

**Municipality of North Cowichan
Environmental Advisory Committee
MINUTES**

**March 2, 2021, 1:30 p.m.
Electronically**

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| Members Present | Councillor Kate Marsh, Chair Neil Anderson Cam Campbell Bruce Coates David Coulson Per Dahlstrom Dr. Jana Kotaska Sandra McPherson Ashley Muckle Dr. Geoffrey Strong |
| Members Absent | Dr. Jesse Patterson Dr. Shannon Waters |
| Staff Present | David Conway, Director, Engineering Projects Dave Preikshot, Senior Environmental Specialist Shaun Chadburn, Environmental Programs Coordinator Michelle Martineau, Corporate Officer Tricia Mayea, Deputy Corporate Officer |

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 1:31 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Committee approve the agenda as circulated.

CARRIED

3. ADOPTION OF MINUTES

The Committee noted an error in the February 16, 2021 minutes and requested that they be amended to change the name Neil Armstrong to Neil Anderson under item 3.4.

IT WAS MOVED AND SECONDED:

That the Committee adopt the minutes of the meeting held February 16, 2021, as amended.

CARRIED

4. BUSINESS

4.1 Presentation by the Corporate Officer regarding legislation affected through use of group emails

Michelle Martineau, provided an oral presentation on the impacts that using group emails has on decision making by Council.

IT WAS MOVED AND SECONDED:

That meeting be closed to the public at 1:43 p.m. on the basis of section 90(2)(b) of the *Community Charter* for the consideration of information received and held in confidence relating to negotiations between the municipality and the federal government and a third party. CARRIED

The meeting reconvened at 1:56 p.m.

4.2 Presentation by Sandy McPherson and Cam Campbell

Sandy McPherson and Cam Campbell provided a presentation on the background to the 2013 CAEP document. A copy of the presentation is appended to the agenda.

David Conway, Dave Preikshot and Shaun Chadburn answered questions of the Committee.

4.3 Clarification of questions from February 16, 2021 EAC meeting

The Committee reviewed the Clarification of questions from February 16, 2021 EAC meeting document that was included in the agenda for information purposes.

The committee recessed at 3:26 p.m. and reconvened at 3:37 p.m.

4.4 Continuation of review of CAEP actions and priorities

IT WAS MOVED AND SECONDED:

That the Environmental Advisory Committee recommend to Council that the following actions be taken prior to finalizing the Climate Action and Energy Plan update:

1. Provide a timeline for recommendations from the EAC regarding actions and priorities
2. Staff conduct a background and information workshop
3. Staff conduct an appropriately scheduled prioritization workshop led by SSG using a multi-criteria analysis process
4. That the Environmental Advisory Committee review the draft final report and make recommendations to Council. CARRIED

5. NEW BUSINESS

None.

6. ADJOURNMENT

The meeting adjourned at 4:30 p.m.

Certified by Recording Secretary

Signed by Chair;