municipal Affairs, Minister of Housing and PACE BC expressing support for B.C. Legislation enabling PACE by third party administration and confirming North Cowichan's interest in having a PACE program when it becomes available in B.C.

11.3. Help Cities Lead Campaign

100 - 103

Purpose: So that Councillor Marsh may move the motion she gave notice on at the February 17, 2020 regular meeting.

Recommendation:

WHEREAS emissions by buildings account for 40-60% of a community's greenhouse gas (GHG) emissions;

WHEREAS climate policy modelling completed for Help Cities Lead shows current actions to reduce greenhouse gas (GHG) emissions from buildings are insufficient to achieve the province's GHG targets for 2030 and 2050;

WHEREAS the November 2020 mandate letters to ministers include direction to provincial ministries to move forward with three of the five policy measures included in the Help Cities Lead climate policy modelling: GHG requirements for new buildings, Property Assessed Clean Energy (PACE) financing, and home energy labelling.

THEREFORE, BE IT RESOLVED THAT Council for the District of North Cowichan write a letter to the Minister of Environment and Climate Change Strategy, the Minister of Energy, Mines and Low Carbon Innovation, the Minister of Municipal Affairs, the Attorney-General and Minister responsible for Housing, and the Minister of Finance, expressing its endorsement of the Help Cities Lead campaign; support for the directions set out in the November 2020 ministerial mandate letters regarding GHG requirements for new buildings, PACE financing, and home energy labelling; and also requesting that the province empower local governments to opt to take action, if they so choose, on the two remaining items of the Help Cities Lead's campaign, namely GHG requirements for existing buildings and building energy benchmarking.

11.4. TELUS Application to Federal Government under the Universal Broadband Fund

104 - 105

Purpose: To consider the request from TELUS Communications Inc. for North Cowichan to partner with them on their application to Innovation, Science and Economic Development Canada for grant funding under the Universal Broadband Fund by providing a letter of support. The deadline to submit an application for broadband infrastructure projects that will bring high-speed Internet at 50/10 Megabits per second (Mbps) to rural and remote communities is March 15, 2021.

Recommendation:

That Council supports increased wireless connectivity by any provider under the Universal Broadband Fund and authorizes the Mayor to provide a letter of support to TELUS Communications Inc. to include with their application.

11.5. Cowichan Family Life Association Request for Letter of Support

106 - 107

Purpose: To consider the request from the Cowichan Family Life Association for a letter of support from Council to include with potential grant applications to help offset operating revenue lost as a result of the COVID-19 pandemic.

Recommendation:

That Council authorize the Mayor to provide a letter of support to the Cowichan Family Life Association to include with future grant funding applications.

12. QUESTION PERIOD

Question Period is an opportunity for the public to ask brief questions regarding the business discussed during the meeting. To be added to the speakers list, please:

- click on the 'raise your hand' button, if participating by computer, smartphone, or tablet, or
- dial *3 on your phone

13. CLOSED SESSION

Recommendation:

That the meeting be closed to the public at ___ p.m. on the basis of the following sections of the *Community Charter*.

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality;
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, which council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(j) information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*;
- 90(1)(m) a matter that, under another enactment, that being section 16(1)(a)(iii) of the Freedom of Information and Protection of Privacy Act related to intergovernmental relations or negotiations with an aboriginal government, is such that the public may be excluded from the meeting;
- 90(2)(b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

13.1. Minutes from the February 17, 2021 regular and February 22, 2021 special closed Council meetings for adoption

13.2. Closed under sections 90(1)(e) land matter and (m) FOIPPA s. 16 - relations with an aboriginal government and 90(2)(b) negotiations

13.3. Closed under sections 90(1)(j) disclosure harmful to business interests of a third party

13.4. Closed under sections 90(1)(a) personal information re: appointment of Financial Officer

14. RISE AND REPORT

15. ADJOURNMENT

Municipality of North Cowichan

Consent Agenda

March 3, 2021

CONSENT AGENDA groups correspondence received by Council, which may require a response or action, into one agenda item called the consent agenda (Roberts Rules of Order calls it a "consent calendar"). This allows

Council to publicly acknowledge receipt of those items in a unanimously agreed to vote instead of filing multiple motions. Any item may be moved out of the consent agenda at the request of any Council member, before approval of the agenda. Items removed from the Consent Agenda will be placed under New Business.

Pages

1. Draft Committee Minutes

Recommendation:

That the following draft minutes be received for information purposes only:

- | | | |
|------|--|---|
| 1.1. | February 10, 2021 Official Community Plan Advisory Group | 1 |
| 1.2. | February 16, 2021 Environmental Advisory Committee | 3 |

2. Correspondence

Recommendation:

That the following correspondence is received for information purposes only:

- | | | |
|------|---|----|
| 2.1. | February 11, 2021 email from resident regarding the Climate Action & Energy Plan Survey | 5 |
| 2.2. | February 12, 2021 email and February 19, 2021 letter from the Office of MP MacGregor regarding Bill C-250 Freighter Anchorages (includes video) | 7 |
| 2.3. | February 15, 2021 email and letter from the City of Surrey regarding Surrey's Police Transition | 10 |
| 2.4. | February 18, 2021 letter from MLA Routley regarding new funding through the Strengthening Communities' Services Program | 14 |
| 2.5. | February 22, 2021 email from Canadian Wildlife Service regarding amendments to Schedule 1 of Species at Risk Act | 16 |
| 2.6. | February 23, 2021 email from resident regarding signage at Berkey's corner | 17 |
| 2.7. | February 23, 2021 email from resident regarding RV's | 18 |

2.8.	Proposed Cell Towers	19
	3 emails were received from residents in relation to the proposed cell towers.	
2.9.	February 11, 2021 email from BC Economic Development Association regarding Economic Restart & Resiliency Bulletin	24
2.10.	February 17, 2021 email from BC Economic Development Association regarding 2021 Virtual BC Economic Summit Mar 8 to 11, 2021	32

Municipality of North Cowichan Official Community Plan Advisory Group MINUTES

**February 10, 2021, 5:00 p.m.
Electronically**

Members Present Cam Campbell
Chris Crowther
Bernie Jones
Mona Kaiser
Caitlin Kenny
Rupert Koyote
Ender McDuff
Sandy McPherson
Hajo Meijer
David Messier
Nick Neisingh
Brielle Varasteh
Shannon Waters

Staff Present Rob Conway, Director, Planning and Building
Megan Jordan, Manager, Communications and Public Engagement
Chris Hutton, Community Planning Coordinator
Mairi Campeau, Community Planner

Consultant Present Rob Barrs, MODUS Planning + Design
Suzy Lunn, MODUS Planning + Design

1. CALL TO ORDER

There being a quorum present, staff called the meeting to order at 5:02 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Official Community Plan Advisory Group approve the agenda as circulated.

CARRIED

3. ADOPTION OF MINUTES

IT WAS MOVED AND SECONDED:

That the minutes of the OCP Advisory Group meeting held October 28, 2020 be adopted.

CARRIED

4. BUSINESS

4.1 Chair Nominations and Appointment

Sandy nominated Ender.

Ender accepted nomination.

Ender is appointed as Chair of the OCP Advisory Group.

4.2 Project Schedule Update

Staff provided an update on the project schedule and next steps.

4.3 Presentation on Growth Management Scenarios Approach

Consultant presented on growth scenarios

4.4 Discussion on Evaluation Criteria and Growth Management Scenarios

The Advisory Group asked questions to the consultant and staff and had discussion on their preliminary thoughts on the growth management memo attached to the agenda.

4.5 Discussion about Growth Management Engagement

The Advisory Group discussed engagement for this phase of the OCP.

4.6 Housekeeping, Wrap Up and Next Steps

The Advisory Group was given until February 15, 2021 to send any comments and feedback they had on the growth management memo.

5. NEW BUSINESS

Further requests regarding growth management were identified.

Clarification regarding email communication was sought – the Advisory Group may communicate amongst each other over email, but shall not make any decisions or come to a consensus on any matters related to the OCP Advisory Group.

The Advisory Group may consider a resolution or recommendation at the end of meetings, if deemed necessary.

6. ADJOURNMENT

The meeting ended at 7:17 p.m.

Signed by Chair

Certified by Recording Secretary

Municipality of North Cowichan Environmental Advisory Committee MINUTES

**February 16, 2021, 1:30 p.m.
Electronically**

Members Present	Councillor Kate Marsh, Chair Neil Anderson Cam Campbell Bruce Coates David Coulson Per Dahlstrom Sandra McPherson Ashley Muckle Dr. Jesse Patterson Dr. Geoffrey Strong Dr. Shannon Waters
Members Absent	Dr. Jana Kotaska
Staff Present	David Conway, Director, Engineering Dave Preikshot, Senior Environmental Specialist Shaun Chadburn, Environmental Programs Coordinator Michelle Martineau, Manager, Legislative Services Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 1:35 p.m.

2. APPROVAL OF AGENDA

It was moved and seconded:

That the Committee approve the agenda as circulated.

CARRIED

3. BUSINESS

3.1 Introductions

Brief introductions were provided by committee members and staff.

3.2 Legislative Services - Meeting Procedure Overview

Michelle Martineau, Manager, Legislative Services provided an overview of meeting procedures.

3.3 Setting the 2021 Meeting Schedule

It was moved and seconded:

That the Environmental Advisory Committee set the following meeting schedule for 2021:

- Tuesday, March 16 at 1:30 p.m.
- Tuesday, April 20, at 1:30 p.m.
- Tuesday, May 18 at 1:30 p.m.
- Tuesday, June 22 at 1:30 p.m.
- Thursday, September 23 at 1:30 p.m.
- Tuesday, November 16 at 1:30 p.m.

CARRIED

3.4 Climate Action and Energy Plan Update - Economic Modelling and Action List

Neil Armstrong left the meeting at 3:00 p.m.

Dr. Shannon Waters left the meeting at 3:28 p.m.

Jeremy Murphy, Sustainability Solutions Group provided a presentation on the Climate Action and Energy Plan Update that included a project status update, economic modelling, a recap of emissions forecasts, actions, opportunities and measures, and answered questions of the committee. A copy of the presentation was included in the agenda.

The meeting recessed at 4:23 p.m. by unanimous consent and reconvened at 4:30 p.m.

IT WAS MOVED AND SECONDED:

That the meeting be extended to 5:00 p.m.

CARRIED

The committee agreed by unanimous consent that consideration of the 'Climate Action and Energy Plan Update - Economic Modelling and Action List' be postponed to a future meeting - to be determined through a Doodle Poll that will be circulated to the committee by the Corporate Officer.

4. NEW BUSINESS

None.

5. ADJOURNMENT

The meeting ended at 5:05 p.m.

Certified by Recording Secretary

Signed by Chair

From: [REDACTED] FIPPA s. 22(1)
Sent: Thursday, February 11, 2021 9:16 AM
To: Council; Al Siebring; Rosalie Sawrie; Debra Toporowski; Tek Manhas; Christopher Justice; Rob Douglas; Kate Marsh; Dave Preikshot; Ted Swabey
Subject: New Climate Plan Survey missing key emissions action
Categories: To be put in Laserfiche

Mayor & Council,

I just completed the new online Climate Action Plan survey and was surprised to see there were no questions related to the Forest Review Carbon Offset project.

Reports commissioned by 3GreenTree Ecosystems & the Sustainability Solutions Group (SSG) confirm the importance of "Municipal forest management for carbon sequestration" as an effective way to reduce net emissions.

The recent SSG report lists seven actions that are responsible for 90% of emissions reductions:

1. Electric vehicle adoption,
2. Industrial sector energy efficiency and fuel switching,
3. Hydrogen replacement of natural gas,
4. Municipal forest management for carbon sequestration,
5. Renewable natural gas purchasing to replace natural gas,
6. Home energy efficiency retrofits and
7. Switching home space and water heating to heat pumps.

Municipal forest management for carbon sequestration is the only action completely under the control of the Municipality

I only saw one reference to forest carbon sequestration in the survey

The survey taker is asked to rate the importance of the following statement

"The municipality should increase its number of trees, where feasible to absorb more carbon dioxide (eg. parks, brownfields, greenspace and in new developments)"

While planting new trees is obviously helpful, it has no where near the impact of the Forest Reserve Carbon Offset option. You can electrify the entire Municipal fleet and plant 200 new trees and the emissions saving would be just a small portion you would get from the Carbon Offset project.

There should be a separate ratings statement targeting the Forest Reserve. something like

"The municipality should set aside a portion of the Municipal Forest Reserve, and sell carbon offsets to absorb more carbon dioxide"

I hope you will add a new question quickly - so we can get a handle on what the public thinks of Carbon Offsets and eliminate the appearance of a bias towards business as usual and against Carbon Offsets.

Thanks

 FIPPA s. 22(1)

Ginny Gemmell

From: Martin, Robert (MacGregor, Alistair - MP) <robert.martin.810@parl.gc.ca>
Sent: Friday, February 12, 2021 2:58 PM
To: MacGregor, Alistair - Riding 1D
Subject: MP Alistair MacGregor - Freightier Anchorages Video

Good afternoon,

I am writing to you as you have previously expressed interest in the issue of freighter anchorages in the Southern Strait of Georgia.

As you may be aware, [MP Alistair MacGregor recently introduced Bill C-250](#) which would prohibit the anchoring of freighter vessels using coastal waters along the Southern Strait of Georgia. The bill is widely supported among local stakeholders including First Nations, local government, and community activist groups.

To bring awareness to this issue and his Private Member's Bill, Alistair recently released a video. I would encourage you to watch the video and share amongst your networks. Should you wish to do so, I will include a link here:

<https://www.facebook.com/674960719213259/videos/771903726788839>.

I will note that there will be a longer form video released in the days to come that showcases some video entries sent to us from concerned constituents. That video will be posted on [Alistair's YouTube page](#).

A sincere thank you goes out to all who continue to bring attention to this issue. Should you have any questions regarding the anchorages issue or Alistair's Bill C-250, please do not hesitate to contact me.

Kind regards,

Robert Martin

Constituency Assistant

Alistair MacGregor, MP Cowichan-Malahat-Langford

(TEL) 250-746-2353 | 1-866-609-9998 | (FAX) 250-746-2354

robert.martin.810@parl.gc.ca



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Alistair MacGregor

MEMBER OF PARLIAMENT - COWICHAN-MALAHAT-LANGFORD

Parliamentary Office
925 Confederation Building
Ottawa, ON K1A 0A6

Duncan Community Office
101-126 Ingram St
Duncan, BC V9L 1P1

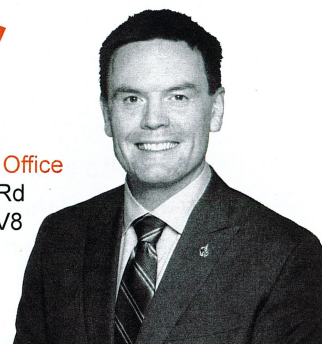
Langford Community Office
3202B Happy Valley Rd
Langford, BC V9C 2V8

Ottawa Tel: 613-943-2180

Community Office Toll Free Tel: 1-866-609-9998

Email: Alistair.MacGregor@parl.gc.ca

Web: alistairmacgregor.ca



February 19, 2021

The Honourable Jonathan Wilkinson
Minister of Environment and Climate Change
House of Commons
Ottawa, ON
K1A 0A6

Dear Minister Wilkinson,

I am writing to you in your capacity as the Minister responsible for Parks Canada regarding the proposed National Marine Conservation Area (NMCA) of the southern Strait of Georgia and the continued use of freighter anchorages in those waters.

The southern Strait of Georgia, part of the Salish Sea which my riding of Cowichan-Malahat-Langford borders on, is home to a variety of fish, marine mammals, and bird species, including endangered or potentially threatened marine species such as southern resident killer whales, abalone, harbour porpoises, and gray whales. These waters are among the most diverse in the world's temperate waters and offer fantastic recreation opportunities, including scuba diving, whale-watching, sea kayaking and coastal cruising. They have supported vibrant first nations coastal communities and continue to do so today. Unfortunately, the natural beauty of this place is under threat from the presence of large freighters, which are using the same waters as the proposed NMCA as an overflow industrial parking lot for the Port of Vancouver.

Through consultations with the Department of Fisheries and Oceans Canada, it has been confirmed that, while anchored, these vessels routinely perform maintenance duties, including the pumping of ballast tanks and bilges, and paint and rust removal. Furthermore, continuous ambient noise from generators, power washers, and anchor dragging add further pressure on the already-threatened, delicate marine ecosystems of the southern Strait of Georgia. The powerful lights on the ships are also causing negative effects for residents and marine life alike.

Over the past several years, community groups and local First Nations have made repeated calls to Transport Canada to protect these waters from the environmental impact of anchored shipping vessels as they await, sometimes for several weeks on end, processing at the Port of Vancouver. Moreover, my office has received an innumerable amount of correspondence from constituents, asking for my attention to the ongoing negative, and potentially catastrophic, environmental effects of these vessels. Unfortunately, the voluntary protocol measures installed by Transport Canada in 2018 have been largely ignored and not enforced. Southern Vancouver Island and Gulf Island residents have hoped for, and deserve, more decisive action from their federal government.

Additionally, multiple First Nations who have claim to these waters as part of their traditional territory have also expressed deep concern for their livelihoods and traditional customs. To add to their frustration, these anchorages were initially established without their free, prior, and informed consent. For your reference, I have attached a joint letter from local First Nations in my riding that highlights their concerns.

Severe storms in the Southern Gulf Islands region are not uncommon, and the potential for a severe environmental catastrophe exists. This was demonstrated in the recently released Transportation Safety Board investigation report M20P0092, which detailed a 2020 anchor-dragging collision incident involving two freighters in Plumper Sound, BC. Fortunately, in this instance, the damage to the freighters happened above the waterline and an environmental catastrophe was avoided. However, the threat of a major spill is real, and it bears mentioning that such an incident would be devastating to not only the surrounding beaches but the entire southern gulf.

As you may be aware, I recently introduced Private Member's Bill C-250 which aims to prescribe a specific area prohibiting the anchoring of freighter vessels in and among the southern Gulf Islands based on coordinates established by Parks Canada as a part of its process in establishing a NMCA. Clearly, the federal government sees value in protecting these waters. I will note that Bill C-250 is widely supported among local stakeholders including First Nations, local government, and community activist groups.

Minister, we can both agree that the waters of the southern Strait of Georgia are home to one of the most productive marine ecosystems in the world. If the federal government and Parks Canada value these waters enough to establish a National Marine Conservation Area, then they also deserve protection from being used as an overflow industrial parking lot for the Port of Vancouver. As such, I humbly ask for you to support Bill C-250, and I look forward to working with your office on resolving the anchorages issue in the southern Strait of Georgia before it's too late.

I thank you for your time and appreciate your consideration of this request.

Sincerely,



Alistair MacGregor
Member of Parliament
Cowichan-Malahat-Langford

Cc: Constituents

AM/rm UFCW 232

Ginny Gemmell

From: Locke, Brenda <Brenda.Locke@surrey.ca>
Sent: Monday, February 15, 2021 4:11 PM
To: Hundial, Jack; Locke, Brenda
Subject: Surrey's Police Transition's will Cost your Local Government - There is an urgent need for a feasibility study
Attachments: Surrey Police Transition needs a Feasibility Study .pdf

Please find attached the letter outlining significant costs and public safety concerns for every local government in British Columbia.

BRENDA LOCKE | COUNCILLOR



CITY OF SURREY

13450 104th Ave, Surrey, BC, Canada V3T 1V8

www.surrey.ca



Connect, Share and Engage with your City

In Surrey we gather upon the unceded territory of the Semiahmoo, Katzie, and Kwantlen First Nations.

