

**Municipality of North Cowichan
Official Community Plan Advisory Group
MINUTES**

**February 10, 2021, 5:00 p.m.
Electronically**

Members Present Cam Campbell
 Chris Crowther
 Bernie Jones
 Mona Kaiser
 Caitlin Kenny
 Rupert Koyote
 Ender McDuff
 Sandy McPherson
 Hajo Meijer
 David Messier
 Nick Neisingh
 Brielle Varasteh
 Shannon Waters

Staff Present Rob Conway, Director, Planning and Building
 Megan Jordan, Manager, Communications and Public Engagement
 Chris Hutton, Community Planning Coordinator
 Mairi Campeau, Community Planner

Consultant Present Rob Barrs, MODUS Planning + Design
 Suzy Lunn, MODUS Planning + Design

1. CALL TO ORDER

There being a quorum present, staff called the meeting to order at 5:02 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Official Community Plan Advisory Group approve the agenda as circulated.

CARRIED

3. ADOPTION OF MINUTES

IT WAS MOVED AND SECONDED:

That the minutes of the OCP Advisory Group meeting held October 28, 2020 be adopted.

CARRIED

4. BUSINESS

4.1 Chair Nominations and Appointment

Sandy nominated Ender.

Ender accepted nomination.

Ender is appointed as Chair of the OCP Advisory Group.

4.2 Project Schedule Update

Staff provided an update on the project schedule and next steps.

4.3 Presentation on Growth Management Scenarios Approach

Consultant presented on growth scenarios

4.4 Discussion on Evaluation Criteria and Growth Management Scenarios

The Advisory Group asked questions to the consultant and staff and had discussion on their preliminary thoughts on the growth management memo attached to the agenda.

4.5 Discussion about Growth Management Engagement

The Advisory Group discussed engagement for this phase of the OCP.

4.6 Housekeeping, Wrap Up and Next Steps

The Advisory Group was given until February 15, 2021 to send any comments and feedback they had on the growth management memo.

5. NEW BUSINESS

Further requests regarding growth management were identified.

Clarification regarding email communication was sought – the Advisory Group may communicate amongst each other over email, but shall not make any decisions or come to a consensus on any matters related to the OCP Advisory Group.

The Advisory Group may consider a resolution or recommendation at the end of meetings, if deemed necessary.

6. ADJOURNMENT

The meeting ended at 7:17 p.m.

Signed by Chair

Certified by Recording Secretary