

Municipality of North Cowichan Special Committee of the Whole MINUTES

March 23, 2021, 6:00 p.m.
Electronically

Members Present Councillor Tek Manhas, Chair
 Mayor Al Siebring
 Councillor Rob Douglas
 Councillor Christopher Justice
 Councillor Kate Marsh
 Councillor Rosalie Sawrie
 Councillor Debra Toporowski

Staff Present Ted Swabey, Chief Administrative Officer (CAO)
 Sarah Nixon, Deputy Chief Administrative Officer (D/CAO)
 David Conway, Director, Engineering Projects
 Clay Reitsma, Senior Manager, Engineering
 Don Stewart, Director, Parks and Recreation
 Rob Conway, Director, Planning and Building
 Shawn Cator, Director, Operations
 George Farkas, Director, Human Resources and Corporate Planning
 Talitha Soldera, Director, Financial Services
 Jason Birch, Chief Information Officer
 Walter Wiebe, Senior Manager, Financial Services
 James Goodman, Manager, Budgets and Infrastructure
 Tammy Isaachsen, Acting Manager, Communications and Public Engagement
 Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 6:01 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Committee of the Whole agenda be adopted as circulated.

CARRIED

3. PUBLIC INPUT

Council received no public input.

4. BUSINESS

4.1 Financial Plan and Capital Expenditure Plan

The Manager, Budgets and Infrastructure, James Goodman, provided a presentation on the 2021 Operating Budget and 2021-2025 Capital Expenditure Plan for inclusion in the

2021-2025 Financial Plan Bylaw, and answered questions from Council. A copy of the presentation is included in the agenda package.

IT WAS MOVED AND SECONDED:

That Committee of the Whole recommend to Council that the portion of the Parks and Recreation Director's salary that is currently charged to the Forestry Reserve Fund be shifted to the General Revenue account. (Opposed: Manhas)
CARRIED

IT WAS MOVED AND SECONDED:

That Committee of the Whole recommend that Council approve in principle the 2021 Operating Budget and 2021-2025 Capital Expenditure Plan as presented to the Committee of the Whole on March 23, 2021, including the adjustment for the Parks and Recreation Director's salary allocation, and direct staff to prepare the 2021-2025 Financial Plan Bylaw, with the edit to the Forestry Reserve Fund. CARRIED

5. NEW BUSINESS

None.

6. QUESTION PERIOD

No questions were submitted using the online platform.

7. CLOSED SESSION

IT WAS MOVED AND SECONDED:

That the Committee close the March 23, 2021 Committee of the Whole meeting at 7:43 p.m. to the public on the basis of the following section of the *Community Charter*:

- 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose. CARRIED

7.1 Matter closed under section 90(1)(i) legal advice

8. ADJOURNMENT

IT WAS MOVED AND SECONDED:

That the meeting be adjourned at 9:14 p.m. CARRIED

Certified by Corporate Officer

Signed by Mayor