

Municipality of North Cowichan

Regular Council

MINUTES

August 18, 2021, 1:30 p.m.
Electronically

Members Present	Councillor Rosalie Sawrie, Deputy Mayor Councillor Rob Douglas Councillor Christopher Justice Councillor Tek Manhas Councillor Kate Marsh
Members Absent	Mayor Al Siebring Councillor Debra Toporowski
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) George Farkas, General Manager Talitha Soldera, Director, Financial Services Michelle Martineau, Corporate Officer Jason Birch, Chief Information Officer Shawn Cator, Director, Operations David Conway, Director, Engineering Projects Rob Conway, Director, Planning and Building Martin Drakeley, Manager, Fire and Bylaw Services Barb Floden, Manager, Communications and Public Engagement Marla Laycock, Acting Director, Human Resources and Corporate Planning Don Stewart, Director, Parks and Recreation Shaun Chadburn, Environmental Programs Coordinator Kim Ferris, Manager, Bylaw and Business Licensing Services Michele Gill, Manager, Development Chris Hutton, Community Planning Coordinator Tricia Mayea, Deputy Corporate Officer Shaun Mason, Municipal Forester Chris Osborne, Manager, Planning Dave Preikshot, Senior Environmental Specialist Anthony Price, Planning Technician

1. CALL TO ORDER

There being a quorum present, Deputy Mayor Sawrie called the meeting to order at 1:31 p.m.

2. APPROVAL OF CONSENT AGENDA

The following items were pulled from the Consent Agenda and added to New Business:

- 2.2.1 Emails in relation to the proposed development of 9090 Trans-Canada Highway
- 2.2.2 Emails in relation to the Bell McKinnon LAP and OCP growth scenario
- 2.2.3 Emails in relation to the removal of the cross on Mt. Tzouhalem
- 2.2.7 Email regarding speed tables approved for Indian Road

- 2.2.11 Letter from City of Langley regarding resolution
- 2.2.13 Email regarding housing supply and affordability
- 2.2.16 Email regarding Wildfires
- 2.2.17 Email regarding flavoured vaping products

IT WAS MOVED AND SECONDED:

THAT the remaining items in the Consent Agenda be approved.

CARRIED

2.1 Minutes

THAT the following minutes be received for information purposes only:

2.1.1 June 22, 2021 Environmental Advisory Committee

2.1.2 July 20, 2021 Environmental Advisory Committee

2.1.3 August 11, 2021 OCP Advisory Group meeting

ADOPTED ON CONSENT

2.2 Correspondence

THAT the following correspondence is received for information purposes only:

2.2.4 Email regarding the benefits from forest carbon credits

2.2.5 Email regarding the Platinum Cannabis Store's application

2.2.6 Email regarding noise from the Vancouver Island Motorsport Circuit

2.2.8 Letter regarding the forestry sector

2.2.9 Email regarding Parrot's Feather invasion of Somenos Creek

2.2.10 Email regarding Rowing Canada's use of Quamichan Lake

2.2.12 Email regarding banning single-use plastics

2.2.14 Letter from Help Cities Lead Steering Committee

2.2.15 Email regarding speeding on Cairnsmore Street

ADOPTED ON CONSENT

3. APPROVAL OF REGULAR AGENDA

The items under the Closed Session were removed from the agenda.

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as amended.

CARRIED

4. ADOPTION OF MINUTES

4.1 Minutes from the July 21, 2021 regular meeting for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt the minutes of their regular meeting held July 21, 2021.

CARRIED

5. MAYOR'S REPORT

Acting Mayor Sawrie provided a verbal update on meetings and activities she recently attended.

6. DELEGATIONS AND PRESENTATIONS

6.1 Forestry Awareness

Stewart Muir, Executive Director, Resource Works provided a presentation to Council on "Forestry in BC: Setting the record straight" - an overview of the status of forest practices

and forest management in British Columbia.

7. PUBLIC INPUT

Council received public input from one member of the public regarding consent agenda item 2.2.13.

8. BYLAWS

8.1 South End Water Local Area Service Enlargement (7900 Mays Road) Bylaw No. 3840, 2021 for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt South End Water Local Area Service Enlargement (7900 Mays Road) Bylaw No. 3840, 2021. CARRIED

8.2 Forest Use, Bylaw Offence Notice Enforcement, and Municipal Ticket Information Systems Bylaw Amendments for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt:

- (1) Forest Use Amendment Bylaw No. 3833, 2021;
- (2) Municipal Ticket Information System Amendment Bylaw No. 3834, 2021; and,
- (3) Bylaw Offence Notice Enforcement Amendment Bylaw No. 3835, 2021. CARRIED

8.3 Fireworks Regulation Bylaw No. 3810, 2021 for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt Fireworks Regulation Bylaw No. 3810, 2021. CARRIED

8.4 Fees and Charges Amendment Bylaw (Telecommunications Statement of Concurrence Applications) No. 3839, 2021 for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt Fees and Charges Amendment Bylaw (Telecommunications Statement of Concurrence Applications) No. 3839, 2021. CARRIED

8.5 Zoning Amendment Bylaw (6353 Genoa Bay Road) No. 3847, 2021 for first and second readings

IT WAS MOVED AND SECONDED:

THAT Council give first and second reading to Zoning Amendment Bylaw No. 3847, 2021 to permit a second detached residential dwelling at 6353 Genoa Bay Road and a public hearing be scheduled for Bylaw No. 3847 in accordance with the *Local Government Act*.

