

Municipality of North Cowichan

Official Community Plan Community Ambassador Teams

MINUTES

October 22, 2020, 5:00 p.m.
Electronically

Members Present Lisa Hudson, Chair
 Wendy MacPherson
 Marita Judson
 Craig Meredith
 Sheila Kitson
 Cam Campbell
 Caitlin Kenny
 Andrew Wilson
 Laura Funk
 Rhiannon Snaith
 David Messier
 Cindy Lise

Staff Present Megan Jordan, Manager of Communications
 Chris Hutton, Community Planning Coordinator
 Mairi Bosomworth, Community Planner
 Anthony Price, Planning Technician

1. **CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 5:04 p.m.

2. **APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

That the Official Community Plan Community Ambassador Teams approved the agenda as circulated.

CARRIED

3. **BUSINESS**

3.1 Part One - Conference session with all attendees

3.1.1 Welcome

Name and brief intro.

3.1.2 Introducing Community Character and Values Engagement

A presentation was provided to the teams followed by a discussion.

3.1.3 Presenting Community Character Framework

A presentation was provided to the teams followed by a discussion.

3.1.4 Present example survey/workbook exercise

The survey tool and workbook have not yet been finalized.

3.1.5 Discuss proposed role of Ambassadors

A presentation was provided regarding the role and expectation of the Ambassadors.

3.2 Part Two - Breakout with each community

The teams broke out into four groups, representing each Community Ambassador Team, led by a member of the Planning department. Each team was asked the same questions, identified below.

3.2.1 Is this the right area for your community?

3.2.2 Is this the right name for your community?

3.2.3 Discussion of Engagement Framework and Engagement Exercise Questions

3.2.4 Can you tell us your top 3 (natural, built, cultural/heritage) landmarks in your community?

3.2.5 Are there any questions we should not be asking?

3.3 Part Three - Conference session with all attendees

3.3.1 Wrap Up and Next Steps

Summaries of each breakout occurred and the teams then had an opportunity to ask staff any questions they may have.

4. NEW BUSINESS

None.

5. ADJOURNMENT

The meeting ended at 7:03 p.m.

Signed by Chair

Certified by Recording Secretary