February 15, 2021

Dear Member of Local Government,



Brenda Locke
Councillor

T. 604.502.6032
brenda.locke@surrey.ca
surrey.ca



Jack Singh Hundial
Councillor

T 604.502.6035
jack.hundial@surrey.ca
surrey.ca

Re: Surrey's Police Transition's will Impact Public Safety in British Columbia and there is an urgent need for a feasibility study.

The City of Surrey is working to transition from the RCMP to a city police department. This decision has met with significant opposition from the residents. We are two of the councillors that do not support the Surrey police transition and believe it is incumbent on us to let you know that this transition will impact public safety in municipalities throughout British Columbia, especially the Lower Mainland and Capital Region.

This new Surrey Police Service (SPS) will require, once operational, a minimum of 850 (probably closer to 1,000) officers. The RCMP, from the beginning of this transition process, have reassured their members that they are a priority posting to which we are already seeing those transfers out occur. The current Surrey RCMP members have been canvassed and it was determined to be unlikely that even 10% of those canvassed would consider transferring to the SPS. Currently at issue for those considering employment with SPS are the undetermined wages, losses in pension portability (case-by-case basis) and the lack of clarity regarding role and rank for personnel.

So why is this an issue for you in your municipality? Firstly, Surrey is the largest RCMP detachment, and there has never been a transition of this size before anywhere in Canada.

Further, there has not been a proper feasibility study or a cost benefit analysis that would support and establish the impact that the transition will have on Surrey, the region, or the Province as a whole. The question remains if, and how, the transition will destabilize public safety from a variety of areas including recruitment, cost, and the overall integrated network.

On July 8, 2020, the Provincial government struck a Special Committee of the Legislature to review the BC Police Act after 45 years. The committee was given until May 14, 2021 to submit their recommendations to modernize the Police Act. This includes fundamental shifts in how policing is to be conducted in BC with renewed oversight to correct systemic racism, addressing social issues such as mental health, addiction, and harm reduction. Recommendations have

already been discussed regarding Police Boards including the role of local government and removing Mayors as the Board Chair.

Of note, on February 8, 2021, the only member of the SPS Board with any policing experience and co-author of the Surrey Police Transition Report, announced his sudden departure from the Board. This leaves the SPS Board without any historical or fundamental knowledge of policing in British Columbia and presents a further risk amid a changing Act.

Recruiting, hiring and retention of police officers, is a challenge in BC and throughout North America. As hiring officers becomes more difficult, we are seeing cities in other jurisdictions offer significant signing bonuses on a case-by-case basis, which will require cities to counter-offer in order to retain their experienced officers. Policing costs, that are already increasing, will only be exacerbated by these new staffing and budget pressures, as policing costs continue to rise. We know that the initial start-up of SPS is based on recruiting experienced officers. The high cost of relocating personnel into the lower mainland will be a barrier for most people, which will result in additional pressure to recruit at the local level. This has been demonstrated already with senior executives of the SPS being hired from neighbouring cities.

All non-RCMP police training in BC is done at the Justice Institute of British Columbia (JIBC) – a provincially funded institution. Currently, the JIBC is just keeping up with the need of the current municipal police departments. While the provincial government, through the Ministry of Public Safety and the Solicitor General, has given tacit approval of the transition, the Treasury Board has not yet seen the need to increase the funding to the JIBC to accommodate this human resource need. Regardless, these new recruits will not be able to meet the skills, knowledge and local expertise required and therefore it is inevitable that there will be recruitment through other police departments.

Office of the Police Complaints Commissioner (OPCC): On February 2, 2021, the Police Complaints Commission made a plea to the Select Standing Committee on Finance & Government Services to increase provincial funding by 45% to the OPCC to underwrite the expected impact of the Surrey Police Transition.

These costs for the Surrey RCMP are currently borne by the federal government, but after the transition, they will be covered by the Province. There will also be a significant ask for capital costs that are yet to be determined.

The Surrey Police Transition will financially impact all British Columbia cities that are policed by the RCMP. RCMP divisional administrative costs are shared cost among all RCMP jurisdictions. With the removal of approximately 850 RCMP members positions from Surrey (approx. 15% of RCMP in BC), these costs will be redistributed amongst the remaining RCMP detachments in the Province. The financial impact of the Surrey Police Transition has yet to be determined, but regardless, it will be an additional cost burden for every municipality.

In closing, all polling, including Surrey's own consultation process, has demonstrated that the residents support the RCMP remaining in Surrey, particularly in the middle of an ongoing pandemic. The list of the unknown consequences is ever growing and worrisome, particularly when this may all be reversed by the next local government election in Surrey. Recently, in considering the option to transition police, both Richmond and Red Deer completed a public, third party feasibility study and elected to stay with the RCMP. We ask that you require the provincial government to commission the necessary feasibility and impact study of the Surrey Police Transition to ensure that it does not negatively impact your community, the region, or destabilize public safety in British Columbia.

Please do not hesitate to contact either Cllr. Jack Hundial at 604-340-9561 (jack.hundial@surrey.ca) or Cllr. Brenda Locke at 604-340-8607 (brenda.locke@surrey.ca).

Kind regards,

Cllr. Jack Singh Hundial

Cllr. Brenda Locke

Cllr. Hundial is a retired RCMP officer with 25 years experience.

Cllr. Brenda Locke is a former MLA and Minister of State.



From the office of
Doug Routley MLA
Nanaimo-North Cowichan

February 18, 2021

Good Afternoon,

I wanted to reach out today to ensure you are aware of the new funding announced this afternoon which is available to local governments and regional districts.

The ongoing COVID-19 pandemic has made it more difficult for communities to deliver services and has made homelessness more visible with reduced shelter capacity, making it hard on people experiencing homelessness and on our communities. Despite those challenges, our local leaders have stepped up to support people experiencing homelessness and boost health and safety in our communities.

As the provincial government it is important that we support our local leaders in this work and that's why we are providing \$100 million in funding through the **Strengthening Communities' Services Program**.

This Program is the next step in ongoing support for communities to help them respond to pressures caused by the pandemic. This new program will provide grants to temporarily support communities to meet emerging health and safety needs on the ground. This can include projects like:

- temporary services (e.g., expanding shelter capacity, temporary facilities; fire safety, water access and outreach teams to connect people to resources);
- work to reduce community concerns about public health and safety and foster communication and co-operation (e.g., neighbourhood liaison programs, peer-based clean-up activities, storage for belongings and support for community safety and bylaw services); and
- improving service co-ordination and capacity building (e.g., developing peer teams, initiatives to connect people to health services and training to support culturally safe and trauma-informed responses).

This is an application-based program administered by the Union of British Columbia Municipalities (UBCM) and all local governments are encouraged to apply.

To account for the difficulty in forecasting program uptake, both in terms of the number of local government applicants and the size of individual applications, there are program guidelines for maximum grant amounts, rather than hard caps. These guidelines will define “typical” grant amounts for local governments of different sizes, while still allowing applications to justify higher grant amounts deemed necessary to respond to greater urgent and immediate needs.

The intake closes April 16, 2021 and applicants will be advised of the status of their applications within 90 days of the deadline. From there, UBCM will work to allocate the funding, which will be awarded in two payments, with 50% of the funds distributed at the approval of the project and 50% when the project is complete.

More information along with the application can be found here:

<https://www.ubcm.ca/EN/main/funding/lgps/strengthening-communities-services.html>

I know many of our communities continue to struggle with challenges related to homelessness, housing insecurity and reduction in services related to the pandemic. I would like to thank all our local leaders for their hard work during these challenging times, which helps to ensure our community can get through this pandemic together. I would encourage to you apply for this funding which will assist you in this important work.

Sincerely,



Doug Routley, MLA
Nanaimo-North Cowichan

Ladysmith Constituency Office
1-16 High Street, PO BOX 269
Ladysmith, BC V9R 1A2
250.245.9375

Douglas.Routley.MLA@leg.bc.ca
www.dougroutley.ca

Nanaimo Constituency Office
Unit 112- 50 Tenth Street
Nanaimo, BC V9R 6L1
250.716.5221

Ginny Gemmell

From: EP.RPY / SAR.PYR (EC) <ec.ep.rpy-sar.pyr.ec@canada.ca>
Sent: Monday, February 22, 2021 12:16 PM
To: EP.RPY / SAR.PYR (EC)
Subject: Public Comment Period: Amendments to Schedule 1 of Species at Risk Act

Follow Up Flag: Follow up
Flag Status: Completed

Categories: To be put in Laserfiche

Hello,

On Saturday, February 20, 2021, a proposal to amend Schedule 1 of the *Species at Risk Act* (SARA) for 17 terrestrial species was published in part I of the *Canada Gazette*. **Three of these species are found in British Columbia.** The proposal can be found on the Species at Risk Registry at: <https://canadagazette.gc.ca/rp-pr/p1/2021/2021-02-20/html/reg1-eng.html>

This marks the beginning of a 30-day public comment period during which you can share your comments on the proposal either by writing to ec.LEPreglementations-SARAregrulations.ec@canada.ca or calling 1 800 668-6767. The public comment period will end on **Monday, March 22, 2021.**

The Minister of the Environment will take into consideration comments and any additional information received following this publication and make a listing recommendation for each species to the Governor in Council. After species are listed, recovery strategies must be published within one year for endangered species and within two years for threatened species.

Species found in British Columbia (BC) that are included in the proposal are the following:

Species proposed for addition to Schedule 1 of SARA

- Transverse Lady Beetle (special concern)

Species proposed for reclassification on Schedule 1 of SARA

- Rusty Cord-moss (from endangered to special concern)

Species proposed to be removed from Schedule 1 of SARA

- Sonora Skipper (from special concern to not at risk)

Please do not hesitate to contact our Pacific region office via e-mail at ec.ep.rpy-sar.pyr.ec@canada.ca if you have any questions.

Respectfully,

Regulatory Affairs Unit

Canadian Wildlife Service / Pacific Region
Environment and Climate Change Canada / Government of Canada
5421 Robertson Road, Delta, BC, V4K 3N2
ec.ep.rpy-sar.pyr.ec@canada.ca

Ginny Gemmell

From: [REDACTED] FIPPA s. 22(1)
Sent: Tuesday, February 23, 2021 1:06 PM
To: Council
Subject: Sign for Berkey's Corner

Follow Up Flag: Follow up
Flag Status: Completed

Categories: To be put in Laserfiche

Dear Mayor and Council:

This is a follow-up to my pervious suggestion about erecting a street- or way-finding sign at our famous and busy Berkey's Corner.

Kind response from our mayor and other councillors signalled a willingness to erect a long-overdue sign at Berkey's. Of course, that corner is now a roundabout, but signage for the informally named spot — known to generations of locals as Berkey's Corner — is still needed.

In fact, I believe the mayor suggested council could approach developers of the adjacent 49th Parallel complex — now reaching completion — about erecting such a Berkey's sign.

That would be fine with me. Conversely, I'd welcome a council decision to simply plant an attractive municipal sign to formally name the historic 'corner' for locals, first responders and tourists alike.

Thanks for your kind consideration.

Yours truly,

[REDACTED] FIPPA s. 22(1)
North Cowichan, B.C.b

Ginny Gemmell

From: [REDACTED] FIPPA s. 22(1)
Sent: Tuesday, February 23, 2021 12:50 PM
To: Al Siebring
Cc: Martin Drakeley; Council
Subject: RVs

Follow Up Flag: Follow up
Flag Status: Completed

Categories: To be put in Laserfiche

Dear Mr. Mayor,

I want to thank you for initiating the meeting I had with Martin and Dave the from bylaw services this morning. It was informative, positive and really appreciated. Your guys were really knowledgeable and professional.

The issues are many. Their resolution not so easy, but at least action appears to be happening. This is good news.

Unfortunately we are living in a period of social dislocation which only contributes to this growing problem. Throw covid into the mix and we have the makings of a perfect storm.

Martin explained that one of the central issues relates to how the bylaw has been written and that it needs to be amended. I am not aware of the exact details, but it is something that you, as Mayor, and the council will have to address, as soon as reasonably possible.

Considering the state that the town of Squamish finds itself in today, it is imperative that this issue be at the top of your priority list, summer is approaching. Squamish administrators estimate they are dealing with 200 to 300 "campers" in town 24/7. It's a hot mess and they are at a loss as what to do. To some extent being here on an island helps, but left unaddressed the problem will get worse.

Improved signage to help create a "mental deterrence" and increased monitoring and enforcement, when possible, will be a good start.

Considering the times we live in and the resources at hand, I do not believe anyone could ask for more, at this time.

My wife and I sincerely thank you and your team,

[REDACTED]
FIPPA s. 22(1)

Ginny Gemmell

From: [REDACTED] FIPPA s. 22(1)
Sent: Thursday, February 11, 2021 6:34 PM
To: Council
Subject: Cell towers in North Cowichan

Dear Mayor and Council:

On the basis of health concerns by various groups and scientists, please REJECT any idea of new cell towers proposed by Rogers Communications for North Cowichan, regardless of improvements to cellphone availability and signals. Rogers is agenda-driven by profits; I am not. I am guided by concerns for the health of myself and my fellow Cowichanians.

Studies indicate vast concerns about low-level radiation, auditory pollution, and many other health risks regarding such local towers and visual pollution.

Councillors, please err on the side of medical caution.

I certainly back Councillor Kate Marsh's cogent, fact-based concerns about health dangers from increased, apparently high-risk, towers in our great municipality.

Just say 'No' to Rogers' proposed cell towers. If in doubt, please stage, as soon as safely possible, a local referendum concerning such risky and unnecessary cell towers.

Yours most truly and respectfully,

[REDACTED] FIPPA s. 22(1)
North Cowichan, B.C.

Ginny Gemmell

From: [REDACTED] FIPPA s. 22(1)
Sent: Monday, February 15, 2021 4:24 PM
To: Council
Subject: Proposed Rogers Cell Tower at Mt. Tzouhalem

Dear Mayor Siebring and Council

First, we are not against a cell tower. We are against the proposed location.

FIPPA s. 22(1)

My family and I reside [REDACTED] [REDACTED] [REDACTED] [REDACTED] meters from the water tower where Rogers Communications prefers to erect a cell tower.

We moved here approximately five years ago when the parking lot was small and the situation manageable. Since the parking lot expansion and COVID our immediate neighborhood has changed radically in the last year causing unfortunate tension at times.

To add to this tension, it appears that most Council members are willing to proceed with Rogers application without acknowledging (motion overwhelmingly defeated) that there are possible significant health concerns. These and other concerns are strongly felt by my family and most neighbors close to the proposed site.

Please ask yourself the following question: if you or a relative resided in close proximity to the proposed site would you simply discount ALL information that adversely describes cell towers as a possible unsafe source of radio frequency (RF) waves to individuals especially [REDACTED]? FIPPA s. 22(1)
I am not a squirrel chasing irrelevant information down a rabbit hole. The Canadian Cancer Society and the American Cancer Society echoes a similar, mixed message with as follows:

At this time, there's no strong evidence that exposure to RF waves from cell phone towers causes any noticeable health effects. **However, this does not mean that the RF waves from cell phone towers have proven to be absolutely safe.** Most expert organizations agree that more research is needed to help clarify this, especially for any possible long-term effects.

Additionally, if one carefully reads Safety Code 6: Health Canada's radiofrequency exposure guidelines there are inferences suggesting that there are possible concerns in relation to CLOSE EXPOSURE. Before, you skim over the guidelines and focus on "no health risks" please consider what may occur according to the federal government "experts."

- tissue heating, such as the warming of your skin
- nerve stimulation, which can cause a tingling sensation in your skin

The occurrence of these health effects depends on **a combination of:**

- the intensity of radiofrequency EMF exposure
- how long you are exposed to radiofrequency EMF
- the distance of your body from the source of radiofrequency EMF

I believe that erecting a cell tower that emits a high concentration of radiofrequency waves within [REDACTED] from my house will possibly cause health concerns. Installed at the water tower, all of the above-noted three factors will be a **CONSTANT** for nearby families.

On another note, year round directly across from the water tower numerous **Great Horned Owls** roost in the fir trees.

Nearby high radiofrequency EMF exposure will definitely affect bird life such as these owls.

A key representative from the Cowichan Valley Naturalists is very concerned and will study the issue.

My family and I request that Council change the proposed site farther up the forestry roadway to the east in the vicinity of the intersection of M-One and B-Road.

Rogers Communications has the financial resources to install a cell tower in a safer location.

Thank you,

[REDACTED] FIPPA s. 22(1)

Notable references:

www.EMFscientist.org

www.5Gappeal.eu

www.bioinitiative.org

www.ehtrust.org

www.saferEMR.com

www.magdahavis.com

www.stopponsla5G.ca

<https://ehtrust.org/cell-phone-towers-lower-property-values-documentation-research/#:~:text=Research%20indicates%20that%20over%2090,published%20articles%20as%20listed%20below.>

https://www.emfscientist.org/index.php/emf-scientist-appeal?_ke=eyJrbF9lbWFpbCI6ICJ2YWwAdmFsbnVsc29uLmNhliwglmtsX2NvbXBhbnlfaWQiOiAiSDhqWVFnIn0=

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<https://www.bitchute.com/video/B3DaX60BzK9v/>

<https://www.newswire.ca/news-releases/canadians-for-safe-technology-praise-federal-action-on-cell-towers-513681471.html>

<https://www.takebackyourpower.net/>

<https://www.emfscientist.org/>

https://ehtrust.org/wp-content/uploads/2nd-Memorandum-22_10_19-by-the-Cyprus-Medical-Association-CyMA-and-the-Cyprus-National-Committee-on-Environment-and-Childrens-Health-CNCECH-on-the-5G-discussion--Paidi.com.cy.pdf

<https://mdsafetech.org/2019/09/28/firefighters-fighting-fires-and-now-cell-towers/>

https://blogs.scientificamerican.com/observations/we-have-no-reason-to-believe-5g-is-safe/?fbclid=IwAR0geLI14mW-ma6_PaKewoFHE7aioavPVGpLDDrrMUvLnCJ01lbdLh1lJw

CC

Cowichan Valley Naturalists

Ginny Gemmell

From: [REDACTED] FIPPA s. 22(1)
Sent: Monday, February 22, 2021 6:34 PM
To: Council
Subject: Fwd: cell tower proposal

Follow Up Flag: Follow up
Flag Status: Completed

Categories: To be put in Laserfiche

To the Council of North Cowichan.

Thank you for the work you continue to do on behalf of the people of the Cowichan Valley.

We currently have an issue confronting many residents living in the subdivision called, "The Properties", in North Cowichan.

The local municipal governing body is seriously entertaining the notion of allowing Rogers Cable Company to put up a major new cell tower at the top of this residential area near a water tower to generate income and consequently pay taxes based on that income to the municipality, under the guise of providing needed cell phone services.

My husband and I have lived in this subdivision for 35 years and have never had any issues with phone, computer and TV electronic services, so the pretext of providing services where services are limited or scarce is a non-starter, it's simply not born out by the facts. Rogers would bear the cost of cameras affixed to their tower to control traffic for the municipality at a newly created parking lot for bikers who have made the municipal forest land here their playground, so our municipal council wants to realize a cost savings of their own in dealing with what has been a poorly organized and planned use of such lands by them. They are promoting cycle activity as a tourist attraction, but to my knowledge this activity has not been proven to generate business for this community as that has not been tracked, but has well documented facts demonstrating adversely affected safety in the neighbourhood, with vehicles parked blocking fire hydrants, the streets being plugged with vehicles on both sides leaving one lane open for traffic, (including ambulances, fire trucks, paramedics,) driveways blocked, wildlife being killed, pets killed and injured, lawn sprinkler heads run over. They now see they need to record the various illegal goings on by putting the cameras on a Roger's supplied cell tower as people biking on the trails are also illegally camping overnight, drinking, doing drugs and starting camps fires and not socially distancing..

