

**Municipality of North Cowichan
Special Council
MINUTES**

**August 21, 2019, 9:30 a.m.
Municipal Hall - Maple Bay Meeting Room**

Members Present	Mayor Al Siebring Councillor Christopher Justice Councillor Tek Manhas Councillor Rosalie Sawrie Councillor Debra Toporowski
Members Absent	Councillor Rob Douglas Councillor Kate Marsh
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) Sarah Nixon, General Manager, Corporate Services Karen Robertson, Corporate Officer

1. CALL TO ORDER

There being a quorum present, Mayor Siebring called the meeting to order at 9:30 a.m.

2. APPROVAL OF AGENDA

It was moved and seconded:

That Council approve the August 21, 2019 Special Council agenda, as amended, to add two items under New Business – 4.1 and 4.2 (receipt of legal advice) and to reorder the agenda so that item 4.1 and 4.2 are considered after item 3.3.

CARRIED

3. BUSINESS

3.1 Council Meeting to be Held Outside of the Municipal Boundary - Wednesday, August 21, 2019 at 1:30 p.m.

It was moved and seconded:

That Council authorize holding its August 21, 2019 Regular Council meeting outside of the Municipal boundaries at 1:30 pm. at the Ramada Inn located at 140 Trans-Canada Highway, Duncan, BC.

CARRIED

3.2 Special Council Meeting to be Held Outside of the Municipal Boundary - Friday, September 27, 2019 at 1:00 p.m.

It was moved and seconded:

That Council authorize holding a Special Council meeting outside of the Municipal boundaries on Friday, September 27, 2019 at 1:00 pm, in the Boardroom at 1616-808 Nelson Street, Vancouver, BC.

And That the meeting be closed to the public under Section 90(1)(k) of the *Community Charter* - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of the council, could reasonably be expected to harm the interests of the municipality if they were held in public.

CARRIED

4. CLOSED SESSION

It was moved and seconded:

That Council close the August 21, 2019 Special Council meeting at 9:34 a.m. to the public on the basis of the following sections of the *Community Charter*:

- **90(1)(c) - labour relations or other employee relations;**
- **90(1)(e) - the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;**
- **90(1)(i) - the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose; and**
- **(90)(1)(k) - negotiations and related discussions respecting the proposed provision of a municipal service that are at their preliminary stages and that, in the view of Council, could reasonably be expected to harm the interests of the municipality if they were held in public.**

CARRIED

5. RISE AND REPORT

Council rose and reported the following decisions from its August 21, 2019 Special Closed meeting:

5.1 South End Water Inclusion - 3964 Cowichan Lake Road

Council supported expanding the boundaries of the South End Water Area to include 3964 Cowichan Lake Road within the South End Water Local Services Area and directed staff to prepare the necessary bylaw to include the property within the service area.

5.2 Ladysmith Managed IT Services Agreement Contract Renewal

Council authorized the Director of IT and GIS Services to negotiate a new Managed IT Services Agreement with similar content to the current agreement and a revised initial term through mid-2021, with year-to-year renewals thereafter not to exceed a total term of five years;

And authorize the Mayor and Corporate Officer to enter into the agreement.

6. ADJOURNMENT

It was moved and seconded:

That Council adjourn the August 21, 2019 Special Council meeting at 12:38 p.m.

CARRIED

Certified by Corporate Officer

Signed by Mayor