(OPPOSED: Douglas, Justice, Marsh)
DEFEATED

9. REPORTS

9.1 REPORTS FOR DECISION

9.1.1 Temporary Mobile Home Permit Application for 5840 Menzies Road

IT WAS MOVED AND SECONDED:

THAT Council authorize Temporary Mobile Home Permit No. TTP00081/3070-20 20.03 to be issued to Marianne Kinzel for the placement of a temporary mobile home at 5840 Menzies Road, as shown on the Site Plan attached as Schedule 1 to the Permit, for a term of one year, expiring on August 18, 2022. CARRIED

9.1.2 Illegal Suites Enforcement

IT WAS MOVED AND SECONDED:

THAT Council direct staff to draft a policy regarding the enforcement of illegal suites and formalizing the approach thereof, substantially as set out in the Planning Manager's report dated August 18, 2021. CARRIED

9.1.3 Resuming Public Engagement on the Future of the Municipal Forest Reserve

IT WAS MOVED AND SECONDED:

THAT Council direct staff to invite Lees & Associates to present an updated engagement plan and options for the future of the management Municipal Forest Reserve (MFR), which include amended timelines and associated costs for each option, prior to Council resuming the public engagement on the MFR. CARRIED

9.1.4 Forestry Review - Educational Resources

IT WAS MOVED AND SECONDED:

THAT Council direct Staff to:

- (1) Create a section on the Municipality's Forestry Review and Engagement webpage that includes links to the recommended educational opportunities/resources for the public to access; and,
- (2) Organize a tour led by the Municipal Forester and promote it to members of the public utilizing all appropriate methods. CARRIED

Council, by unanimous consent, recessed at 3:12 p.m. and reconvened at 3:22 p.m.

9.1.5 2021 Environmental Advisory Committee Workplan

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Approve the Environmental Advisory Committee (EAC) 2021 Workplan, subject to the following items being removed from the Workplan and referred to the Cowichan Valley Regional District Airshed Roundtable:
 - a. C3.1 Woodstoves
 - b. C3.2 Backyard Burning
- (2) Direct staff to work with the EAC Chair to prioritize the items listed in Section A of the EAC Workplan for implementation in 2021. CARRIED

9.1.6 Clean BC Better Homes – 2021 Program Update

IT WAS MOVED AND SECONDED:

THAT Council allocate an additional \$25,600 from the Climate Action and Energy Plan Reserve Fund towards the Clean BC Better Homes Renovation Program in 2021 and establish an annual allocation of up to \$40,000 for 2022 and 2023.

CARRIED

9.1.7 Use of Municipal Coat of Arms

IT WAS MOVED AND SECONDED:

THAT Council direct staff to retire the use of the Municipality of North Cowichan coat of arms and remove, when timely and where feasible, all instances where the coat of arms is currently in use.

(Opposed: Manhas)

CARRIED

9.2 REPORTS FOR INFORMATION

9.2.1 Quarterly Community Safety Plan Update

Council reviewed the quarterly community safety plan updated.

9.2.2 Official Community Plan Project Update

Council had no questions regarding this report.

10. NOTICES OF MOTIONS

None.

11. UNFINISHED AND POSTPONED BUSINESS

None.

12. NEW BUSINESS

12.1 Regular Pumping Out of Septic Tanks to Support the Health of Water Bodies

IT WAS MOVED AND SECONDED:

That the meeting be extended to 5:30 p.m.

CARRIED

IT WAS MOVED AND SECONDED:

That Council postpone consideration of Councillor Justice's notice of motion [Regular Pumping Out of Septic Tanks to Support the Health of Water Bodies] until staff prepare a letter to Island Health for the Mayors signature, outlining the concerns as identified in Councillor Justice's report and motion and report back to Council with their response once it's received.

CARRIED

12.2 Consent Agenda Item 2.2.1 [Emails in relation to the proposed development of 9090 Trans-Canada Highway]

IT WAS MOVED AND SECONDED:

THAT the motion "That the Municipality contact the Halalt Nation for their feedback regarding expanding the Chemainus water system for the proposed development at 9090 Trans-Canada Highway." be deferred to the next in-camera meeting.

CARRIED

12.3 Consent Agenda Item 2.2.2 [Emails received in relation to the Bell McKinnon Local Area Plan and OCP growth scenario]

This item was discussed.

12.4 Consent Agenda Item 2.2.3 [Emails received in relation to the removal of the cross on Mt. Tzouhalem]

This item was discussed.

12.5 Consent Agenda Item 2.2.7 [Email regarding speed tables approved for Indian Road]

This item was discussed.

12.6 Consent Agenda Item 2.2.11 [Letter from City of Langley regarding resolution]

This item was discussed.

12.7 Consent Agenda Item 2.2.13 [Email regarding housing supply and affordability]

This item was discussed.

12.8 Consent Agenda Item 2.2.16 [Email regarding Wildfires]

This item was not discussed

12.9 Consent Agenda Item 2.2.17 [Email regarding flavoured vaping]

This item was discussed.

13. QUESTION PERIOD

Council received no questions from the public regarding agenda items.

14. CLOSED SESSION

None.

15. RISE AND REPORT

None.

16. ADJOURNMENT

Council adjourned the meeting at 5:15 p.m.

Certified by Corporate Officer

Signed by Acting Mayor