It has been well documented that cell towers in close proximity to residential housing, schools and other public spaces where many people gather contributes to various forms of cancer. The American Cancer Agency has done numerous studies that illustrate and prove that hypothesis as well as the Canadian counterpart. We are very concerned that our health will be adversely affected both for our family as well as many seniors and other families who reside here; some already suffer with ill health and need not needlessly be exposed to the rays emitted by such a tower. Does the Health Canada safety code allow for towers in neighbourhoods, as apposed to places well away from them? I question the need for a cell tower at all, but certainly not this close to a school and residentially dense area.

Thank you for your help in this serious matter,

[REDACTED] FIPPA s. 22(1)

February 11, 2021

Economic Restart & Resiliency Bulletin



BCEDA

BC Economic Development Association



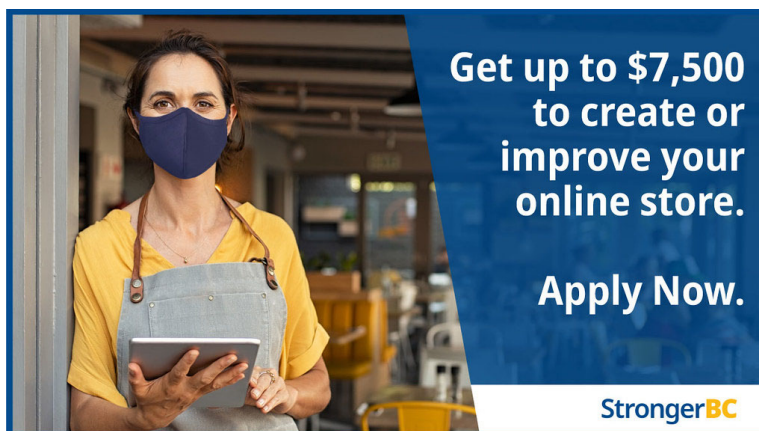
Resources for Businesses

Tools Include:

- [Operational Plan Template](#)
- [Resources for Businesses Document](#)
- [Business Restart Survey](#)
- [Province-Wide Shop Local Program](#)
- [Island COMEBACK](#)

Quick Links

- [Highly Affected Sectors Credit Availability Program \(HASCAP\)](#)
- [5 technology projects helping Canadians bounce back and stay resilient](#)
- [TOTA Agri-Tourism Entrepreneur Skills Training Program](#)
- [BIV: A pillar of B.C.'s economy is made of wood](#)
- [B.C. charging ahead with EV fleet supports](#)
- [Vancouver poetry hotline launched to bring local writers to those isolated by the COVID-19 pandemic](#)



Launch Online Grant Program

The Launch Online Grant program provides funding to B.C.-based business to create an online shop and/or improve their e-commerce experience to attract new local customers and expand to new markets. The grant will pay for up to 75% of eligible expenses, up to a maximum of \$7,500 per business.

The program supports a rapid response for businesses and is accepting applications from businesses ready to start and finish their online shop within 12 weeks.

Up-to 25% of funds will be reserved for Indigenous businesses and businesses operating outside of the lower mainland and greater Victoria.

The funds must be used to hire B.C.-based company(ies) to do the online store development.

The program application has three steps

Step 1:

Develop a grant proposal that indicates how you plan to use the funds. Businesses need to show a cost estimate that includes how much funding you need and how the money will be spent.

Step 2:

Complete the online application demonstrating that you meet the eligibility criteria and submit your online shop proposal.

Step 3:

Applicants will be contacted within three weeks with the outcome of their application.

[Read more & apply](#)



Reskilling program helps British Columbians return to work

February 5, Victoria

Government has launched a new Skills Training for Economic Recovery program in order to support people affected by COVID-19 to get access to new training opportunities for high-demand jobs.

“As the Labour Force Survey has shown us, our employment numbers continue to be affected by the pandemic. That’s why our government’s investment in enabling thousands of people to reskill or upskill through new, innovative short-term training programs in sought-after fields is so important,” said Anne Kang, Minister of Advanced Education and Skills Training. “These short-term training projects enable people to get the training they need to get back to work and take advantage of high-demand jobs.”

Government’s \$20-million investment is providing short-term skills training to people most affected by COVID-19 so they can develop the knowledge, skills and competencies for good job opportunities while the economy recovers. Almost 2,500 British Columbians will be able to quickly build the skills needed to access jobs that are in demand and get back to work sooner.

The new Skills Training for Economic Recovery stream within the Community Workforce Response Grant program is providing funding for training providers to equip British Columbians with skills for new jobs. Programs offer a diverse range of opportunities and will prepare people for careers in areas such as technology, manufacturing, hospitality, horticulture and automotive trades.

Some programs are underway. Many projects will start in the next few weeks, such as:

- The First Nations Technology Council’s Focus Web Development project, which will provide Indigenous participants with digital skills training for careers in the technology sector.
- Aspect Safety will provide training that prepares participants for employment on major industrial projects in northwest B.C.
- College of the Rockies will deliver the Child Youth Family Studies project in Cranbrook through classroom and online delivery. This training prepares people for work as early childhood education assistants and entry-level education assistants.

[Read more](#)



Spread the Local Love

February 1st to 15th

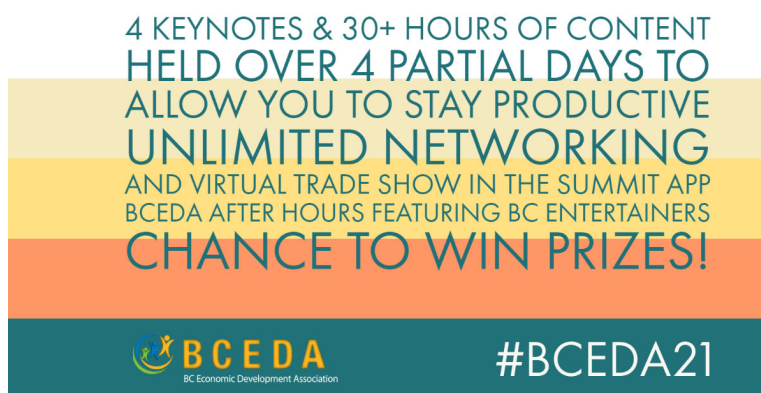
Building on the success of the [Giving with Givergy online campaign](#), BCLC is excited to launch the Spread the Local Love campaign, focused once again on supporting local charities and businesses, and doubling the impact. With every purchase of a gift card to a local business or successful silent auction bid on the campaign page, participants are able to support big by shopping small!

[Shop Local, Support Big](#)

Resources for Economic Developers & Local Leaders

BCEDA Tools Include:

- [Virtual and In-Person Community Workshops](#)
- [Business Resilience Program](#)
- [Economic Recovery & Resiliency Toolkit](#)
- [Community Tips for Response & Recovery](#)
- [Business Engagement & Retention Program](#)
- [Shop Local App](#)
- [2021 BC Economic Summit - Economic Revival: Charting a Path Forward for BC Communities](#)



Upcoming BCEDA Events

[BC Economic Summit: Charting a Path Forward for BC Communities](#)

March 8th to 11th, 2021

[Agenda](#) | [Registration](#) | [Speakers](#) | [Daily Community Sponsorship](#)

The BC Economic Summit App is now live! Enjoy a full-month of pre-event interaction.

- Set up virtual meet-ups with other attendees to connect and network
- Engage with speakers and partners
- Visit virtual booths for giveaways like Softlanding's Fitbit Watch & Cocoflo Innovation's iPhone 12 Pro
- Create and converse through various Discussion Topics in the Community Board
- View our event agenda and plan your personal schedule
- Access handouts, video recording, or streaming directly within sessions and utilize the session Q&A to ask questions

Registration Fee:

BCEDA Member \$325.00 Non Member \$425.00

Group Rate for Organizational Member Communities \$1,250.00

Group Rate for Non BCEDA Members \$1,750.00

Subsidies:

Registration & Membership Subsidy for Indigenous Economic Developers funded by Indigenous Services Canada. [View Application.](#)

BC Hydro Small Community Subsidy for communities with a population of less than 5,000. Save \$50 off your individual registration (use code SUBSIDY50), or \$250 off your group registration (use code SUBSIDY250).



#BCEcDevJobs

Executive Director - Community Futures Mount Waddington

Executive Director - Shuswap Economic Development Society

Director, Partner Programs - Northern Development

Economic Development Officer - Village of Telkwa

President and Chief Executive Officer - Downtown Vancouver BIA

[Read more](#)



Northern Healthy Communities Fund

The Northern Healthy Communities Fund (NHCF) supports initiatives that assist healthy, sustainable and resilient communities facing rapid and large-scale economic development and associated need for enhanced social service readiness. Given the immediacy of the current economic development activities, the NHCF is focusing on communities adjacent to the LNG Canada and Coastal GasLink projects

[Read more](#)



Toward a More Inclusive and Resilient Economic Development Paradigm

By Steven Pedigo,
Professor, The University of Texas at Austin

FEBRUARY 3, 2021

COMMENTARY | As economic development leaders look for ways to stimulate growth in the wake of Covid-19, they should embrace strategies centered on resilience and inclusivity.

The economic development field has never faced bigger challenges—or higher stakes. With the coronavirus pandemic still raging out of control, unemployment remains stubbornly high, local governments are rapidly running out of money and small businesses are closing in droves. Meanwhile, our hyper-polarized political climate, renewed awareness of racial inequality and the increasingly frequent and severe wildfires, hurricanes, storms and other natural disasters are heightening tensions across society. America's deep inequities and vulnerabilities are as raw and exposed as they've ever been.

[Read more](#)



#EcDevinAction

Profiling economic development success in BC's communities

2021 BC Economic Development Award Nominated Projects:

#livelocaleatlocalYXC Festival
 Burns Lake Business Accelerator Program
 CF Thompson Country - Thriving Communities
 Chilliwack Economic Recovery Network (CERN)
 City of Colwood Economic Recovery Plan
 City of Coquitlam Support Local Seasonal Marketing Campaigns
 City of New Westminster Business Continuity Toolkit
 City of North Vancouver COVID-19 Business Response Plan
 City of Prince George Titans' Den
 City of Quesnel Business Support Team
 Cityvix - New COEDC Regional Community Data Portal
 COEDC and Community Partners COVID-19 Response Activities
 Columbia Valley Business & Community Support Team
 Coquitlam Support and Recovery Plan
 Experience Nicola Valley Marketing Program
 Fraser Valley Alliance FDI Sector & Target Market Analysis & Investment Readiness
 Here4Squamish: Community-Based Pandemic Recovery Services
 I AM Langford
 I Love Mission Campaign

Invest Grand Forks
 Kamloops Luv'n the Loops Passport
 Live Columbia Valley
 Love Castlegar Shop Where You Live Holiday Shopping Campaign
 Love Local Penticton
 OKGo Marketing Campaign
 Rebound Oceanside Recovery Plan
 Richmond Food Recovery Network
 SIPP Rising Economy Taskforce
 DLBA Strengthening Our Community Through Crisis
 Support Local BC
 Support PG
 Surrey Makes PPE
 Terrace Shop Local Passport
 The Shipyards - Destination
 Tsil Kaz Koh Economic Development - Key Oh Lodge
 Vancouver Economic Commission - Brand Refresh
 WeAreRichmondBC.ca Microsite
 Williams Lake Hiring Initiative
 YKAStrong

BCEDA is continuing to seek success stories to highlight on the Economic Development in Action website. The website is advertised internationally and used as a tool to market your community and attract international investors. Economic Developers can use the website to collaborate on ideas and gain inspiration from others. We are looking for a brief summary of your successful projects, partnerships and initiatives.

[Click here to share your EcDevinAction.](#)



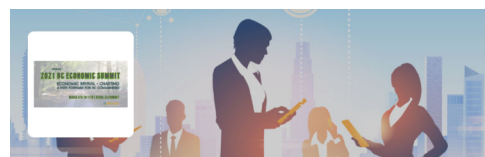
[Click here to unsubscribe](#)

[View this email as a web page](#)

Message sent by Ashleigh Volcz, info@bceda.ca

British Columbia Economic Development Association | 5428 Highroad Crescent | Chilliwack, BC V2R 3Y1





2021 BC Economic Summit - Economic Revival: Charting a Path Forward for BC Communities

Virtual
Mar 8 - 11, 2021

Exhibitor Hub



Collect Leads/Contacts

Additional Resources

Leaderboard

Photos

Exhibitors

Polls

Session Q&A

Speakers

Sponsors

Twitter

Videos

[Diamond](#)



Home



Agenda



Attendees



Community



Messages

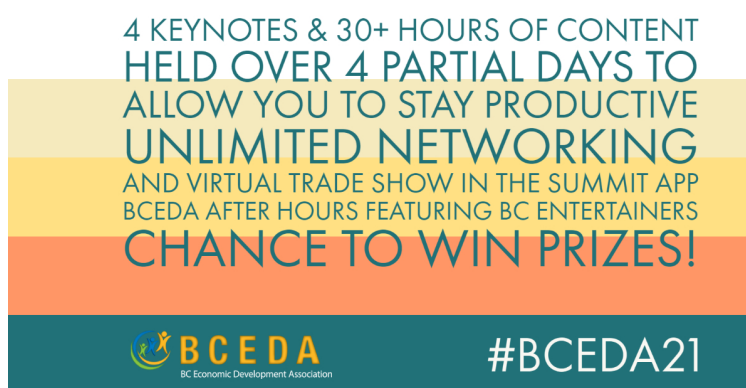
Summit App is Live!

Exciting news! The BC Economic Summit App is now live - weeks before #BCEDA21! That's a lot of pre-event networking, interaction & exposure. 68% of attendees have downloaded the app already!

Work your way up the leaderboard to earn top prize, a \$100 #SupportLocalBC Gift Card!

- Update your individual profile
- Check the discussion topics on the Community Wall
 - *EDOConnect - Have a question for your peers?*
 - *What resources can BCEDA provide to support your economic recovery?*
- Post an Ice Breaker to introduce yourself
- See who else is attending
- Answer speaker polls
 - *What is the biggest challenge in your small town?*
- Visit the virtual exhibitors
 - Enter to win giveaways like Softlanding's Fitbit Watch or Cocoflo Innovations iPhone 12 Pro!

[Register Now](#)



Sessions include:

- **INSPIRING KEYNOTE PRESENTATIONS** from Carol Anne Hilton, Peter Kageyama, Deb Brown and Ross Bernstein
- **SUCCESSFUL COMMUNITY INITIATIVES** - more than 30 Economic Recovery/Development In Action presentations from BC's Economic Developers
- **EDUCATIONAL CONTENT** - sessions on Housing Solutions, Engaging with your Business Community During COVID, Indigenous Tourism Recovery, Long Term Recovery and Building Back Better Now and for the Future, panel discussions with Community and Industry Leaders and discussion forums on economic development and best practices.
- **BEST SELLING AUTHORS** - Stan Phelps, *The Goldfish Series* books and David Rendall, *The Freak Factor* have teamed up to deliver the Goldfish Tank. Do you need to stand out in a crowded marketplace? Does your team have the skillset to think differently to defy normal? Introducing **GOLDFISH TANK**, a fun way to build innovation capability and spark new ideas.

[View the Agenda](#)

FUNDING OPPORTUNITIES

Funding Opportunities - Deadline Extended

Registration Subsidy for Indigenous Economic Developers & Local Leaders

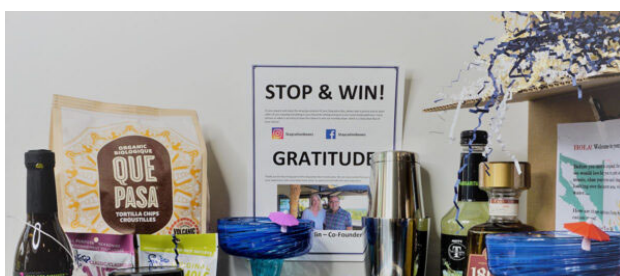
This complimentary invitation is limited to Indigenous leaders and managers who are responsible, full-time, for economic or business development programs in their communities. Only 30 spaces available. The deadline has been extended to March 1st, 2021. Funding provided by Indigenous Services Canada.

[Download the Application](#)

Registration Subsidy for Communities with a Populations of Less than 5,000

With the support of **BC Hydro**, BCEDA is pleased to offer a Small Community Subsidy for communities with a population of less than 5,000 to attend the BC Economic Summit.

Use code **SUBSIDY50** to save \$50 off your individual registration, or Use code **SUBSIDY250** to save \$250 off your group registration.





Online Auction is Live!

BCEDA will do whatever it can within the resources we have available to assist communities in distress. We depend on the funds raised through our annual Auction at the BC Economic Summit and in generous donations. We welcome you to join our efforts to support Communities in Crisis.

The auction will be held online until March 11th.

Bid now on the following items:

- Staycation boxes
- Napoleon Prestige natural gas BBQ
- Vacation packages for when it's safe to travel again
- FortisBC Energy Saving Kits

[Visit the Auction](#)

[Donate an item](#)

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Message sent by The BCEDA Team, info@bceda.ca

British Columbia Economic Development Association | 5428 Highroad Crescent | Chilliwack, BC V2R 3Y1



Municipality of North Cowichan Council - Regular and Public Hearings MINUTES

**February 17, 2021, 1:30 p.m.
Electronically**

Members Present

Mayor Al Siebring
Councillor Rob Douglas
Councillor Christopher Justice
Councillor Tek Manhas
Councillor Kate Marsh
Councillor Rosalie Sawrie
Councillor Debra Toporowski

Staff Present

Ted Swabey, Chief Administrative Officer (CAO)
Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)
Mark Frame, General Manager, Financial and Protective Services
David Conway, Director, Engineering
Clay Reitsma, Senior Manager, Engineering
Don Stewart, Director, Parks and Recreation
Rob Conway, Director, Planning and Building
Caroline von Schilling, Development Planner
Anthony Price, Planning Technician
Shawn Cator, Director, Operations
George Farkas, Director, Human Resources and Corporate Planning
Dave Preikshot, Senior Environmental Specialist
Jason Birch, Chief Information Officer
Anthony Price, Planning Technician
Michelle Martineau, Corporate Officer
Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 1:37 p.m.

2. APPROVAL OF AGENDA

2.1 Approval of Consent Agenda

The following items were pulled from the Consent Agenda and added to New Business:

- 2.1 January 28, 2021 email from Island GM regarding sponsorship of a public park in North Cowichan
- 2.2 January 28, 2021 email from Cowichan Historical Society regarding additional information pertaining to their January 21, 2021 presentation to Council
- 2.5 February 1, 2021 letter from Office of the Attorney General regarding Duncan / Cowichan Valley 2020 Homeless Count

IT WAS MOVED AND SECONDED:

That the remaining items in the Consent Agenda be approved.

CARRIED

1. That the following minutes be received for information purposes only:
 - September 3, 2020 Public Engagement Committee
 - January 28, 2021 Public Engagement Committee
2. That the following correspondence is received for information purposes only:
 - 2.3 January 30, 2021 email from resident regarding Environmental Advisory Committee public process
 - 2.4 January 31, 2021 email from resident regarding the Official Community Plan update
 - 2.6 February 2, 2021 email from BC Economic Development Association regarding 2021 Virtual BC Economic Summit - March 8 to 11, 2021
 - 2.7 February 5, 2021 email from resident regarding Council matters for February 2, 2021 BC Hydro and Power Authority 2020 street lighting rate application
 - 2.8 February 9, 2021 email from Vancouver Island Economic Alliance regarding the Small and Medium Business Grant Program
 - 2.9 Kaspa Road Parking - 5 emails were received from residents in relation to the Kaspa Road parking lot issue.
 - 2.10 Proposed Cell Towers - 3 emails were received from residents in relation to the proposed cell towers.

