

# Municipality of North Cowichan Official Community Plan Advisory Group MINUTES

October 28, 2020, 5:00 p.m.  
Electronically

Members Present           Caitlin Kenny, Chair  
                                  Brielle Varasteh  
                                  Cam Campbell  
                                  Chris Crowther  
                                  Ender McDuff  
                                  Bernie Jones  
                                  Mona Kaiser  
                                  Sandy McPherson  
                                  David Messier  
                                  Nick Neisingh  
                                  Tim Openshaw  
                                  Shannon Waters

Consultant                 Suzy Lunn

Staff Present              Rob Conway, Director, Planning and Building  
                                  Megan Jordan, Manager, Communications and Public Engagement  
                                  Chris Hutton, Community Planning Coordinator  
                                  Mairi Campeau, Community Planner

## 1.     **CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 5:04 p.m.

## 2.     **APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

That the Official Community Plan Advisory Group approve the agenda as circulated.

CARRIED

## 3.     **ADOPTION OF MINUTES**

### 3.1   **Official Community Plan Advisory Group Minutes**

IT WAS MOVED AND SECONDED:

That the minutes of the OCP Advisory Group meeting held June 5, 2020, be adopted.

CARRIED

## 4.     **BUSINESS**

### 4.1   **Welcome and Introductions**

Name and brief intro.

**4.2 Project Schedule Update**

A presentation was provided to the advisory group followed by a discussion.

**4.3 Vision and Goals Survey and Update**

A presentation was provided to the advisory group followed by a discussion.

IT WAS MOVED AND SECONDED:

That the OCP Advisory Group advises Council to accept the draft principles, draft goals and draft vision statement. DEFEATED

The OCP Advisory Group did not want to approve the motion as they have comments – continued in housekeeping section.

**4.4 Draft Principles, Goals and Vision Statement**

Discussion occurred with Section 4.3.

**4.5 Community Character Framework**

A presentation was provided to the advisory group, followed by a discussion.

**4.6 Stakeholder Management Update**

A brief presentation and updated was provided to the advisory group.

**4.7 Housekeeping, Wrap Up and Next Steps**

As the motion was defeated, the advisory group discussed an updated motion.

IT WAS MOVED AND SECONDED:

That the OCP Advisory Group advises Council that the draft Vision statement, goals and Principles are generally accepted, trusting that comments received from Advisory Group members are taken into consideration and further iterations will be presented to the OCP AG for comment. DEFEATED

IT WAS MOVED AND SECONDED:

That this meeting recess at 7:45 p.m. and reconvene at 5:00 p.m. on November 5 to review the updated draft of vision, principles and goals. CARRIED

The meeting reconvened on November 5, 2020 at 5:00 p.m.

A brief presentation was provided showing the updates to the goals, principles and vision report with a discussion that followed.

IT WAS MOVED AND SECONDED:

That the OCP Advisory Group advises to Council that they accept the revised version of the Goals, Principles and Vision report.   
CARRIED

**5. NEW BUSINESS**

None.

**6. ADJOURNMENT**

The meeting ended at 6:05 p.m. on November 5, 2020

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Signed by Chair

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Certified by Recording Secretary