

analysis and engagement plan which was the focus of their presentation. Each of the following topics below were covered.

4.3 Engagement Plan

Committee received presentation for information.

4.4 Engagement Tools and Techniques

Committee received presentation for information.

4.5 Gap Analysis

Committee received presentation for information.

4.6 Housekeeping, Wrap Up and Next Steps

Draft gap analysis will be sent to committee for review.

5. NEW BUSINESS

No new business.

6. ADJOURNMENT

The meeting adjourned at 7:01p.m.

Certified by Corporate Officer

Signed by Chair

DRAFT