ADOPTED ON CONSENT

2.2 Approval of Regular Agenda

IT WAS MOVED AND SECONDED:

That Council adopt the agenda, as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1 Regular Council meeting held February 2, 2021 for adoption

IT WAS MOVED AND SECONDED:

That Council adopt the minutes of the Regular Council meeting held February 2, 2021.

CARRIED

4. MAYOR'S REPORT

The Mayor gave a verbal report on meetings and activities he recently attended.

5. DELEGATIONS AND PRESENTATIONS

5.1 4th Quarter Report for RCMP Activities

Inspector Chris Bear, North Cowichan/Duncan RCMP Detachment, provided a verbal report regarding the detachment's activities and accomplishments between October and December 2020 and responded to questions of Council.

Mayor Siebring experienced technical difficulties so he left the meeting at 2:00 p.m. and Acting Mayor Manhas assumed the Chair.

5.2 Update on Quamichan Lake Water Quality Monitoring and Management

Senior Environmental Specialist, Dave Preikshot, provided a presentation about the activities conducted by environment staff in the monitoring and management of water quality in Quamichan Lake and answered questions of Council. A copy of the presentation was appended to the agenda.

Mayor Siebring returned to the meeting at 2:23 p.m. and resumed the Chair.

6. PUBLIC INPUT

Council received no public input regarding agenda items.

7. BYLAWS

Councillor Manhas declared a conflict of interest on the next item of business, stating that the applicant is his employer, and he left the meeting at 2:36 p.m.

Councillor Toporowski declared a conflict on the next item of business, stating the reason being her affiliation and role on Cowichan Tribes Council and she left the meeting at 2:36 p.m.

7.1 Zoning Amendment Bylaw (Cannabis Sales - 2763 Beverly Street), 2020 No. 3794 for adoption

IT WAS MOVED AND SECONDED:

That Council rescind third reading of Zoning Amendment Bylaw (Cannabis Sales - 2763 Beverly Street), 2020 No 3794,

And that Council direct staff to schedule a new public hearing on Zoning Amendment Bylaw (Cannabis Sales - 2763 Beverly Street), 2020 No 3794, including advertising the date and time for such a hearing as per the statutory requirements. CARRIED

Councillor Manhas returned to the meeting at 2:46 p.m.

7.2 Establishment of a Reserve Fund for the COVID-19 Safe Restart Grant

IT WAS MOVED AND SECONDED:

That Council give first, second and third readings to the Reserve Funds Establishment Amendment Bylaw No. 3817, 2021. CARRIED

8. REPORTS

8.1 REPORTS FOR DECISION

8.1.1 COVID-19 Safe Restart Grant Budget Amounts for 2020 to 2023

IT WAS MOVED AND SECONDED:

That Council allocate:

1. the following amounts for 2020 under the COVID-19 Safe Restart Grant:
 - the actual revenue shortfalls at the Cowichan Aquatic Centre and Fuller Lake Arena of approximately \$610,00

- the additional operating expenses incurred in 2020 as a result of the pandemic of approximately \$681,000.
- 2. the following 2021 budget amounts to be claimed under the COVID-19 Safe Restart Grant:
 - \$1,128,000 be used to off set decreases in Recreation Revenue in 2021
 - Up to \$1,308,600 of 2021 expenditures which includes:
 - Additional COVID expenses \$143,300
 - Parks And Recreation \$416,000
 - Two term Bylaw positions \$192,300
 - Information Management/IT \$498,000
 - Vehicle costs – social distancing \$29,000
 - Working from home – Ergo support \$30,000
- 3. the following 2022 budget amounts to be claimed under the COVID-19 Safe Restart Grant, up to \$463,700:
 - Two term Bylaw positions \$196,100
 - Information Management/IT \$228,000
 - Vehicle costs – social distancing \$29,600
 - Working from home – Ergo support \$10,000
- 4. any unspent COVID-19 grant funds as of December 31, 2020 be transferred into the COVID-19 Safe Restart Grant reserve fund; and that COVID-19 grant funds be recognized to offset actual expenditures to a maximum of budget in 2021 and 2022; and further that the remaining funds in the COVID-19 Restart Reserve as of December 31, 2022 be reallocated for 2023 and future years' budgets. CARRIED

Councillor Toporowski returned to the meeting at 2:48 p.m.

8.1.2 Temporary Mobile Home Permit Application for 9023 Crofton Road

IT WAS MOVED AND SECONDED:

That Temporary Mobile Home Permit Application No. TTP00080 be approved and a permit be issued to James and Karen Lust for a temporary mobile home at 9023 Crofton Road with a maximum width of 8.2 metres, to be sited as per the site plan prepared by Turner & Associates, September 9, 2020. CARRIED

8.1.3 Smiley Road Water Main Replacement Project - Contract Reference No. 2020-30

IT WAS MOVED AND SECONDED:

That Council:

1. provide pre-budget approval for the Smiley Road Water Main Replacement Project in the amount of \$890,000 for 2021; and
2. award the contract for the Smiley Road Water Main Replacement Project to IWC Excavation Ltd., for \$589,940 (excluding GST). CARRIED

8.1.4 Automated Trucks for Residential Curbside Collection of Solid Waste

IT WAS MOVED AND SECONDED:

That Council direct staff to prepare a public engagement plan and more detailed cost scenarios to assess public interest in pursuing a solid waste collection automation program for Council approval prior to proceeding with any public engagement. CARRIED

8.1.5 2021 Garbage Rate Increase

IT WAS MOVED AND SECONDED:

That Council direct staff to prepare an amendment to Fees and Charges Bylaw No. 3784 to increase the rate for the annual waste collection service from \$102 to \$111. CARRIED

8.1.6 2021 Association of Vancouver Island and Coastal Communities (AVICC) Call for Resolutions

IT WAS MOVED AND SECONDED:

That Council refer the following resolution to the Association of Vancouver Island Coastal Communities for consideration at the 2021 Virtual AGM and Convention:

WHEREAS the forest sector in British Columbia has been on a steady decline in recent decades, with dozens of mill closures, thousands of middle class jobs lost, and once-thriving rural communities experiencing severe economic decline;

AND WHEREAS many communities across British Columbia and globally have demonstrated that when local people are empowered to manage public forests and other resources through community forest licenses, regional trusts and other community-based governance models, they can enhance environmental sustainability and climate change resilience, provide stable and fulfilling employment, improve equity and fairness, and advance meaningful reconciliation with Indigenous peoples;

AND WHEREAS the region of Vancouver Island, Sunshine Coast, Powell River, the North Coast and the Central Coast ("Vancouver Island and the Coast") would be well-suited for a pilot for a de-centralized forestry management model because of its strong record of success in community-based forestry management, exceptional local interest in forest practices, and history in land use planning at a macro-regional level;

THEREFORE BE IT RESOLVED that the Association of Vancouver Island and Coastal Communities (AVICC) call on the Province of British Columbia move to establish a de-centralized forest management model for Vancouver Island and the Coast that will empower local people in decision-making, and, as a first step, appoint a Forester General for the region who will undertake the following actions:

- Consult with First Nations, local communities, labour unions, industry, small business, and the broader public on current challenges with the Vancouver Island and Coast forest sector;

- Carry out region-specific analyses of the opportunities to increase employment and value-added manufacturing, restrict raw log exports, improve environmental sustainability, enhance climate change resilience, expand recreation and tourism, and advance meaningful reconciliation with First Nations;
- Develop a regional land use plan for Vancouver Island and the Coast based on broad consultations; and
- Recommend next steps for empowering Vancouver Island and the Coast in the management of forestry and related resources. CARRIED

8.2 REPORTS FOR INFORMATION

None.

9. NOTICES OF MOTIONS

9.1 Advice from Key Stakeholders in relation to the Official Community Plan

Councillor Justice gave notice that he intends to bring forward the following motion at the March 3, 2021 Regular Council meeting:

"That Council seek the advice and recommendations from the following key stakeholders in relation to the land use policy development to be included in the revised Official Community Plan for North Cowichan, and ask that they provide their opinions on what they believe is necessary to achieve Council's goals of restoration and regeneration of the municipality's lakes streams and rivers:

- Cowichan Land Trust
- Somenos Marsh Wildlife Society
- Cowichan Watershed Board
- Quamichan Watershed Stewardship Society"

9.2 Help Cities Lead Campaign

Councillor Marsh gave notice that she intends to bring forward the following motion at the March 3, 2021 Regular Council meeting:

"WHEREAS emissions by buildings account for 40-60% of a community's green-house gas (GHG) emissions;

WHEREAS climate policy modelling completed for Help Cities Lead shows current actions to reduce greenhouse gas (GHG) emissions from buildings are insufficient to achieve the province's GHG targets for 2030 and 2050;

WHEREAS the November 2020 mandate letters to ministers include direction to provincial ministries to move forward with three of the five policy measures included in the Help Cities Lead climate policy modelling: GHG requirements for new buildings, Property Assessed Clean Energy (PACE) financing, and home energy labelling.

THEREFORE, BE IT RESOLVED THAT Council for the District of North Cowichan write a letter to the Minister of Environment and Climate Change Strategy, the Minister of Energy, Mines and Low Carbon Innovation, the Minister of Municipal Affairs, the

Attorney-General and Minister responsible for Housing, and the Minister of Finance, expressing its endorsement of the Help Cities Lead campaign; support for the directions set out in the November 2020 ministerial mandate letters regarding GHG requirements for new buildings, PACE financing, and home energy labelling; and also requesting that the province empower local governments to opt to take action, if they so choose, on the two remaining items of the Help Cities Lead's campaign, namely GHG requirements for existing buildings and building energy benchmarking."

9.3 Property Assessed Clean Energy (PACE)

Councillor Marsh gave notice that she intends to bring forward the following motion at the March 3, 2021 Regular Council meeting:

"WHEREAS the District of North Cowichan has shown itself to be a climate leader by [Council to identify the steps that have been taken or are being taken];

WHEREAS retrofitting buildings across B.C. is crucial to reducing green-house gas (GHG) emissions and meeting our provincial climate targets;

WHEREAS upfront costs of retrofitting homes and businesses for climate resilience are cost prohibitive to many of our property owners, and Property Tax Assisted Clean Energy (PACE) lowers barriers to implementing GHG reductions, adding value to buildings and making them more desirable places to live or work;

WHEREAS PACE BC is working with interested municipalities across B.C. to assist in the establishment of a successful province-wide PACE program that meets the needs of residents and that local governments of all sizes can participate in with minimal start up costs or staff time;

WHEREAS PACE and the resulting ecosystem of retrofitting programs would create well-paying green jobs during a just recovery from the COVID-19 pandemic and a just transition away from fossil fuel infrastructure-related jobs;

THEREFORE, BE IT RESOLVED THAT Council for the District of North Cowichan write a letter to the Ministry of Environment, the Minister of Energy, Mines and Low Carbon Innovation, the Minister of Municipal Affairs, Minister of Housing and PACE BC expressing support for B.C. Legislation enabling PACE by third-party administration and confirming North Cowichan's interest in having a PACE program when it becomes available in B.C."

10. UNFINISHED AND POSTPONED BUSINESS

None.

11. NEW BUSINESS

11.1 Island GM sponsorship of a public park [Consent Agenda Item 2.1]

IT WAS MOVED AND SECONDED:

That staff be directed to prepare a report on volunteer corporate sponsorship of park clean up.

CARRIED

11.2 Cowichan Historical Society January 21 presentation [Consent Agenda Item 2.2]

This item was discussed.

11.3 Office of the Attorney General re 2020 Homeless Count [Consent Agenda Item 2.5]

This item was not discussed.

12. QUESTION PERIOD

No questions were submitted using the online platform.

Council agreed by unanimous consent to suspend the rules to proceed into the closed session of the meeting.

16. CLOSED SESSION

IT WAS MOVED AND SECONDED:

That Council close the February 17, 2021 Regular Council and Public Hearings meeting at 3:25 p.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1)(e) - the acquisition, disposition or expropriation of land or improvements, which the council considers that disclosure could reasonably be expected to harm the interests of the municipality; and
- 90(1)(i) - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and
- 90(1)(m) - a matter that, under another enactment, that being section 16(1)(a)(iii) of the Freedom of Information and Protection of Privacy Act related to intergovernmental relations or negotiations with an aboriginal government, is such that the public may be excluded from the meeting.

CARRIED

16.1 Minutes from the February 2, 2021 Council Closed meeting for adoption

16.2 Closed under section 90(1)(i) legal advice

16.3 Closed under section 90(1)(e) land

16.4 Closed under section 90(1)(e) land 90(1)(i) legal advice and 90(1)(m) FOIPPA s. 16 - relations with an aboriginal government.

CARRIED

13. ADJOURN COUNCIL MEETING TO RECONVENE AT 6:00 P.M.

IT WAS MOVED AND SECONDED:

That the meeting be adjourned at 4:23 p.m. to reconvene at 6:00 p.m. for the public hearing.

CARRIED

Councillor Douglas left the meeting at 4:23 p.m.

14. PUBLIC HEARING 6:00 P.M.

Council reconvened the meeting at 6:00 p.m.

Councillor Toporowski returned to the meeting at 6:00 p.m.

14.1 Public Hearing for Zoning Amendment Bylaw, 2021, No. 3815

Mayor Siebring outlined the public hearing process and called the public hearing to order at 6:01 p.m. for Zoning Amendment Bylaw (9376 Cottonwood Road), 2021, No. 3815.

The Corporate Officer noted that one late submission was received from a resident prior to the hearing in opposition to the Zoning Amendment application.

Council then received a presentation from Caroline von Schilling, Development Planner introducing the proposed amendment.

The Corporate Officer noted that two submissions were received from the public that were included in the agenda package, one was in support and one was neutral.

Council then heard from the applicant, Mr. Scott Hess. Mr. Hess addressed Council's concern about the potential for leaching of contaminants into Fuller Lake by explaining that the septic field is on a bench that slopes away from Fuller Lake.

The Mayor called for submissions from members of the public for a first time, waiting for 30 seconds to allow for people to participate through the online platform. No one wished to speak to the application.

The Mayor called for submissions from the public for a second and third time. No one wished to speak to the application.

Mayor Siebring closed the public hearing for Zoning Amendment Bylaw (9376 Cottonwood Road), 2021, No. 3815 at 6:25 p.m.

15. RESUME COUNCIL MEETING TO CONSIDER THE BYLAW

The Council meeting resumed at 6:25 p.m.

15.1 Zoning Amendment Bylaw, 2021, No. 3815 for third reading

IT WAS MOVED AND SECONDED:

That Council give third reading to Zoning Amendment Bylaw (9376 Cottonwood Road), 2021, No. 3815. CARRIED

16. CLOSED SESSION

17. RISE AND REPORT

Council rose and reported on the following item:

Legal Advice regarding Public Hearings for ALR exclusion applications and Board of Variance applications

IT WAS MOVED AND SECONDED:

That Council:

1. direct staff to schedule a virtual public hearing for Agricultural Land Reserve exclusion application ALR00029;
2. direct staff to draft a bylaw to repeal Fees and Charges Amendment Bylaw No. 3793, 2020; and

3. release their decision to the public.

CARRIED

18. ADJOURNMENT

IT WAS MOVED AND SECONDED:

That Council adjourn the meeting at 6:27 p.m.

CARRIED

Certified by Corporate Officer

Signed by Mayor

Municipality of North Cowichan

Special Council

MINUTES

February 22, 2021, 6:00 p.m.
Electronically

Members Present	Mayor Al Siebring Councillor Rob Douglas Councillor Christopher Justice Councillor Tek Manhas Councillor Kate Marsh Councillor Rosalie Sawrie Councillor Debra Toporowski
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) Sarah Nixon, Deputy Chief Administrative Officer (D/CAO) David Conway, Director, Engineering Clay Reitsma, Senior Manager, Engineering Don Stewart, Director, Parks and Recreation Rob Conway, Director, Planning and Building Shawn Cator, Director, Operations Michele Gill, Manager Development Jason Birch, Chief Information Officer Michelle Martineau, Corporate Officer Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 6:02 p.m.

2. APPROVAL OF AGENDA

The following items were added as late items to the agenda:

- (1) A matter related to personal information about an identifiable individual who is being considered for a position as an officer, added under the Closed Session
- (2) A matter related to land, added under the Closed Session
- (3) A matter related to land and negotiations with an aboriginal government, added under the Closed Session.

IT WAS MOVED AND SECONDED:

That Council approve the agenda, as amended.

CARRIED

3. PUBLIC INPUT

Council received no public input regarding agenda items.

4. BUSINESS

4.1 North Cowichan Environmental Policy and Regulation Review

Camille Francois, Urban Planner, Mike Coulthard, Principal and Senior Biologist & Forester, Cassandra Cummings, Biologist & Planner, of Diamond Head Consulting, provided a presentation regarding their findings and recommendations of the North Cowichan Environmental Policy and Regulation Review, and answered questions of Council. A copy of the presentation was appended to the agenda.

IT WAS MOVED AND SECONDED:

That the third paragraph in the following motion:

That Council direct staff to use the Environmental Policy and Regulation Review report as a resource and guide for developing and updating environmental policy in the new OCP and other upcoming projects such as the Zoning Bylaw and Subdivision Bylaw reviews.

That Council direct staff to consider and bring forward the report's recommendations as part of the annual business planning process as funding and resourcing opportunities allow.

That Council refer the report to the Environmental Advisory Committee, Official Community Plan Advisory Group, and Modus.

be amended to read: That Council refer the report to Modus, and to the Environmental Advisory Committee and Official Community Plan Advisory Group for information.

(OPPOSED: Toporowski, Justice, Marsh, Douglas)

DEFEATED

IT WAS MOVED AND SECONDED:

That the main motion be amended to remove the words "Official Community Plan Advisory Group" from the third paragraph.

(OPPOSED: Siebring, Toporowski, Marsh, Justice, Sawrie, Manhas, Douglas)

DEFEATED

Council agreed by unanimous consent to sever the motion.

IT WAS MOVED AND SECONDED:

That Council direct staff to use the Environmental Policy and Regulation Review report as a resource and guide for developing and updating environmental policy in the new OCP and other upcoming projects such as the Zoning Bylaw and Subdivision Bylaw reviews.

CARRIED

IT WAS MOVED AND SECONDED:

That Council direct staff to consider and bring forward the report's recommendations as part of the annual business planning process as funding and resourcing opportunities allow.

CARRIED

IT WAS MOVED AND SECONDED:

That the following motion:

That Council refer the report to the Environmental Advisory Committee, Official Community Plan Advisory Group, and Modus.

be amended to add the words "on the understanding that there will be no delays to the OCP process" to the end of the motion.

(OPPOSED: Manhas)

CARRIED

IT WAS MOVED AND SECONDED:

That Council refer the report to the Environmental Advisory Committee, Official Community Plan Advisory Group and Modus, on the understanding that there will be no delays to the OCP process.

(OPPOSED: Manhas)

CARRIED

5. NEW BUSINESS

None.

6. QUESTION PERIOD

No questions were submitted using the online platform.

