

Municipality of North Cowichan
Official Community Plan Advisory Group

MINUTES

June 5, 2020, 1:30 p.m.
Electronically

Members Present	Caitlin Kenny, Cam Campbell, Mona Kaiser, Tim Openshaw, Bernie Jones, David Messier, Nick Neisingh, Rupert Koyote, Shannon Waters, Sandy McPherson
Members Absent	Chris Crowther, Hajo Meijer
Consultants Present	Suzy Lunn, Rob Barrs, Vince Verlaan
Staff Present	Rob Conway, Director of Planning Megan Jordan, Manager of Communications and Public Engagement Chris Hutton, Community Planning Coordinator Mairi Bosomworth, Community Planner

1. CALL TO ORDER

There being a quorum present, Chris Hutton called the meeting to order at 1:31 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:
That Committee adopt the agenda.

CARRIED

3. ADOPTION OF MINUTES

3.1 OCP Advisory Committee

IT WAS MOVED AND SECONDED:
That the minutes of the November 25, 2019 OCP Advisory Group meeting be adopted.

CARRIED

4. BUSINESS

4.1 Welcome

Introductions and round table.

4.2 Project Schedule Overview

The OCP Consultants from MODUS provided a presentation and facilitated the workshop with committee members and responded to questions and comments regarding the gap

analysis and engagement plan which was the focus of their presentation. Each of the following topics below were covered.

4.3 Engagement Plan Overview

Committee received presentation for information.

4.4 Engagement Tools and Techniques

Committee received presentation for information.

4.5 Gap Analysis

Committee received presentation for information.

4.6 Housekeeping, Wrap Up and Next Steps

Draft analysis will be sent to committee for review.

5. NEW BUSINESS

No new business.

6. ADJOURNMENT

The OCP Advisory Group received information on the digital engagement plan and was consulted on it.

CARRIED

The meeting adjourned at 4:30pm.

Signed by Chair

Certified by Recording Secretary