

**Municipality of North Cowichan
Board of Variance
MINUTES**

**April 29, 2021, 2:00 p.m.
Electronically**

Members Present	Don Bruniski, Chair Daniel Robin David Wiebe Peter Ordynec (arrived at 2:18 p.m.)
Members Absent	Shannon Roome
Staff Present	Tricia Mayea, Deputy Corporate Officer Rob Conway, Director, Planning and Building Anthony Price, Planning Technician

1. CALL TO ORDER

There being a quorum present, the Chair called the Board of Variance meeting to order at 2:04 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

That the Board of Variance approve the agenda as circulated. CARRIED

3. ADOPTION OF MINUTES

IT WAS MOVED AND SECONDED:

That the Board of Variance adopt the minutes of the meeting held February 25, 2021. CARRIED

4. BUSINESS

4.1 Board of Variance Site Visits

Rob Conway, Director Planning and Building, noted that it is acceptable to make site visits as a group but the members should adhere to the following protocols:

- Don't access private property without prior permission (arrange through staff)
- Don't engage in discussions with the applicants, neighbours, or others on site
- Avoid discussions with other Board members about the application when on site
- Any discussion about an application should be done in an open meeting.

4.2 Application to accommodate an air conditioning unit at 6243 Palahi Road

Anthony Price, Planning Technician, provided a presentation regarding the Board of Variance application to accommodate an air conditioning unit at 6243 Palahi Road, and answered questions from the Board members.

Peter Ordynec arrived at 2:18 p.m.

The applicant did not attend the meeting. It was noted by the Planning Technician that no correspondence was received from the adjacent properties who were notified regarding the application.

IT WAS MOVED AND SECONDED:

That application BOV00008 to vary Section 35 (3) of Zoning Bylaw No. 2950 by reducing the required setback for an air conditioner at 6243 Palahi Road from 4.5 metres to 2.74 metres, and as indicated on the Site Plan included in the Planning Technician's April 29, 2021 report, be approved. CARRIED

5. NEW BUSINESS

None.

6. ADJOURNMENT

The Board of Variance meeting ended at 2:27 p.m.

Signed by Chair

Certified by Recording Secretary