7. CLOSED SESSION

IT WAS MOVED AND SECONDED:

That the meeting be closed to the public at 8:12 p.m. on the basis of the sections 90(1)(a), (e) and (m) of the *Community Charter* as the matters relate to:

- personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality;
- the acquisition, disposition or expropriation of land or improvements, which the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- and a matter that, under another enactment, that being section 16(1)(a)(iii) of the Freedom of Information and Protection of Privacy Act related to intergovernmental relations or negotiations with an aboriginal government, is such that the public may be excluded from the meeting.

CARRIED

8. ADJOURNMENT

IT WAS MOVED AND SECONDED:

That Council adjourn the Special Council meeting at 8:53 p.m.

CARRIED

Certified by Corporate Officer

Signed by Mayor



The Corporation of the District of North Cowichan

Reserve Funds Establishment Amendment Bylaw (COVID-19 Safe Restart Grant)

Bylaw 3817

WHEREAS the District of North Cowichan is currently, and continues to be adversely impacted by the COVID-19 Global Pandemic;

AND WHEREAS the District of North Cowichan has recently been provided funding from the Province of BC under the "COVID-19 Safe Restart Grants for Local Governments" program to help address fiscal impacts that COVID-19 has placed on local service providers:

NOW THEREFORE BE IT RESOLVED that the Council of The Corporation of The District of North Cowichan, in open meeting assembled, enacts as follows:

Title

1. This bylaw may be cited as "Reserve Funds Establishment Amendment Bylaw No. 3817, 2021".

Amendment

2. That Reserve Funds Establishment Bylaw No. 3552, 2014 is hereby amended by adding a COVID-19 Safe Restart Grant reserve fund to the Schedule as follows:

Item	Column 1 Reserve Fund Name	Column 2 Reserve Fund Purpose
37	COVID-19 Safe Restart Grant Reserve	To provide for increased operating costs and lower revenues due to COVID-19. Eligible cost include; addressing revenue shortfalls, facility reopening and operational costs; emergency planning and response costs; bylaw enforcement and protective services; computer and other electronic technology costs to improve interconnectivity and virtual communications; and services for vulnerable persons.


3. Reserve Funds Establishment Bylaw No. 3552, 2014 is amended by deleting Item 37 (COVID-19 Safe Restart Grant Reserve) in the Schedule, as added by this bylaw.
4. Section 2 of this bylaw shall come into force and effect on March 15, 2021.
5. Section 3 of this bylaw shall come into force and effect on January 1, 2025.

READ a first time on February 17, 2021
READ a second time on February 17, 2021
READ a third time on February 17, 2021
ADOPTED on

CORPORATE OFFICER

PRESIDING MEMBER

Report

Date	March 3, 2021	File:
To	Council	
From	Michelle Martineau, Manager, Legislative Services	Endorsed: 
Subject	Fees and Charges Amendment Bylaw No. 3818, 2021 for three readings and adoption	

Purpose

To consider amending the water, sewer and garbage rates in the Fees and Charges Bylaw and to remove the reduced development variance permit application fee and include some minor housekeeping edits.

Background

On June 17, 2020, Council adopted an amendment to the Fees and Charges Bylaw (Bylaw No. 3793) to reduce the fee for a Development Variance Permit to \$250 for a person who would be eligible to submit an application to the Board of Variance, while the provincial state of emergency in relation to the COVID-19 pandemic is in effect. With the suspension on Board of Variance meetings lifted, Council directed staff on February 17, 2021, to draft a bylaw to repeal that amendment now that eligible applicants are able to appeal to the Board for minor variances.

On February 2, 2021, Council adopted the following resolution to increase the water and sewer rates for 2021:

8.14 Utility Budget and Rates Review

IT WAS MOVED AND SECONDED:

That it be recommended to Council to increase:

- Chemainus water metered minimum and parcel tax by 5%
- Crofton water metered minimum and parcel tax by 5%
- South End water metered minimum and parcel tax by 3%
- Metered water rates by 3%

CARRIED

IT WAS MOVED AND SECONDED:

That it be recommended to Council to increase:

- Chemainus sewer parcel tax and user fees by 2%
- Crofton sewer parcel tax and user fee by 3%
- South End sewer parcel tax and user fee by 3%
- Maple Bay sewer treatment plant user fee by 3%

CARRIED

On February 17, 2021, Council adopted the following resolution to increase the garbage rate for 2021:

8.1.5 2021 Garbage Rate Increase

IT WAS MOVED AND SECONDED:

That Council direct staff to prepare an amendment to Fees and Charges Bylaw No. 3784 to increase the rate for the annual waste collection service from \$102 to \$111.

CARRIED

Discussion

[Section 135](#) of the *Community Charter* requires that a bylaw be given three readings prior to the Bylaw being adopted by Council. Typically there must be at least one day between third reading and adoption. However, subsection 12(a)(iii) of [Ministerial Order No. 192](#) (MO 192) authorizes Council to adopt a bylaw which amends municipal fees at the same meeting where third reading was given. Therefore, Council may give Fees and Charges Amendment Bylaw No. 3818, 2021 three readings and adoption at the same meeting.

In addition to the fee changes directed by Council, the following 'housekeeping' changes have been proposed. To remove:

- (1) Item 3 from Schedule A – Administration Fees as the Fire Department no longer provides this service because of the risk involved to Firefighters due to exposure to unknown carcinogens left in the building while performing the live fire, and the cost of remediation required of buildings to meet the National Fire Protection Association standard is cost prohibitive;
- (2) Item 33 from Schedule C – Section 2, Engineering Fees as the municipality no longer provides kitchen organics containers for sale as they are commonly sold at local retail hardware stores (to prevent direct competition with local businesses); and,
- (3) Items 7 and 8 from Schedule E – Licensing Fees as these fees were not removed after Commercial Vehicle Licensing Bylaw No. 984, 1964, was repealed on March 4, 2020.

Options

1. That Council give first, second and third readings to the Fees and Charges Amendment Bylaw No. 3818, 2021; and that Council adopt the Fees and Charges Amendment Bylaw No. 3818, 2021.
2. That Council give first, second and third readings to the Fees and Charges Amendment Bylaw No. 3818, 2021.

Implications

Giving the Bylaw three readings and adoption at a single meeting will avoid any potential delays in preparing the Financial Plan Bylaw, which must be adopted by May 15, 2021.

Bylaws are reviewed by Council, usually at two separate meetings, which provides Council with an opportunity for a 'sober second thought' before adoption. Although MO 192 authorizes Council to consider and adopt the Bylaw in one meeting, the opportunity to discuss the increased rates proposed in the Bylaw has been discussed by Council previously on February 2 and 17, 2021, which is consistent with that principle.

Recommendation

That Council give first, second and third readings to the Fees and Charges Amendment Bylaw No. 3818, 2021;

And that Council adopt the Fees and Charges Amendment Bylaw No. 3818, 2021.

Attachment: Fees and Charges Amendment Bylaw No. 3818, 2021



The Corporation of the District of North Cowichan

Fees and Charges Amendment Bylaw

Bylaw 3818

The Council of The Corporation of The District of North Cowichan enacts as follows:

1. This Bylaw may be cited as "Fees and Charges Amendment Bylaw No. 3818, 2021".
2. That Fees and Charges Amendment Bylaw No. 3793, 2020, which established a reduced fee for eligible development variance permit applications while the provincial state of emergency in relation to the COVID-19 pandemic was in effect, is repealed.
3. That Schedule A – Administration Fees of Fees and Charges Bylaw No. 3784, 2020 be amended by deleting the "Incineration of structure on private property by Fire Department" fee included as item 3 under Section 2, Miscellaneous Fees.
4. That Schedule C – Development and Permitting Fees of Fees and Charges Bylaw No. 3784, 2020 be amended by deleting the "Waste Collection – Kitchen organics container" fee included as item 33 under Section 2, Engineering Fees.
5. That Schedule C – Development and Permitting Fees of Fees and Charges Bylaw No. 3784, 2020 be amended by replacing the fee for item 30 in Section 2, Engineering Fees with the following new fee:

SCHEDULE C – DEVELOPMENT AND PERMITTING FEES

(Section 2, Engineering Fees)

Item	Column 1 Description	Column 2 Amount
30	Waste Collection – Annual, per dwelling unit	\$111

6. That Schedule C – Development and Permitting Fees of Fees and Charges Bylaw No. 3784, 2020 be amended by deleting Section 4, Parcel Fees and inserting the following new parcel fees in its place:

SCHEDULE C – DEVELOPMENT AND PERMITTING FEES

(Section 4, Parcel Fees)

Item	Column 1 Description	Column 2 Amount
1	Sewer – Chemainus Local Area Service	\$481
2	Sewer – Crofton Local Area Service	\$451

Item	Column 1 Description	Column 2 Amount
3	Sewer – South End Local Area Service	\$213
4	Sewer – Maple Bay Local Area Service	\$3,435
5	Water – Chemainus Local Area Service	\$317
6	Water – Crofton Local Area Service	\$224
7	Water – South End Local Area Service	\$203

7. That Schedule C – Development and Permitting Fees of Fees and Charges Bylaw No. 3784, 2020 be amended by deleting Section 7, Sewer Use Fees and inserting the following new sewer use fees in its place:

SCHEDULE C – DEVELOPMENT AND PERMITTING FEES

(Section 7, Sewer Use Fees)

Item	Column 1 Description	Column 2 Amount
1	Apartments, per dwelling unit – Chemainus	\$107
2	Apartments, per dwelling unit – Crofton	\$227
3	Apartments, per dwelling unit – South End	\$103
4	Detached Single Family, per dwelling unit – Chemainus	\$153
5	Residential Suite – Chemainus	\$153
6	Detached Single Family, per dwelling unit – Crofton	\$291
7	Residential Suite - Crofton	\$291
8	Detached Single Family, per dwelling unit – South End	\$168
9	Residential Suite – South End	\$168
10	Hospital or Care Home, per bed – Chemainus	\$44
11	Hospital or Care Home, per bed – Crofton	\$100
12	Hospital or Care Home, per bed – South End	\$57
13	Hotel, per room – Chemainus	\$38
14	Hotel, per room – Crofton	\$70
15	Hotel, per room – South End	\$38
16	Industry – Chemainus	\$916, plus \$12.94 per employee over 20 employees
17	Industry – South End	\$1,095, plus \$8.28 per employee over 20 employees
18	Laundromat – Chemainus	\$201, plus \$12.39 per employee over 20 employees

Item	Column 1 Description	Column 2 Amount
19	Laundromat – Crofton	\$298, plus \$18.49 per washing machine
20	Laundromat – South End	\$178, plus \$11.07 per washing machine
21	Maple Bay sewer user fee, per equivalent residential unit	\$1,103
22	Motel, Campground, RV Park, per unit/site – Chemainus	\$97
23	Motel, Campground, RV Park, per unit/site – Crofton	\$98
24	Motel, Campground, RV Park, per unit/site – South End	\$98
25	School, per classroom – Chemainus	\$153
26	School, per classroom – Crofton	\$291
27	School, per classroom – South End	\$168
28	Other commercial, professional or non-residential premises, per unit – Chemainus	\$153
29	Other commercial, professional or non-residential premises, per unit – Crofton	\$317
30	Other commercial, professional or non-residential premises, per unit – South End	\$178
31	Industrial Wastewater Surcharge, per cubic metre over 300 cubic metres per month	\$0

8. That Schedule C – Development and Permitting Fees of Fees and Charges Bylaw No. 3784, 2020 be amended by deleting Section 8, Water Use Fees and inserting the following new water use fees in its place:

SCHEDULE C – DEVELOPMENT AND PERMITTING FEES

(Section 8, Water Use Fees)

Item	Column 1 Description	Column 2 Amount
1	Annual metered residential – Chemainus, per dwelling unit	\$258
2	Annual metered residential – Crofton, per dwelling unit	\$446
3	Annual metered residential – South End, per dwelling unit	\$178
4	Annual metered apartment – Chemainus	\$211
5	Annual metered apartment – Crofton	\$198
6	Annual metered apartment – South End	\$116
7	Tri-annual strata residential – Chemainus	\$86
8	Tri-annual strata residential – Crofton	\$149
9	Tri-annual strata residential – South End	\$60
10	Tri-annual strata apartment – Chemainus	\$70

Item	Column 1 Description	Column 2 Amount
11	Tri-annual strata apartment – Crofton	\$66
12	Tri-annual strata apartment – South End	\$39
13	Quarterly metered residential (first 95.47 m3 or 21 000 gallons) – Chemainus, per dwelling unit	\$65
14	Quarterly metered residential (first 95.47 m3 or 21 000 gallons) – Crofton, per dwelling unit	\$112
15	Quarterly metered residential (first 95.47 m3 or 21 000 gallons) – South End, per dwelling unit	\$44
16	Quarterly metered apartment (first 95.47 m3 or 21 000 gallons) – Chemainus	\$54
17	Quarterly metered apartment (first 95.47 m3 or 21 000 gallons) – Crofton	\$51
18	Quarterly metered apartment (first 95.47 m3 or 21 000 gallons) – South End	\$33
19	Quarterly metered commercial (first 95.47 m3 or 21 000 gallons) – Chemainus	\$108
20	Quarterly metered commercial (first 95.47 m3 or 21 000 gallons) – Crofton	\$135
21	Quarterly metered commercial (first 95.47 m3 or 21 000 gallons) – South End	\$58
22	Monthly residential & commercial excess consumption 31.83 m3 to 145.47 m3 (each 4.55 m3) or 7 001 to 32 000 gallons (each 1 000 gallons)	\$2.25
23	Monthly residential & commercial excess consumption over 145.47 m3 (each 4.55 m3) or 32 000 gallons (each 1 000 gallons)	\$3.31

9. That Schedule E – Licensing Fees of Fees and Charges Bylaw No. 3784, 2020 be amended by deleting the fees for “Commercial Vehicle Licence Transfer” and “Commercial Vehicle Licence Replacement” included as items 7 and 8 under Section 1, Business Licence Fees.

 READ a first time on
 READ a second time on
 READ a third time on
 ADOPTED on

 CORPORATE OFFICER

 PRESIDING MEMBER

Report

Date March 3, 2021

File:

To Council

From Michelle Martineau, Manager, Legislative Services

Endorsed:



Subject Revisions to MTI and Fees & Charges Bylaw Amendments

Purpose

To consider removing references to Controlled Substance Bylaw No. 3803 in Fees and Charges Amendment Bylaw No. 3813 and Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 to enable Bylaw Compliance Officers to enforce offences under Nuisance Abatement and Cost Recovery Bylaw No. 3804.

Background

On December 16, 2020, Council gave the first three readings to Fees and Charges Amendment Bylaw No. 3813, 2020 and Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 (MTI Bylaw Amendment).

The *Fees and Charges Bylaw Amendment* is intended to establish fees in relation to:

- special safety inspections required under Controlled Substance Bylaw No. 3803
- nuisance abatement costs incurred under Nuisance Abatement and Cost Recovery Bylaw No. 3804 or Controlled Substance Bylaw No. 3803

The *MTI Bylaw Amendment* is intended to establish fines in relation to:

- designated bylaw and bylaw enforcement officers under Schedule 1
 - Nuisance (Controlled Substance) Bylaw No. 3246 replaced with Controlled Substance Bylaw No. 3803
 - Untidy and Unsightly Premises Bylaw No. 2590 replaced with Nuisance Abatement and Cost Recovery Bylaw No. 3804
- fine schedule under Schedule 2
 - delete the fines established for offences under Nuisance (Controlled Substance) Bylaw No. 3246 and replace them with the fines established for offences under Controlled Substance Bylaw No. 3803
 - delete the fines established for offences under Untidy and Unsightly Premises Bylaw No. 2590 and replace fines established for offences under Nuisance Abatement and Cost Recovery Bylaw No. 3804

Discussion

The delay in obtaining approval by the Ministry of Health on Controlled Substance Bylaw No. 3803 has caused significant delays in the adoption Fees and Charges Bylaw Amendment and the MTI Bylaw

Amendment. As the fees in relation to enforcement of the Nuisance Abatement and Cost Recovery Bylaw and the Controlled Substance Bylaw are interrelated, the amendments to the MTI Bylaw and Fees and Charges Bylaw were combined as staff did not foresee the delay by the Ministry of Health at the time that the bylaws were presented to Council in December 2020.

As it is unlikely that Controlled Substance Bylaw No. 3803 will be adopted prior to April, staff is recommending that the two amendment bylaws be edited to remove any reference to Bylaw No. 3803 so that bylaw enforcement officers can enforce offences under Nuisance Abatement and Cost Recovery Bylaw No. 3804 which was adopted on December 16, 2020. Copies of Bylaws No. 3813 and 3814 showing the revisions required to remove any reference to Bylaw No. 3803 have been included as Attachments 1 and 2. A copy of the staff report that was provided to Council on December 16, 2020, which described the original bylaw amendments, has been included as Attachment 3.

Although [Section 135](#) of the *Community Charter* requires that there be at least one day between third reading and adoption, subsection 12(a)(iii) of [Ministerial Order No. 192](#) (MO 192) authorizes Council to adopt a bylaw which amends municipal fees at the same meeting where third reading was given. Therefore, Council may give Fees and Charges Amendment Bylaw No. 3813, 2021 third reading as amended and adoption at the same meeting.

Options

1. **(Preferred Option)** Rescind third readings of both bylaws and give third reading as amended and adoption to the Fees and Charges Bylaw Amendment and third reading as amended to the MTI Bylaw Amendment. The motions required under this option must be passed separately as the bylaws must be returned to second reading in order to make the amendments requested.
 - a) That Council rescind third reading of Fees and Charges Amendment Bylaw No. 3813, 2020 and Municipal Ticket Information System Amendment Bylaw No. 3812, 2020.
 - b) That Fees and Charges Amendment Bylaw No. 3813 be amended by striking out:
 - (i) Sections 2.b. and 3 in their entirety;
 - (ii) "*or Section 12.1 of Controlled Substances Bylaw No. 3803, 2020*" from the first paragraph under Schedule G – Nuisance Abatement Fees; and
 - (iii) "*section 5.11 of Bylaw No. 3803 or*" under subsections (a) Staff and Personnel Cost Recovery, (b) RCMP Personnel and Equipment Cost Recovery, (c) Vehicle and Equipment Cost Recovery, and (d) Contractor Cost Recovery under Schedule G – Nuisance Abatement Fees.
 - c) That Council gives Fees and Charges Amendment Bylaw No. 3813, 2020 third reading as amended.
 - d) That Council adopt Fees and Charges Amendment Bylaw No. 3813, 2020.
 - e) That Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 be amended by striking out:
 - (i) "*Sections 11 and 17*" from subsection 2.b. and replacing it with "*Section 17*";
 - (ii) Subsection 2.c. in its entirety;
 - (iii) "*Section 23*" in subsection 2.d. and replacing it with "*Section 22*"; and
 - (iv) "*Controlled Substance Property Bylaw No. 3803, 2020*" in Schedule "A" and replacing it with "*Nuisance (Controlled Substance) Bylaw No. 3246, 2006*".

- f) That Council gives Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 third reading as amended.
2. Maintain status quo and wait until the Ministry of Health has provided their approval and Controlled Substance Bylaw No. 3803, 2020 has been adopted to consider adoption of the bylaw amendments.

Implications

Amending the Fees and Charges and the MTI Bylaw Amendments will avoid any further delays in Bylaw Compliance Officers' ability to enforce violations under the Nuisance Abatement and Cost Recovery Bylaw. However, once the Controlled Substance Bylaw is adopted, additional amendments to the Fees and Charges and MTI Bylaws will be required.

