

# Municipality of North Cowichan

## Special Committee of the Whole

### AGENDA

Tuesday, November 30, 2021, 6:00 p.m.

Electronically

#### 1. CALL TO ORDER

This meeting will be conducted by video conference using the Cisco Webex platform. This meeting, though electronic, is open to the public and will be streamed live and archived for viewing on demand at [www.northcowichan.ca](http://www.northcowichan.ca).

Anyone wishing to participate in the meeting, during the 'Public Input' and 'Question Period' portions of the agenda, may do so electronically by joining the meeting using:

- a computer, smartphone, or tablet. Please visit [northcowichan.ca/virtualmeeting](http://northcowichan.ca/virtualmeeting) for instructions on how you can connect to this meeting.
- a telephone, dial 1.844.426.4405, enter the meeting ID 2453 758 7470, and then press # to join the meeting.

#### 2. APPROVAL OF AGENDA

Purpose: To consider any items of business not included in the Agenda, that are of an urgent nature, must be introduced and approved at the time the agenda is adopted. Matters must be taken up in the order that they are listed unless changed at this time.

Recommendation:

That the agenda be adopted as circulated [or as amended].

#### 3. PUBLIC INPUT

Public Input is an opportunity for the public to provide their feedback on matters included on the agenda. The maximum number of speakers to be heard during the public input period is limited to five, with a maximum of three minutes allotted to each speaker. To be added to the speakers list, please:

- click on the 'raise your hand' button, if participating by computer, smartphone, or tablet, or
- dial \*3 on your phone

#### 4. REPORTS & PRESENTATIONS BY STAFF

##### 4.1. Presentation of Departmental Business Plans

Purpose: To discuss with Council the proposed 2022 business plans for Fire and Bylaw Services, Forestry, Engineering, Planning and Building, and Environmental Services; the annual business plans support Council's impending budget 2022 deliberations and demonstrate how each service area proposes to operationalize Council's Strategic Plan, and other Master Plans of Council, consistent with Council's Strategic Plan Administration Policy.

**4.1.1. Fire and Bylaw Services Business Plan Presentation**

Purpose: Presentation by Manager of Fire and Bylaw Services, Martin Drakeley.

**4.1.2. Forestry Business Plan Presentation**

Purpose: Presentation by Municipal Forester, Shaun Mason.

**4.1.3. Engineering Business Plan Presentation**

Purpose: Presentation by Director of Engineering, Clay Reitsma.

**4.1.4. Planning and Building Business Plan Presentation**

Purpose: Presentation by Director of Planning and Building, Rob Conway.

**4.1.5. Environmental Services Business Plan Presentation**

Purpose: Presentation by Director of Engineering Projects, David Conway.

**5. NEW BUSINESS**

**6. QUESTION PERIOD**

Question Period is an opportunity for the public to ask brief questions regarding the business discussed during the meeting. To be added to the speakers list, please:

- click on the 'raise your hand' button, if participating by computer, smartphone, or tablet, or
- dial \*3 on your phone

**7. ADJOURNMENT**