

Municipality of North Cowichan Official Community Plan Community Ambassador Teams MINUTES

May 13, 2021, 5:00 p.m.
Electronically

Members Present Tom Andrews
Ken Brown
Christina Godbolt
Sheila Kitson
Wendy MacPherson
Andrew Wilson
Lisa Hudson
Gregg Perry
Margo Young
Sheryl Sametz

Staff Present Rob Conway, Director of Planning and Building
Chris Osborne, Manager of Planning
Chris Hutton, Community Planning Coordinator
Mairi Campeau, Community Planner

1. CALL TO ORDER

Staff indicated a chair should be nominated to facilitate the meeting.
Gregg Perry was nominated and appointed as Chair.

There being a quorum present, the Chair called the meeting to order at 5:00 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the OCP Community Ambassador Teams approve the agenda as circulated.

CARRIED

3. ADOPTION OF MINUTES

IT WAS MOVED AND SECONDED:

That the minutes of the OCP Community Ambassador Teams meetings held June 11, 2020,
October 20, 2020 and October 22, 2020 be adopted.

CARRIED

4. BUSINESS

4.1 Welcome and Project Update

Staff provided an update on the OCP project including progress that has been done since the last meeting with Ambassadors. This has included starting the growth management phase of the project and the launch of public engagement.

4.2 Presentation on Community Character Profiles Staff to Provide Brief Overview of Engagement Results and Procedure in Breakout Sessions

A presentation was provided by staff on the process to develop the Community Character Profiles.

4.3 Community Ambassador Teams Review Profiles – Breakout Sessions

The group went into breakout sessions, representing each community present at the meeting – Rural, Quamichan, Chemainus and Berkey's Corner.

4.4 Report Back – Each Team to Present Results of Discussion

Each community reported back on what they discussed at each breakout session.

4.5 Wrap Up and Next Steps

The OCP project will go to Council early June to seek direction on next steps. Revised profiles will be discussed at this time.

5. NEW BUSINESS

None.

6. ADJOURNMENT

The meeting ended at 6:30 p.m.

Signed by Chair

Certified by Recording Secretary