Recommendation

1. That Council rescind third reading of Fees and Charges Amendment Bylaw No. 3813, 2020 and Municipal Ticket Information System Amendment Bylaw No. 3812, 2020.
2. That Fees and Charges Amendment Bylaw No. 3813 be amended by striking out:
 - a) Sections 2.b. and 3 in their entirety;
 - b) "*or Section 12.1 of Controlled Substances Bylaw No. 3803, 2020*" from the first paragraph under Schedule G – Nuisance Abatement Fees; and
 - c) "*section 5.11 of Bylaw No. 3803 or*" under subsections (a) Staff and Personnel Cost Recovery, (b) RCMP Personnel and Equipment Cost Recovery, (c) Vehicle and Equipment Cost Recovery, and (d) Contractor Cost Recovery under Schedule G – Nuisance Abatement Fees.
3. That Council gives Fees and Charges Amendment Bylaw No. 3813, 2020 third reading as amended.
4. That Council adopt Fees and Charges Amendment Bylaw No. 3813, 2020.
5. That Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 be amended by striking out:
 - a) "*Sections 11 and 17*" from subsection 2.b. and replacing it with "*Section 17*";
 - b) Subsection 2.c. in its entirety;
 - c) "*Section 23*" in subsection 2.d. and replacing it with "*Section 22*".
6. That Council gives Municipal Ticket Information System Amendment Bylaw No. 3812, 2020 third reading as amended.

Attachments:

- (1) Bylaw No. 3803 with edits shown in redline
- (2) Bylaw No. 3804 with edits shown in redline
- (3) 2020-12-16 RTC Nuisance Abatement Bylaw Amendments



The Corporation of the District of North Cowichan

Fees and Charges Amendment Bylaw

Bylaw No. 3813

The Council of The Corporation of The District of North Cowichan enacts in open meeting assembled as follows:

Title

1. This bylaw may be cited as "Fees and Charges Amendment Bylaw No. 3813, 2020".

Amendment

2. That Fees and Charges Bylaw No. 3784, 2020 is hereby amended as follows:
 - a. by inserting Schedule G – Nuisance Abatement Fees, hereto attached and forming part of this bylaw;
 - ~~b. by removing items 10 [Nuisance (Controlled Substance) Property Inspection] and 11 [Nuisance (Controlled Substance) Compliance Failure] from Schedule A – Administrative Fees, Section 2, Miscellaneous Fees;~~
- ~~3. That Schedule C – Development and Permitting Fees, Section 1, Building Fees of Fees and Charges Bylaw No. 3784, 2020 is hereby amended by inserting the following fee for Special Safety Inspections required under the Controlled Substances Bylaw No. 3803, 2020:~~

~~Section 1 – Building Fees~~

Item	Column 1	Column 2
	Description	Amount
13	Special safety inspection	\$500

READ a first time on December 16, 2020
READ a second time on December 16, 2020
READ a third time on December 16, 2020
ADOPTED on

CORPORATE OFFICER

PRESIDING MEMBER

SCHEDULE G – NUISANCE ABATEMENT FEES

The costs referred to in Section 5.11 of Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020 ~~or Section 12.1 of Controlled Substances Bylaw No. 3803, 2020~~ are to be determined in part by multiplying hourly rates for the following individuals, vehicles or equipment involved in the abatement of a nuisance by the time spent by those individuals, and the time those vehicles and equipment are used in the abatement of the nuisance. These costs apply when the District, by its employees, contractors and agents, enters onto the property to complete the work to abate the nuisance. Costs do not apply when entering the property in accordance with Section 5.14 of Bylaw No. 3804 or when determining to issue a Clean Up Order.

(a) Staff and Personnel Cost Recovery

The following hourly rates, which include the cost of overhead and benefits, apply for every hour or part thereof which any of the following District employees use to carry out the abatement of a nuisance where authorized under ~~section 5.11 of Bylaw No. 3803~~ or section 12.1 of Bylaw No. 3804. Depending upon the day of the week, the time of day, or the holiday status of when such services are required, the hourly rate may be increased by one and a half or two times.

Section 1 – District Employees

Item	Column 1 Description	Column 2 Hourly Rate
1	Manager of Fire and Bylaw Services	\$ 90.00
2	Senior Bylaw Compliance Officer	\$ 65.00
3	Bylaw Compliance Officer	\$ 55.00
4	Animal Control Officer	\$ 55.00
5	Chief Building Inspector	\$ 75.00
6	Building Inspector	\$ 60.00
7	Operations or Parks and Recreation Manager	\$ 70.00
8	Operations or Parks and Recreation Foreman	\$ 60.00
9	Operations or Parks and Recreation Employee	\$ 45.00
10	Student	\$ 30.00

Section 2 – Fire Department Employees

Item	Column 1 Description	Column 2 Hourly Rate
1	Fire Chief, or their delegate	\$ 35.00
2	Captain	\$ 35.00
3	Firefighter	\$ 30.00

(b) RCMP Personnel and Equipment Cost Recovery

The costs referred to in ~~Section 5.11 of Bylaw No. 3803 or~~ Section 12.1 of Bylaw No. 3804 for RCMP members are determined in part by a flat fee for each separate attendance and time spent by RCMP members involved in the abatement of a nuisance and the amounts per attendance shall be as follows:

Item	Column 1 Description	Column 2 Flat Rate
1	RCMP Member	\$250.00

(c) Vehicle and Equipment Cost Recovery

The following hourly rates apply for every hour or portion thereof where any of the following equipment and vehicles are used by District employees or Fire Department personnel to carry out the abatement of a nuisance where authorized under ~~section 5.11 of Bylaw No. 3803 or~~ section 12.1 of Bylaw No. 3804. Depending upon the day of the week, the time of day or the holiday status of when such services are required, the hourly rate may be increased by one and a half or two times. Costs imposed to carry out the required work will be subject to a 15% administrative cost recovery fee.

Item	Column 1 Description	Column 2 Hourly Rate
1	District Truck	\$ 60.65
2	Fire Support Vehicles	\$ 99.25
3	Single Axle Dump Truck	\$ 91.25
4	Backhoe	\$ 69.85
5	Loader	\$ 86.15
6	Sweeper	\$142.60

(d) Contractor Cost Recovery

For any work carried out by a contractor of the District to carry out the work required under ~~section 5.11 of Bylaw No. 3803 or~~ section 12.1 of Bylaw No. 3804 on behalf of the District, the costs imposed will be the actual cost of the work plus 15% of the contract value.



The Corporation of the District of North Cowichan

Municipal Ticket Information System Bylaw

Bylaw No. 3812

The Council of The Corporation of The District of North Cowichan enacts in open meeting assembled as follows:

Title

1. This bylaw may be cited as "Municipal Ticket Information System Amendment Bylaw No. 3812, 2020".

Amendment

2. That Municipal Ticket Information System Bylaw No. 3464 is hereby amended as follows:

- a. By deleting Schedule "A" and replacing it with Schedule "A" hereto attached and forming part of this bylaw;

- b. By deleting Sections ~~11 and~~ 17 from Schedule "B".

- ~~c. By inserting Section 22, fines for violations under the Controlled Substance Bylaw No. 3803, 2020, in Schedule "B" as follows:~~

~~Section 22 – Controlled Substance Bylaw No. 3803, 2020~~

Item	Column 1	Column 2	Column 3
Offence	Section	Fine	
1	Disconnect or bypass meter	4.1 (a)	\$100
2	Unlawful use of exhaust vent	4.1 (b)	\$100
3	Obstruct access	4.1 (c)	\$250
4	Alter electrical system	4.1 (d)	\$100
5	Accumulation of hazardous substance	4.1 (e)	\$100
6	Unauthorized building alteration	4.1 (f)	\$100
7	Use water for unauthorized drug production facility	4.1 (g)	\$100
8	Accumulation of mould	4.1 (h)	\$100

Item	Column 1 Offence	Column 2 Section	Column 3 Fine
9	Obstruct Inspector	4.1 (j)	\$250
10	Remove or alter notice	4.1 (i)	\$100
11	Occupy prior to authorization	4.1 (k)	\$250

d.c. By inserting Section ~~23-22~~ in, fines for violations under the Schedule "B" as follows:

Section ~~23-22~~ - Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020

Item	Column 1 Offence	Column 2 Section	Column 3 Fine
1	Cause a nuisance	4.1	\$200
2	Permit nuisance to occur on property	4.2	\$200
3	Fail to comply with Clean-Up Order	4.3	\$200

READ a first time on December 16, 2020

READ a second time on December 16, 2020

READ a third time on December 16, 2020

ADOPTED on

CORPORATE OFFICER

PRESIDING MEMBER


Schedule "A"

Item	Column 1 Designated Bylaw	Column 2 Designated Bylaw Enforcement Officers
1	Animal Responsibility Bylaw No. 3740, 2019	Animal Control Officer Bylaw Compliance Officer Manager of Fire and Bylaw Services Poundkeeper RCMP Officer
2	Blasting Bylaw No. 3255, 2006	Bylaw Compliance Officer Director of Engineering Manager of Fire and Bylaw Services
3	Building Bylaw No. 3172, 2003	Bylaw Compliance Officer Chief Building Inspector Manager of Fire and Bylaw Services
4	Business Licence Bylaw No. 3153, 2002	Business Licence Officer Bylaw Compliance Officer Manager of Fire and Bylaw Services
5	<u>Nuisance (Controlled Substance) Bylaw No. 3246, 2006</u> Controlled Substance-Property Bylaw No. 3803, 2020	Bylaw Compliance Officer Chief Building Inspector Manager of Fire and Bylaw Services RCMP Officer
6	Fire Protection Bylaw No. 3340, 2008	Bylaw Compliance Officer Fire Chief Local Assistant to the Fire Commissioner Manager of Fire and Bylaw Services Municipal Forester RCMP Officer
7	Fireworks Bylaw No. 1579, 1974	Bylaw Compliance Officer Manager of Fire and Bylaw Services RCMP Officer
8	Float Home Standards Bylaw No. 3015, 1999	Chief Building Inspector Bylaw Compliance Officer Manager of Fire and Bylaw Services
9	Forest Use Bylaw No. 3265, 2007	Bylaw Compliance Officer Manager of Fire and Bylaw Services Municipal Forester
10	Highway Use Bylaw No. 2261, 1988	Animal Control Officer Bylaw Compliance Officer

Item	Column 1 Designated Bylaw	Column 2 Designated Bylaw Enforcement Officers
		Commercial Transport Inspection Officer Manager of Fire and Bylaw Services Manager of Operations RCMP Officer
11	Noise Bylaw No. 2857, 1995	Animal Control Officer Bylaw Compliance Officer Manager of Fire and Bylaw Services RCMP Officer
12	Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020	Bylaw Compliance Officer Manager of Fire and Bylaw Services
13	Official Community Plan Bylaw No. 3450, 2011	Bylaw Compliance Officer Director of Planning and Building Manager of Fire and Bylaw Services
14	Parks and Public Places Regulation Bylaw No. 3626, 2017	Bylaw Compliance Officer Director of Parks and Recreation Manager of Fire and Bylaw Services Municipal Forester RCMP Officer
15	Respectful Spaces Bylaw No. 3796, 2020	Manager of Fire and Bylaw Services
16	Sign Bylaw No. 3479, 2012	Bylaw Compliance Officer Chief Building Inspector Manager of Fire and Bylaw Services
17	Soil Removal and Deposit Bylaw No. 3311, 2009	Bylaw Compliance Officer Director of Engineering Manager of Fire and Bylaw Services
18	Traffic Bylaw No. 2276, 1988	Bylaw Compliance Officer Manager of Fire and Bylaw Services Manager of Operations RCMP Officer
19	Waste Collection Bylaw No. 3466, 2012	Bylaw Compliance Officer Manager of Fire and Bylaw Services Manager of Operations
20	Waterworks Bylaw No. 3620, 2016	Bylaw Compliance Officer Manager of Fire and Bylaw Services Manager of Operations

Item	Column 1	Column 2
	Designated Bylaw	Designated Bylaw Enforcement Officers
21	Zoning Bylaw No. 2950, 1997	Bylaw Compliance Officer Director of Planning and Building Manager of Fire and Bylaw Services

Report

Date	December 16, 2020	File:
To	Council	
From	Michelle Martineau, Manager, Legislative Services	Endorsed: 
Subject	Nuisance Abatement Bylaw Amendments for first three readings	

Purpose

To enable Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020 and/or the Controlled Substance Bylaw No. 3803, 2020 to be enforced by municipal ticket and for fees to be established for remedial work completed by the District.

Background

On December 2, 2020, Council gave the first three readings to Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020 and/or the Controlled Substance Bylaw No. 3803, 2020 to establish processes for remediating nuisance properties and cost recovery when property owners fail to take action. Both bylaws reference the Fees and Charges Bylaw in relation to special safety inspections and the recovery of costs when the Municipality enters onto the property to complete the work to abate the nuisance.

- Section 5.12 of Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020, states that “the District may charge for work performed under section 5.11 by employees of the District at the hourly rates set out in the Fees and Charges Bylaw, as revised or replaced from time to time.”
- Section 7.1(f) of Controlled Substance Bylaw No. 3803, 2020 states that “where the Inspector has required the Owner to undertake a Special Safety Inspection under Part 6.1, no person may enter or occupy the Parcel subject to such inspection requirement until the Owner has paid all fees imposed by Fees and Charges Bylaw No. 3784, 2020, as amended or replaced from time to time.”

Discussion

Amendments are required to the Fees and Charges Bylaw to establish a fee for a building inspector to conduct a special safety inspection and the costs which the Municipality can recover when it undertakes remedial action; to the Municipal Ticket Information System (MTI) Bylaw to establish fines for non-compliance, and to the Delegation of Authority Bylaw to enable a contractor hired by staff to complete the remedial action work on behalf of the Municipality.

Fees and Charges Bylaw Amendment

Section 194 of the *Community Charter* authorizes Council, by bylaw, to impose a fee payable in respect of a service of the Municipality, use of municipal property, or exercising their authority to regulate, prohibit or impose requirements. The amount of a fee should be sufficient to recover the costs of a service and ensure its future sustainability. Fees are generally applied on a user-pay basis so that only those who benefit from the service bear the expense.

This amendment, included as Attachment 1, proposes to:

- leave the fee for special safety inspections the same as the fee previously established for Nuisance (Controlled Substance) Property Inspection at \$500, but move the fee from Schedule A as a miscellaneous administration fee to Schedule C as a building fee;
- remove the Nuisance (Controlled Substance) Compliance Failure fee for \$1,000 as this is a fine and not a fee; and,
- establish the costs referred to in Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020 and Controlled Substances Bylaw No. 3803, 2020 under Schedule G by:
 - increasing the hourly wage of various individuals by 40% to cover overhead and benefits for Municipal employees and rounded up to the nearest \$5, with the exception of firefighters;
 - setting the rate for RCMP personnel and equipment at a flat rate of \$250 per individual RCMP member – this rate is consistent with the rate established by the City of Nanaimo for this same service;
 - using the current Blue Book rates to determine the cost of using municipal vehicles and equipment, plus a 15% administrative cost recovery fee; and,
 - imposing actual costs of the work completed by a contractor plus 15% of the contract value.

MTI Bylaw Amendment

Sections 264 and 265 of the *Community Charter* authorizes Council to designate bylaw enforcement officers to lay an information [impose a fine] by means of a ticket, by bylaw, for contravention of a municipal bylaw identified within the Municipal Ticket Information System Bylaw (MTI Bylaw). To establish a fine, the regulatory sections within the bylaws require the necessary operative language (e.g. no person shall) to be included as an offence within the MTI Bylaw, otherwise, they are simply a regulation and can only be enforced through an injunction in the provincial courts.

This amendment, included as Attachment 2, proposes to replace the offences related to Nuisance (Controlled Substance) Bylaw No. 3246 with those for Controlled Substance Bylaw No. 3803 and Untidy and Unsightly Premises Bylaw 2590 with those for Nuisance Abatement and Cost Recovery Bylaw No. 3804. These new bylaws' fine amounts are consistent with the fines that Council had previously established for the bylaws being replaced. Attachment 3 [Fines and Fees Comparisons] compares the current offences and fines under the existing bylaws with the new bylaws that are replacing them. With broader language in these new bylaws, it has reduced the need to include numerous offences, making it easier for bylaw enforcement officers to select the correct offence when issuing a ticket.

Delegation of Authority Bylaw Amendment

Section 16 of the *Community Charter* empowers Council to authorize other persons to enter on a property without the consent of the owner or occupier in a reasonable manner after giving notice.

The Delegation of Authority Bylaw is currently under review by staff. Therefore, there is no amendment to provide a member of staff with authority to contract the remedial work, where the owner or occupier has failed to take action, out to a third party to complete the work on the Municipality's behalf, being proposed at this time. That amendment will be included in the bylaw review.

Options

- (1) (Recommended Option) Give first three readings to each of the amendment bylaws.
- (2) Give first and second readings to each of the amendment bylaws prior to making any changes in relation to the proposed fees under Bylaw No. 3813 and the fines under Bylaw No 3812. Then give the bylaws third reading as amended.

Implications

Moving forward with these bylaws will enable bylaw enforcement officers to begin to enforce the new bylaws in January 2021, after existing bylaws have been repealed.

Recommendation

1. That Council give first, second and third readings to Fees and Charges Amendment Bylaw No. 3813, 2020.
2. That Council give first, second and third readings to Municipal Ticket Information System Amendment Bylaw No. 3812, 2020.

Attachments:

- (1) Fees and Charges Amendment Bylaw No. 3813, 2020
- (2) Municipal Ticket Information System Amendment Bylaw No. 3812, 2020
- (3) Fines and Fees Comparisons



The Corporation of the District of North Cowichan

Fees and Charges Amendment Bylaw

Bylaw No. 3813

The Council of The Corporation of The District of North Cowichan enacts in open meeting assembled as follows:

Title

1. This bylaw may be cited as "Fees and Charges Amendment Bylaw No. 3813, 2020".

Amendment

2. That Fees and Charges Bylaw No. 3784, 2020 is hereby amended as follows:
 - a. by inserting Schedule G – Nuisance Abatement Fees, hereto attached and forming part of this bylaw;
 - b. by removing items 10 [Nuisance (Controlled Substance) Property Inspection] and 11 [Nuisance (Controlled Substance) Compliance Failure] from Schedule A – Administrative Fees, Section 2, Miscellaneous Fees;
3. That Schedule C – Development and Permitting Fees, Section 1, Building Fees of Fees and Charges Bylaw No. 3784, 2020 is hereby amended by inserting the following fee for Special Safety Inspections required under the Controlled Substances Bylaw No. 3803, 2020:

Section 1 - Building Fees

Item	Column 1 Description	Column 2 Amount
13	Special safety inspection	\$500

READ a first time on
READ a second time on
READ a third time on
ADOPTED on

CORPORATE OFFICER

PRESIDING MEMBER

SCHEDULE G – NUISANCE ABATEMENT FEES

The costs referred to in Section 5.11 of Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020 or Section 12.1 of Controlled Substances Bylaw No. 3803, 2020 are to be determined in part by multiplying hourly rates for the following individuals, vehicles or equipment involved in the abatement of a nuisance by the time spent by those individuals, and the time those vehicles and equipment are used in the abatement of the nuisance. These costs apply when the District, by its employees, contractors and agents, enters onto the property to complete the work to abate the nuisance. Costs do not apply when entering the property in accordance with Section 5.14 of Bylaw No. 3804 or when determining to issue a Clean Up Order.

(a) Staff and Personnel Cost Recovery

The following hourly rates, which include the cost of overhead and benefits, apply for every hour or part thereof which any of the following District employees use to carry out the abatement of a nuisance where authorized under section 5.11 of Bylaw No. 3803 or section 12.1 of Bylaw No. 3804. Depending upon the day of the week, the time of day, or the holiday status of when such services are required, the hourly rate may be increased by one and a half or two times.

