

**Municipality of North Cowichan  
Official Community Plan Advisory Group  
MINUTES**

**August 11, 2021, 5:00 p.m.  
Electronically**

Members Present      Sandy McPherson, Chair  
                                 Cam Campbell  
                                 Bernie Jones  
                                 Mona Kaiser  
                                 Rupert Koyote  
                                 Hajo Meijer (joined at 5:40 pm)  
                                 David Messier

Members Absent      Nick Neisingh  
                                 Caitlin Kenny  
                                 Tim Openshaw  
                                 Shannon Waters

Staff Present              Rob Conway, Director, Planning and Building  
                                 Chris Osborne, Manager, Planning  
                                 Chris Hutton, Community Planning Coordinator  
                                 Patricia Taylor, Planning Technician  
                                 Michelle Martineau, Manager, Legislative Services  
                                 Laura Westwick, Strategic Human Resources and Corporate Planning Advisor

**1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 5:13 p.m.

**2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

That the agenda be adopted as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**3.1 Official Community Plan Advisory Group Minutes**

IT WAS MOVED AND SECONDED:

That the committee adopt the minutes of the meeting held July 7, 2021. **CARRIED**

**4. UNFINISHED BUSINESS**

**4.1 Survey Discussion**

Mona Kaiser informed the committee she received a letter from a resident today, which the Chair will circulate to committee members for their information.

**5. BUSINESS**

**5.1 OCP Project Update**

No discussion.

**5.2 Presentation of OCP Climate and Ecology Context**

The Manager, Planning, delivered a short presentation providing an overview of what the OCP is, the draft Table of Contents, concepts, policy frameworks, policy headings and next steps, which was followed by a number of questions and discussion. A copy of the presentation was appended to the agenda.

**5.3 Discussion of Environmental Groups Referral**

General discussion took place regarding overall stakeholder engagement, and the rationale for not including additional groups to be consulted. The Director, Planning and Building, clarified that Council's direction sought recommendations from these groups only with respect to potential improvement of various watersheds through the OCP project. Other stakeholder groups are continuing to be kept informed of engagement opportunities through other avenues.

**5.4 Floodplain Mapping**

The Director, Planning and Building, provided additional information and context on the floodplain mapping, what is represented on different parts of the maps, and some of the changes from the previous mapping.

**5.5 Discussion of Housing Reports**

General discussion took place regarding the results of the housing reports and various committee members offered views on how future projected housing needs could be met.

**6. NEW BUSINESS**

**6.1 Wrap Up**

The Community Planning Coordinator advised he would be working with the Chair over the coming weeks to facilitate scheduling of committee members into upcoming policy workshops.

**7. ADJOURNMENT**

The Chair adjourned at 7:30 p.m.

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Signed by Chair

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Certified by Recording Secretary