Section 1 – District Employees

Item	Column 1 Description	Column 2 Hourly Rate
1	Manager of Fire and Bylaw Services	\$ 90.00
2	Senior Bylaw Compliance Officer	\$ 65.00
3	Bylaw Compliance Officer	\$ 55.00
4	Animal Control Officer	\$ 55.00
5	Chief Building Inspector	\$ 75.00
6	Building Inspector	\$ 60.00
7	Operations or Parks and Recreation Manager	\$ 70.00
8	Operations or Parks and Recreation Foreman	\$ 60.00
9	Operations or Parks and Recreation Employee	\$ 45.00
10	Student	\$ 30.00

Section 2 – Fire Department Employees

Item	Column 1 Description	Column 2 Hourly Rate
1	Fire Chief, or their delegate	\$ 35.00
2	Captain	\$ 35.00
3	Firefighter	\$ 30.00

(b) RCMP Personnel and Equipment Cost Recovery

The costs referred to in Section 5.11 of Bylaw No. 3803 or Section 12.1 of Bylaw No. 3804 for RCMP members are determined in part by a flat fee for each separate attendance and time spent by RCMP members involved in the abatement of a nuisance and the amounts per attendance shall be as follows:

Item	Column 1 Description	Column 2 Flat Rate
1	RCMP Member	\$250.00

(c) Vehicle and Equipment Cost Recovery

The following hourly rates apply for every hour or portion thereof where any of the following equipment and vehicles are used by District employees or Fire Department personnel to carry out the abatement of a nuisance where authorized under section 5.11 of Bylaw No. 3803 or section 12.1 of Bylaw No. 3804. Depending upon the day of the week, the time of day or the holiday status of when such services are required, the hourly rate may be increased by one and a half or two times. Costs imposed to carry out the required work will be subject to a 15% administrative cost recovery fee.

Item	Column 1 Description	Column 2 Hourly Rate
1	District Truck	\$ 60.65
2	Fire Support Vehicles	\$ 99.25
3	Single Axle Dump Truck	\$ 91.25
4	Backhoe	\$ 69.85
5	Loader	\$ 86.15
6	Sweeper	\$142.60

(d) Contractor Cost Recovery

For any work carried out by a contractor of the District to carry out the work required under section 5.11 of Bylaw No. 3803 or section 12.1 of Bylaw No. 3804 on behalf of the District, the costs imposed will be the actual cost of the work plus 15% of the contract value.



The Corporation of the District of North Cowichan

Municipal Ticket Information System Bylaw

Bylaw No. 3812

The Council of The Corporation of The District of North Cowichan enacts in open meeting assembled as follows:

Title

1. This bylaw may be cited as "Municipal Ticket Information System Amendment Bylaw No. 3812, 2020".

Amendment

2. That Municipal Ticket Information System Bylaw No. 3464 is hereby amended as follows:
 - a. By deleting Schedule "A" and replacing it with Schedule "A" hereto attached and forming part of this bylaw;
 - b. By deleting Sections 11 and 17 from Schedule "B".
 - c. By inserting Section 22, fines for violations under the Controlled Substance Bylaw No. 3803, 2020, in Schedule "B" as follows:

Section 22 - Controlled Substance Bylaw No. 3803, 2020

Item	Column 1	Column 2	Column 3
	Offence	Section	Fine
1	Disconnect or bypass meter	4.1 (a)	\$100
2	Unlawful use of exhaust vent	4.1 (b)	\$100
3	Obstruct access	4.1 (c)	\$250
4	Alter electrical system	4.1 (d)	\$100
5	Accumulation of hazardous substance	4.1 (e)	\$100
6	Unauthorized building alteration	4.1 (f)	\$100
7	Use water for unauthorized drug production facility	4.1 (g)	\$100
8	Accumulation of mould	4.1 (h)	\$100

Item	Column 1 Offence	Column 2 Section	Column 3 Fine
9	Obstruct Inspector	4.1 (j)	\$250
10	Remove or alter notice	4.1 (i)	\$100
11	Occupy prior to authorization	4.1 (k)	\$250

d. By inserting Section 23 in, fines for violations under the Schedule "B" as follows:

Section 23 - Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020

Item	Column 1 Offence	Column 2 Section	Column 3 Fine
1	Cause a nuisance	4.1	\$200
2	Permit nuisance to occur on property	4.2	\$200
3	Fail to comply with Clean-Up Order	4.3	\$200

READ a first time on

READ a second time on

READ a third time on

ADOPTED on

CORPORATE OFFICER

PRESIDING MEMBER

Schedule "A"

Item	Column 1 Designated Bylaw	Column 2 Designated Bylaw Enforcement Officers
1	Animal Responsibility Bylaw No. 3740, 2019	Animal Control Officer Bylaw Compliance Officer Manager of Fire and Bylaw Services Poundkeeper RCMP Officer
2	Blasting Bylaw No. 3255, 2006	Bylaw Compliance Officer Director of Engineering Manager of Fire and Bylaw Services
3	Building Bylaw No. 3172, 2003	Bylaw Compliance Officer Chief Building Inspector Manager of Fire and Bylaw Services
4	Business Licence Bylaw No. 3153, 2002	Business Licence Officer Bylaw Compliance Officer Manager of Fire and Bylaw Services
5	Controlled Substance Property Bylaw No. 3803, 2020	Bylaw Compliance Officer Chief Building Inspector Manager of Fire and Bylaw Services RCMP Officer
6	Fire Protection Bylaw No. 3340, 2008	Bylaw Compliance Officer Fire Chief Local Assistant to the Fire Commissioner Manager of Fire and Bylaw Services Municipal Forester RCMP Officer
7	Fireworks Bylaw No. 1579, 1974	Bylaw Compliance Officer Manager of Fire and Bylaw Services RCMP Officer
8	Float Home Standards Bylaw No. 3015, 1999	Chief Building Inspector Bylaw Compliance Officer Manager of Fire and Bylaw Services
9	Forest Use Bylaw No. 3265, 2007	Bylaw Compliance Officer Manager of Fire and Bylaw Services Municipal Forester
10	Highway Use Bylaw No. 2261, 1988	Animal Control Officer Bylaw Compliance Officer

Item	Column 1 Designated Bylaw	Column 2 Designated Bylaw Enforcement Officers
		Commercial Transport Inspection Officer Manager of Fire and Bylaw Services Manager of Operations RCMP Officer
11	Noise Bylaw No. 2857, 1995	Animal Control Officer Bylaw Compliance Officer Manager of Fire and Bylaw Services RCMP Officer
12	Nuisance Abatement and Cost Recovery Bylaw No. 3804, 2020	Bylaw Compliance Officer Manager of Fire and Bylaw Services
13	Official Community Plan Bylaw No. 3450, 2011	Bylaw Compliance Officer Director of Planning and Building Manager of Fire and Bylaw Services
14	Parks and Public Places Regulation Bylaw No. 3626, 2017	Bylaw Compliance Officer Director of Parks and Recreation Manager of Fire and Bylaw Services Municipal Forester RCMP Officer
15	Respectful Spaces Bylaw No. 3796, 2020	Manager of Fire and Bylaw Services
16	Sign Bylaw No. 3479, 2012	Bylaw Compliance Officer Chief Building Inspector Manager of Fire and Bylaw Services
17	Soil Removal and Deposit Bylaw No. 3311, 2009	Bylaw Compliance Officer Director of Engineering Manager of Fire and Bylaw Services
18	Traffic Bylaw No. 2276, 1988	Bylaw Compliance Officer Manager of Fire and Bylaw Services Manager of Operations RCMP Officer
19	Waste Collection Bylaw No. 3466, 2012	Bylaw Compliance Officer Manager of Fire and Bylaw Services Manager of Operations
20	Waterworks Bylaw No. 3620, 2016	Bylaw Compliance Officer Manager of Fire and Bylaw Services Manager of Operations

Item	Column 1	Column 2
	Designated Bylaw	Designated Bylaw Enforcement Officers
21	Zoning Bylaw No. 2950, 1997	Bylaw Compliance Officer Director of Planning and Building Manager of Fire and Bylaw Services

Attachment 4: Fines and Fees Comparisons

Table 1: Fine comparisons between existing Nuisance (Controlled Substance) Bylaw No. 3246 2006 and new Controlled Substance Bylaw No. 3803, 2020

Existing Bylaw No. 3246			New Bylaw No. 3803		
Section	Description of Offence	Fine	Section	Description of Offence	Fine
2(a)	Disconnect Meter	\$100	4.1(a)	Disconnect or bypass meter	\$100
2(b)	Divert Electrical or Water Distribution System	\$100	4.1(a)	<i>See above</i>	
2(c)	Unlawful use of Exhaust Vents	\$100	4.1(b)	Unlawful use of exhaust vent	\$100
2(d)	Install Unauthorized Lighting	\$100	4.1(d)	Alter electrical system	\$100
2(e)	Unlawful Storage or Use of Dangerous Goods	\$250	4.1(e)	Accumulation of hazardous substance	\$100
2(f)	Obstruct Exit or Remove Fire Stopping	\$250	4.1(c)	Obstruct access	\$250
2(g)	Unlawful Alteration of Building	\$100	4.1(f)	Unauthorized building alteration	\$100
2(h)	Cause or Allow Building to House Amphetamines	\$100	-		
2(i)	Exhaust Hazardous Vapours	\$100	4.1(e)	<i>See above</i>	
			4.1 (g)	Use water for unauthorized drug production facility	\$100
3(a)	Cause or Allow Growth of Mould or Fungus	\$100	4.1(h)	Accumulation of mould	\$100
3(b)	Cause or Allow Accumulation of Pesticides or Chemicals	\$100	4.1(e)	<i>See above</i>	
4	Cause or Allow Noxious or Offensive Trade	\$100	-		
5(2)	Fail to Comply with Order to Remove or Reduce Fire Hazard	\$250	-		
6(a)	Fail to Inspect Premises	\$100	-		
6(b)(i)	Fail to Report Contravention	\$250	-		
6(b)(ii)	Fail to Take Compliance Action	\$250	-		
8(1)(a)	Fail to Remove or Clean Carpets and Curtains	\$100	-		
8(1)(b)	Fail to Clean Walls and Ceilings	\$100	-		
8(1)(c)	Fail to Clean Countertops and Cabinets	\$100	-		
8(1)(d)	Fail to Clean Ducts and Heaters	\$100	-		

Attachment 4: Fines and Fees Comparisons

Existing Bylaw No. 3246			New Bylaw No. 3803		
Section	Description of Offence	Fine	Section	Description of Offence	Fine
8(2)(e)	Occupy Prior to Safety Inspection	\$250	-		
8(2)(g)	Occupy Prior to Completing Remedial Action	\$250	-		
8(2)(h)	Occupy Prior to Paying fees and Service Costs	\$250	-		
8(2)(i)	Occupy without Permit	\$250	-		
8(2)(j)	Occupy Against Posted Notice	\$250	-		
9(1)	Fail to Provide Certification	\$100	-		
9(2)	Fail to Submit Certification within 60 days	\$100	-		
10(2)	Fail to Notify Prospective Tenants of Prior Grow Op	\$250	-		
12(2)	Interfere with an Inspection	\$250	4.1(j)	Obstruct Inspector	\$250
12(4)	Interfere or Obstruct Inspector from Posting Notice	\$250	4.1(i)	Remove or alter notice	\$100

Table 2: Fine comparisons between existing Untidy & Unsightly Premises Bylaw 2590, 1992 and new Nuisance Abatement & Cost Recovery Bylaw No. 3804, 2020


Existing Bylaw No. 2590			New Bylaw No. 3804		
Section	Description of Offence	Fine	Section	Description of Offence	Fine
2	Accumulate Rubbish on Premises	\$200	4.2	Permit nuisance to occur on property	\$200
3	Deposit Rubbish	\$200	4.1	Cause a nuisance	\$200
4	Unsightly Property	\$200	4.2	<i>See above</i>	
5	Place Graffiti	\$200	4.1	<i>See above</i>	
6	Accumulate Brush or Noxious Weeds	\$200	4.2	<i>See above</i>	
7	Fail to Remove Graffiti	\$200	4.3	Fail to comply with Clean-Up Order	\$200

Attachment 4: Fines and Fees Comparisons

Table 3: Fee comparison in Fees and Charges Bylaw between existing fees and proposed amendments

Schedule	Description	Amount	Schedule	Description	Amount
Schedule A – Administration Fees (Section 2, Misc. Fees)	Nuisance (Controlled Substance) Property Inspection	\$500	Schedule C – Development and Permitting Fees (Section 1 - Building Fees)	Special safety inspection	\$500
	Nuisance (Controlled Substance) Compliance Failure	\$1,000	[removed as this is a fine and not a fee]		
	Untidy and unsightly property clean-up	Actual costs			

Report

Date	March 3, 2021	File: 5355-70.OUT REL
To	Council	
From	Clay Reitsma, M.Eng., P.Eng., Director, Engineering	Endorsed: 
Subject	Joint Utility Board Outfall Relocation Professional Services Contract Award	

Purpose

To award the professional services contract for the design, construction oversight and administration for the Joint Utility Board Outfall Relocation Project.

Background

In 2015, as part of the Cowichan Valley Regional District (CVRD) Liquid Waste Management Plan amendment process, CVRD and North Cowichan staff went through a public/stakeholder and First Nations consultation process regarding effluent disposal options for the Joint Utility Board Sewage Treatment Plant. That consultation process ultimately led to a decision to construct a new pipeline and outfall with a terminus location about 1 km west of the entrance to Cowichan Bay.

In late 2017, staff became aware that Cowichan Tribes had concerns about the new outfall terminus's proposed location and the proposed pipeline route along Tzouhalem Road/WestCan Terminal Causeway. Other First Nations expressed concerns about the proposed location of the outfall terminus as well. Consequently, starting in early 2018, staff engaged in a second, more intensive round of First Nations consultation to confirm the location of the outfall terminus. Staff involved First Nations early on in the development of the Stage 2 Environmental Impact Study that ultimately provided the necessary information to allow for the identification of a new outfall terminus location further east, closer to the entrance to Cowichan Bay. The second consultation has enabled Cowichan Tribes, the Malahat First Nation, the Pauquachin First Nation and the WSÁNEĆ First Nations (Tseycum First Nation, Tsartlip First Nation and Tsawout First Nation) to either support or least not oppose the new proposed outfall terminus location.

While the First Nations consultation was proceeding, staff also reached out to the public and stakeholders to provide regular project updates. The latest outreach occurred on January 28 of this year, with residents in and around Cowichan Bay seeking comments on the proposed pipeline routes, many of which run through the community of Cowichan Bay.

Due to Cowichan Tribes' concerns regarding the Tzouhalem Road/WestCan Terminal Causway pipeline route, staff also undertook an analysis of alternate routes for the pipeline. Cowichan Tribes has since advised that they are now willing to consider the Tzouhalem Road pipeline route. Cowichan Tribes have also agreed to consider a pipeline that would go through Cowichan Tribes Reserve. Those two routes, along with several others, are to be subjected to a more thorough evaluation during conceptual design.

Now that the outfall terminus location and potential pipeline routes have been identified, the next step is to retain a team of experts to identify the optimum pipeline route and provide detailed design, tendering, and construction administration/oversight services for the proposed works. The proposed works include an effluent pump station, a terrestrial pipeline, and a marine pipeline.

Discussion

On November 3, 2020, staff let Request for Proposal (RFP) # 2020-20, Joint Utility Board Outfall Relocation Project Professional Services. Three firms submitted proposals; Parsons Incorporated, WSP Canada Incorporated, and Associated Engineering (B.C.) Limited.

A three-person review panel evaluated the proposals based on the proponent's understanding of the project, their corporate qualifications/capacity, their project team's qualifications and proposed level of effort, and their bid price. Based on the results of the evaluation, Parsons had the highest overall score. Parsons bid was \$6,105,722.40 (excluding GST). Parsons' bid price is in the range of what staff would expect to see for a project with this complexity level.

The District of North Cowichan and the City of Duncan co-own the Joint Utility Board Sewage Treatment Plant through a Capital Operating Agreement. As such, this award requires the approval of both Councils. If North Cowichan Council approves this award, staff will make arrangements with the City of Duncan to have a similar report added to the City of Duncan Regular Council meeting of March 15, 2021.

Implications

Awarding this contract will allow staff to proceed with the route selection, detailed design, and construction oversight phases of this project.

Recommendation

That Council award the Joint Utility Board Outfall Relocation Professional Services contract to Parsons Incorporated for \$6,105,722.40 (excluding GST), subject to approval from the City of Duncan Council.

Council Member Motion

Notice given on: February 17, 2021

Meeting Date Wednesday, March 3, 2021

From Councillor Justice

Subject Advice from Key Stakeholders in relation to the Official Community Plan

Background

There are several community organisations that have significant experience, expertise and important local knowledge that may help us create policy that helps to achieve our goals of restoration and regeneration of the municipality's lakes streams and rivers.

Some of these organizations have indicated that they are not comfortable volunteering their recommendations - unless such information is directly requested - for fear of appearing political and/or endangering their charitable status.

A request from North Cowichan would thus give these organisations the opportunity to help North Cowichan make some stronger policy decisions should they choose to do so.

This should have minimal impact on staff, time. The request for advice could make clear that what is desired is a simple written submission within a reasonable time frame that suits the OCP schedule, and that it should be based on publically available documents.

Recommendation

That Council seek the advice and recommendations from the following key stakeholders in relation to the land use policy development to be included in the revised Official Community Plan for North Cowichan, and ask that they provide their opinions on what they believe is necessary to achieve Council's goals of restoration and regeneration of the municipality's lakes streams and rivers:

- Cowichan Land Trust
- Somenos Marsh Wildlife Society
- Cowichan Watershed Board
- Quamichan Watershed Stewardship Society

Attachment:

Council Member Motion

Notice given on: February 17, 2021

Meeting Date Thursday, March 4, 2021
From Councillor Marsh
Subject Property Assessed Clean Energy (PACE)

Background

"Property Assessed Clean Energy" - PACE - is an innovative financing tool that allows property owners to borrow money to undertake a broad spectrum of clean energy improvements to their buildings.

The loan is paid back on the owner's property tax bill, with the energy bill savings created by the improvements, often resulting in net gains for the property owner. In 2009, Scientific American magazine predicted that PACE would be – one of the top 20 world changing ideas' and it has since financed hundreds of thousands of retrofits in the US, creating over 60,000 jobs in the process.

HOW DOES PACE WORK?

PACE allows property owners to fund 100% of the upfront costs of energy and resource improvements to their properties and repay it over time through their property taxes. .

Key Action Takers in a successful PACE ecosystem:

- .1. PROVINCIAL GOVERNMENT: which must pass "PACE enabling legislation' to define the parameters of a PACE program creating the conditions for the program to proceed..
2. Intermediary/PACE Administrator: a non-profit corporation typically acts as an in this role, approving the application based on if the applicant (property owner) fulfils the conditions of the PACE program. They hold the funding provided from the private sector and connect the application with the local contractor within the PACE program
3. Municipality: local governments voluntarily opt into PACE; their role is to issue tax liens that provides security to the lender, and collect payments from the owner via an assessment on the property tax bill and remit them to the administrator. A successful PACE program reduces the administrative burden on the municipality.
4. Property Owner: The owner submits an application to the PACE program. PACE can carry out a survey of the building to ascertain which green energy upgrade/s would be suitable, the local contractor provides advice on the best course of action.

5. Private Lenders: In the most successful PACE program's the private sector provide the financial investment. This ensures unlimited capital, allowing for hundreds of thousands of buildings to be retrofitted or upgraded. It also provides long-term and reliable investments for the investor with a guaranteed return on investment.

6. Local Contractor: carries out the upgrade to building. Initially the local contractor may also carry out a survey, recommending which energy efficiency or green updates would be appropriate for the building.

Once the upgrade has been carried out it is repaid by the property owner through their property taxes. The Payments can be spread out over 20-30 years making them affordable. Often the energy saved more than offsets the cost of the repayment. In the event the property is sold, the remaining loan payments become transferable to the new owner, as the financing is tied to the property, not the individual owner.

Impact

In BC we'll need to retrofit 30,000 homes, 17,000 apartments and 3 million sq metres of commercial space EVERY YEAR until 2050 to meet our new provincial climate targets. The development of a robust and thriving PACE program, would have unprecedented potential to deliver the number of retrofits needed, resulting in deep and swift reductions in GHG emissions, while creating thousands of new green jobs. This could all be achieved without additional government subsidies.

WHAT DOES BC NEED TO DO TO HAVE A GOOD PACE PROGRAM?

PACE's success is directly attributable to two key factors: it is perceived as a valuable financing tool which serves the borrower's needs and it creates an engaged private sector market of investors and contractors who all engage in promoting and selling PACE to create business for themselves.

Some key features of a robust plan include:

- Makes PACE available for a broad spectrum of improvements including most energy efficiency upgrades and renewable energy projects.
- Typically relies on capital investment from the private sector
- Is available for both residential and commercial properties
- Is available for retrofits and new builds
- Ensures loans can be tied to the property so in the case of a sale, remaining loan payments become transferable to the new owner.
- Makes financing available for 100% of the projects and is typically administered by third-party, no-governmental organizations that minimizes the administrative burden on the LG.
- Ensure PACE programs are available for retroactive financing for 3-5 years.

www.Pacebc.ca

Recommendation

WHEREAS the District of North Cowichan has shown itself to be a climate leader by establishing a Climate Action Reserve Fund, adopting the BC Energy Step Code, partnering with the provincial government on the Clean BC Better Homes Program, hosting a community for climate fair, implementing our own municipal home energy retrofit program and implementing many other emission reduction projects in the community and through our corporate operations that are outlined in our climate action plan;

WHEREAS retrofitting buildings across B.C. is crucial to reducing green-house gas (GHG) emissions and meeting our provincial climate targets;

WHEREAS upfront costs of retrofitting homes and businesses for climate resilience are cost prohibitive to many of our property owners, and Property Tax Assisted Clean Energy (PACE) lowers barriers to implementing GHG reductions, adding value to buildings and making them more desirable places to live or work;

WHEREAS PACE BC is working with interested municipalities across B.C. to assist in the establishment of a successful province-wide PACE program that meets the needs of residents and that local governments of all sizes can participate in with minimal start up costs or staff time;

WHEREAS PACE and the resulting ecosystem of retrofitting programs would create well-paying green jobs during a just recovery from the COVID-19 pandemic and a just transition away from fossil fuel infrastructure-related jobs;

THEREFORE, BE IT RESOLVED THAT Council for the District of North Cowichan write a letter to the Ministry of Environment, the Minister of Energy, Mines and Low Carbon Innovation, the Minister of Municipal Affairs, Minister of Housing and PACE BC expressing support for B.C. Legislation enabling PACE by third-party administration and confirming North Cowichan's interest in having a PACE program when it becomes available in B.C.

Attachment: Suggested letter to ministers

From: Kate Marsh <kate.marsh@northcowichan.ca>
Sent: Wednesday, February 24, 2021 7:25 PM
To: Tricia Mayea <tricia.mayea@northcowichan.ca>
Subject: Pace suggested letter to ministers for my report

Dear Minister Osborne, Minister Heyman, Minister Ralston and Minister Eby,

During the council meeting of March 3, 2021, The District Municipality of North Cowichan passed the following resolution:

[Insert above resolution]

We are entering a critical window when it comes to addressing the climate crisis, and our province's aggressive new climate targets require us to reduce emissions by 40% over the

next decade. The majority of B.C.'s residential and commercial building stock is not energy efficient, and accounts for a significant percentage of province-wide GHGs. The [Pembina Institute has calculated](#) that in order to meet our climate targets, British Columbians will need to retrofit 3% of our building stock — that's 30,000 homes, 17,000 apartment units, and 3 million square metres of commercial space — every year until 2050.

Climate change is the greatest challenge of our time, and though local governments are at the front lines, we do not have all the tools we need to meaningfully tackle mitigation or adaptation, let alone both at once. We know that building operations are one of the biggest drivers of emissions [not everyone is urban so I removed that reference]; however, the start up costs and staff time required to establish community-wide retrofit programs are prohibitive for local governments smaller than Vancouver, and even then such programs have not demonstrated extensive uptake in Canada. This means that retrofits and building GHG reductions are available solely to property owners who can access considerable upfront financing, thereby excluding the majority of our community.

PACE programs with third party administration and opt-in bylaws for local governments have been implemented in the United States since 2009, and have created hundreds of thousands of projects and clean local jobs. In the wake of COVID-19, we feel that PACE and the resulting ecosystem of retrofitting programs would give our economy a boost and provide a path toward a just transition away from fossil fuel infrastructure, all while complementing Clean BC and Resilient BC. It will also support the B.C. Poverty Reduction Strategy, as energy poverty is a major concern for B.C. residents, and those with the lowest incomes will be most impacted by more extreme temperatures, trying to keep their homes cool or warm.

Upfront cost is one of the most significant barriers to retrofitting and the installation of renewable energy options by citizens, businesses and institutions despite the fact that these investments will save property-owners money over the long term. PACE solves that problem by using an innovative financing instrument which permits building and land owners to upgrade their buildings with energy- and resource-saving retrofits, or install renewable energy systems, without putting any money down, and with the repayment of

the financing done via an assessment on the building's property tax bill. The capital used to finance the PACE upgrades typically comes from private sources, such as insurance companies and pension funds, who are attracted by the long term secure investment PACE provides. This type of program is favoured compared to public funding in part because it is not subject to political will during changes in government. Therefore, the jobs provided and GHG reductions would not be affected by changes of elected decision-makers.

[Local government] requests that the British Columbia provincial government take immediate steps to enact PACE-enabling legislation as advocated for by PACE BC that ensures the program:

- ★ Is voluntary and opt-in for all parties
- ★ Allows for capital investment from the private sector
- ★ May be administered by third-party organizations
- ★ Makes PACE available for a broad spectrum of building level improvements including most energy efficiency and resiliency upgrades, and renewable energy projects
- ★ Is available for both residential and commercial property owners
- ★ Is available for retrofits and new construction
- ★ Makes financing available for 100% of the projects hard and soft costs
- ★ Ensures loans are tied to the property, and not the individual borrower, such that in the event of a property sale, remaining loan payments become transferable to the new owner.
- ★ Protects consumers from predatory practices

With gratitude,

Mayor Siebring

Council Member Motion

Notice given on: February 17, 2021

Meeting Date Wednesday, March 3, 2021

From Councillor Marsh

Subject Help Cities Lead Campaign

Background

BC communities, both large and small, are keen to slash climate pollution from their buildings. But first they'll need a helping hand from the province.

BC's LG's are on the front lines of climate change, and grappling with increasing threats to health, property, infrastructure, and their economies.

We must use all the tools at our disposal to address these issues. Buildings that burn fossil fuels for heat and water represent one of the largest opportunities; on average, Such buildings contribute between 40 and 60 % of a community's climate pollution.

Help Cities Lead and the tools they advocate would assist communities of all sizes, and they are looking for support from all LG's. Help Cities Lead has identified the five very best policy tools to reduce carbon pollution from buildings – outlined below. Climate policy modelling done by Integral Group shows that all five of these policy tools are needed if LG's and the Province are going to meet their GHG emissions targets for buildings.

The Province has prioritized action on three of these tools, mandatory home energy labelling, property assess clean energy (PACE) financing and regulating climate pollution for new buildings. Help Cities Lead wants to encourage the province to move swiftly on implementing these measures so leading LG's can put them to work ASAP.

The 2 remaining tools – building energy benchmarking and regulating climate pollution for existing buildings aren't yet prioritized, so can't be used until the Province grants communities the authority needed to use them. Existing buildings make up the bulk of building relation emissions, so it's critical for provincial action on these two remaining existing building policy tools to start now as well.

This can't wait. The Government of BC has committed to meeting its 2030 climate target; it won't likely unless it empowers LG's on the transition to clean, zero-carbon buildings.

Here's what LG needs: You can go to www.helpcitieslead.ca for what each tool does, why it's needed, the evidence for it and the current status

1. Building Energy Benchmarking
2. Mandatory Home Energy Labelling
3. Property Assessed Clean Energy (PACE) Financing
4. Regulating Climate Pollution for Existing Buildings

5. Regulating Climate Pollution for New Buildings.

As we have declared a climate emergency, I move that the following motion be passed and further that Council Instruct the Mayor to write to Hon. Minister George Heyman, Minister of Environment and Climate Change Strategy

The Hon. Josie Osborne, Minister of Municipal Affairs

The Hon. Bruce Ralston, Minister of Energy, Mines and Low Carbon Emissions

The Hon. David Eby, Attorney General and Minister responsible for Housing,

The Hon. Selina Robinson, Minister of Finance

Recommendation

WHEREAS emissions by buildings account for 40-60% of a community's green-house gas (GHG) emissions;

WHEREAS climate policy modelling completed for Help Cities Lead shows current actions to reduce greenhouse gas (GHG) emissions from buildings are insufficient to achieve the province's GHG targets for 2030 and 2050;

WHEREAS the November 2020 mandate letters to ministers include direction to provincial ministries to move forward with three of the five policy measures included in the Help Cities Lead climate policy modelling: GHG requirements for new buildings, Property Assessed Clean Energy (PACE) financing, and home energy labelling.

THEREFORE, BE IT RESOLVED THAT Council for the District of North Cowichan write a letter to the Minister of Environment and Climate Change Strategy, the Minister of Energy, Mines and Low Carbon Innovation, the Minister of Municipal Affairs, the Attorney-General and Minister responsible for Housing, and the Minister of Finance, expressing its endorsement of the Help Cities Lead campaign; support for the directions set out in the November 2020 ministerial mandate letters regarding GHG requirements for new buildings, PACE financing, and home energy labelling; and also requesting that the province empower local governments to opt to take action, if they so choose, on the two remaining items of the Help Cities Lead's campaign, namely GHG requirements for existing buildings and building energy benchmarking.

Attachment: Suggested letter for help cities lead motion

From: Kate Marsh <kate.marsh@northcowichan.ca>
Sent: Wednesday, February 24, 2021 7:39 PM
To: Tricia Mayea <tricia.mayea@northcowichan.ca>
Cc: Kate Marsh <kate.marsh@northcowichan.ca>
Subject: suggested letter for help cities lead motion

Dear Honourable Ministers,

The District Municipality of North Cowichan is sending this letter to you as an endorsement of the Help Cities Lead (HCL) campaign.

As you are aware, municipalities are on the front lines of climate change dealing with the impacts of floods, droughts, forest fires, heat waves, etc. We directly influence about half of Canada's energy use and emissions. The success of the province in achieving deep emissions reductions from the building sector is directly connected to the success of local governments in achieving their own targets. While municipalities have shown strong climate leadership, expanded regulatory authority is needed for taking bolder steps to achieving our climate targets.

HCL is an education and awareness campaign focused on accelerating building decarbonization through collaboration between the Province of British Columbia and local governments. The group is led by Climate Caucus and supported by local governments and environmental NGO's.

Why buildings? Emissions from buildings account for about 11% of the province's greenhouse gas (GHG) emissions and for municipalities, GHG emissions from existing buildings account for 40-60% of community emissions. A number of BC local governments have made climate emergency declarations and set ambitious targets to significantly reduce GHG emissions from buildings over the next 10 years. However, local governments are largely limited to information campaigns and incentives for pursuing these ambitious reduction targets. Recent climate policy modelling shows that on their own, these policy tools are insufficient to achieve broad and deep energy and GHG reductions given limited budgets.

HCL campaign recommends a suite of expanded authorities for local governments that will enable communities to take bolder action on reducing GHG emissions from new and existing buildings:

- Property assessed clean energy (PACE) financing
- Mandatory home energy labelling
- Regulating GHG emissions for new buildings
- Regulating GHG emissions for existing buildings
- Mandatory building energy benchmarking and reporting

We are pleased to see that the November 2020 mandate letters to the Ministers of Municipal Affairs and Energy, Mines and Low Carbon Infrastructure support the implementation of PACE financing. We also note that the mandate letter for the Minister of Finance supports home energy labelling. Finally we are pleased to see that the mandate letter to the Attorney-General and Minister Responsible for Housing includes support for regulation of GHG emissions of new buildings.

We support the directions set out in these new mandate letters regarding PACE financing, home energy labelling, and GHG requirements for new buildings and request that the province empower local governments to opt to take action, if they so choose, on the two remaining items of the Help Cities Lead's campaign, namely GHG requirements for existing buildings and building energy benchmarking. Additional information about each of the initiatives can be found at <https://www.helpcitieslead.ca/>

It is our hope that you would consider meeting with a delegation from Help Cities Lead for further discussion on these initiatives.

Sincerely,

Mayor Siebring

CC

The Hon. Minister George Heyman, Minister of Environment and Climate Change Strategy, ENV.Minister@gov.bc.ca

The Hon. Josie Osborne, Minister of Municipal Affairs, MAH.Minister@gov.bc.ca

The Hon. Bruce Ralston, Minister of Energy, Mines, and Low Carbon Innovation, EMPR.Minister@gov.bc.ca

The Hon. David Eby, Attorney General and Minister responsible for Housing, AG.Minister@gov.bc.ca

The Hon. Selina Robinson, Minister of Finance, FIN.Minister@gov.bc.ca



TELUS Communications Inc.
3-4535 Canada Way
Burnaby, BC
Canada V5G1J9
telus.com
briangregg@sitepathconsulting.com

Dear Mr. Swabey,

I hope this message finds you well. My name is Brian Gregg and I am a Land Use Consultant representing TELUS. I am reaching out today as TELUS has identified an exciting opportunity to expand wireless cellular coverage in the Municipality of North Cowichan and would like to make an application to the federal government's Universal Broadband Fund for funding to connect your communities to the TELUS Wireless network. This would include the building, operation and long-term maintenance of the infrastructure. This investment will ensure that the network can withstand the demand of new technologies which will be realized over future generations.

Improving connectivity within communities enables residents to engage in numerous aspects of the digital economy, including those residents from underrepresented groups. Internet has become an essential service and provides access for residents to numerous benefits such as tele-health, distance learning, and telework. Today, reliable internet access has become a virtual requirement for commercial and industrial businesses, whether small or large, to operate and develop.

Access to reliable internet also supports social services within communities and enables valuable avenues to serve residents. The internet has made connecting key social service institutions with the residents who use those institutions much easier. Furthermore, this access, expedited through the Universal Broadband Fund, will contribute to a multitude of government strategies that have become easiest to access via the internet.

The opportunity for the Municipality of North Cowichan to participate in this project comes at **no cost to the community**. Assuming we are successful in our application, funds to build the network would be committed by TELUS and the Government of Canada.

TELUS' application is due February 15, 2021 and TELUS is seeking support from the Municipality of North Cowichan in the form of a letter of support (attached), by **February 12, 2021**. We would be happy to discuss further with you over the phone at your convenience.

If you have any questions, or would like to discuss further, please don't hesitate to reach out at 778-870-1388.

Respectfully,

Brian Gregg
Brian Gregg
Agent for TELUS

Innovation, Science and Economic Development Canada

C.D. Howe Building
235 Queen Street
Ottawa, Ontario K1A 0H5

To: Whom it May Concern

Re: TELUS Application: Universal Broadband Fund – The Municipality of North Cowichan

Cc: Brian Gregg, SitePath Consulting Ltd. C/O TELUS Communications Inc. – briangregg@sitepathconsulting.com
Harmen Kahlon, TELUS Communications Inc., Sr. Manager, Technology Strategy - harmen.kahlon@telus.com

The Municipality of North Cowichan fully supports TELUS's application to provide increased wireless connectivity under the Universal Broadband Fund. This initiative will improve existing wireless connectivity in our communities. It will greatly improve safety by enabling e911 calls and will enable tele-health, and tele-work. Reliable cellular coverage will also provide opportunities for commercial and industrial businesses, whether small or large, to operate and develop in an increasingly virtual world.

Improving connectivity within communities enables residents to engage in numerous aspects of the digital economy, including those residents from underrepresented groups. Internet has become an essential service and provides access for residents to numerous benefits such as tele-health, distance learning, and telework. Today, reliable internet access has become a virtual requirement for commercial and industrial businesses, whether small or large, to operate and develop.

Access to reliable internet also provides social services within our communities by enabling valuable avenues to serve the residents. The internet has made connecting key social service institutions with the residents who use those institutions much easier. Furthermore, this access, expedited through the Universal Broadband Fund, will contribute to a multitude of government strategies that have become easiest to access via the internet.

We are working to support the long-term growth of our communities. A key enabler to achieve this goal is the ability to connect government and social service offices, businesses and homes in our communities to high-speed broadband networks. As such, access to wireless infrastructure is critical for our communities to engage in numerous aspects of the digital economy.

The funding assistance from the Universal Broadband Fund for the delivery of wireless connectivity is invaluable to the prosperity of the Municipality of North Cowichan. Without the support of this fund, many communities would not be able to enjoy the level of connectivity that is required to fully participate in society.

Thank you for the opportunity to support this application.

Sincerely,

Mayor Al Siebring

From: ed@cowichanlife.org <ed@cowichanfamilylife.org>

Sent: Friday, February 26, 2021 11:11 AM

To: Al Siebring

Cc: Michelle Martineau; Terri Brennan

Subject: Re: letter of support

Hello Al - Thank you for your offer for a letter of support for Cowichan Family Life Association and all the good work we quietly do behind the scenes.

CFLA has been an integral part of the Cowichan Valley since 1970, providing affordable individual counselling and personal growth workshops to support the most vulnerable in our community. Most of our clients are from the Duncan and North Cowichan catchment, with about 15% from the surrounding CVRD areas. Overall, we are experiencing an increase demand for our counselling service as people try to cope with the added stresses of anxiety, depression, loneliness, relationship breakdown, and job loss, especially due to Covid-19. Our client numbers in 2020 were double from 2019, and after just 2 months in, we are on pace to do the same in 2021

As I mentioned, CFLA has, as many other non-profits have, taken tremendous financial hits. Our key fundraising events, which raise in excess of \$20,000 each year didn't happen last year and won't happen again this year. Our revenue stream is down too, directly as a result of Covid protocols.....our workshop capacity is 6 attendees vs 12, and we have to balance counselling sessions to allow for cleaning time in between clients. In addition, we are subsidizing more clients and workshop spots as people simply don't have excess funds for their mental health.

As a result, we are looking at a variety of funding opportunities, and with North Cowichan's support, together with other organizations, we are hopeful for generosity from our grant writing.

Regards,
Madelaine MacLeod
Executive Director

Cowichan Family Life Association

#28, 127 Ingram Street

Duncan, BC V9L 1N8

250-748-8281

Office hours: Wednesday to Friday 9:30 a.m. - 4:00 p.m.

www.cowichanfamilylife.org



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We are honored to offer our services on the ancestral, traditional and unceded territory of the Quw'utsun Peoples.