

# **Municipality of North Cowichan**

## **Regular Council**

### **MINUTES**

**October 4, 2022, 1:30 p.m.**  
**Electronically**

Members Present      Mayor Al Siebring  
                             Councillor Rob Douglas  
                             Councillor Christopher Justice  
                             Councillor Tek Manhas  
                             Councillor Kate Marsh  
                             Councillor Rosalie Sawrie  
                             Councillor Debra Toporowski

Staff Present            Ted Swabey, Chief Administrative Officer (CAO)  
                             George Farkas, General Manager, Planning, Development & Community Services  
                             Talitha Soldera, General Manager, Corporate Services  
                             Anthony Price, Development Planner  
                             Barb Floden, Manager, Communications and Public Engagement  
                             Clay Reitsma, Director, Engineering  
                             David Conway, Director, Engineering Projects  
                             Heather Power, Legislative Coordinator  
                             Jason Birch, Chief Information Officer  
                             Jason Hammerer, Manager, Technical and Client Services  
                             Jennifer Aldcroft, Climate Change Specialist  
                             Marla Laycock, Director, Human Resources and Health & Safety  
                             Michelle Martineau, Corporate Officer  
                             Neil Pukesh, Director, Parks and Recreation  
                             Rob Conway, Director, Planning and Building  
                             Shaun Mason, Acting Director, Parks and Recreation  
                             Shawn Cator, Director, Operations

#### **1. CALL TO ORDER**

There being a quorum present, Mayor Siebring called the meeting to order at 1:30 p.m.

#### **2. APPROVAL OF CONSENT AGENDA**

IT WAS MOVED AND SECONDED:

THAT Council approve the Consent Agenda and the recommendations contained therein.

CARRIED

##### **2.1 Items for decision**

##### **2.1.1 Council Meeting Minutes for Adoption**

IT WAS MOVED AND SECONDED:

THAT Council adopt the minutes of their regular meeting held September 21, 2022.

ADOPTED ON CONSENT

## **2.2 Items for information**

### **2.2.1 Environmental Advisory Committee Minutes**

IT WAS MOVED AND SECONDED:

THAT Council receive for information the draft minutes from the Environmental Advisory Committee's September 27, 2022 meeting. ADOPTED ON CONSENT

### **2.2.2 Forestry Advisory Committee Minutes**

IT WAS MOVED AND SECONDED:

THAT Council receive for information the draft minutes from the 2.2.4. Forestry Advisory Committee's September 28, 2022 meeting. ADOPTED ON CONSENT

## **3. APPROVAL OF REGULAR AGENDA**

The agenda was amended as follows:

- Added "Update on General Local Election Mail Ballots" to New Business.

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as amended. CARRIED

## **4. MAYOR'S REPORT**

Mayor Siebring provided a verbal update on meetings and activities he recently attended.

## **5. DELEGATIONS AND PRESENTATIONS**

No Delegations.

## **6. PUBLIC INPUT**

Council received public input from 2 members of the public regarding agenda item 8.1.

## **7. BYLAWS**

### **7.1 Zoning Amendment Bylaw (Rural Accessory Dwelling Units), 2022, No. 3876 for adoption**

IT WAS MOVED AND SECONDED:

THAT Council adopt "Zoning Amendment Bylaw (Rural Accessory Dwelling Units), 2022, No. 3876". CARRIED

### **7.2 Permissive Tax Exemption Amendment Bylaw No. 3877, 2022 for adoption**

IT WAS MOVED AND SECONDED:

THAT Council adopt "Permissive Tax Exemption Amendment Bylaw No. 3877, 2022". CARRIED

### **7.3 Amendments to the Bylaw Offence Notice Enforcement Bylaw and the Municipal Ticket Information System Bylaw for adoption**

IT WAS MOVED AND SECONDED:

THAT Council adopt:

- (1) Bylaw Offence Notice Enforcement Amendment Bylaw No. 3881, 2022; and,
- (2) Municipal Ticket Information System Amendment Bylaw No. 3882, 2022. CARRIED

**7.4 Zoning Amendment Bylaw No. 3883, 2022 for first and second readings**

IT WAS MOVED AND SECONDED:

THAT Council:

(1) Give first and second readings to "Zoning Amendment Bylaw No. 3883, 2022" to permit a detached accessory residential dwelling at 3833 Gibbins Road; and,

(2) Authorize a Public Hearing for "Zoning Amendment Bylaw No. 3883, 2022" and notification in accordance with the *Local Government Act*. CARRIED

**8. REPORTS**

**8.1 UBC Partnership Group – Draft Forest Management Scenario Review**

IT WAS MOVED AND SECONDED:

THAT the main motion:

*"THAT Council endorse the UBC Partnership Group Draft Forest Management Scenario Summary as appended to the Municipal Forester' report, dated October 4, 2022, and direct staff to proceed with Round 2 of forestry public engagement"*

be amended to add:

*"but add an in-person consultation component to the Plan"*

THAT the amendment be amended to add:

*"THAT staff be authorized to spend up to \$10,000 for the in-person public engagement."*

(Opposed: Councillor Manhas)

CARRIED

THAT the main motion:

*"THAT Council endorse the UBC Partnership Group Draft Forest Management Scenario Summary as appended to the Municipal Forester' report, dated October 4, 2022, and direct staff to proceed with Round 2 of forestry public engagement"*

be amended to add:

*"but add an in-person consultation component to the Plan, AND THAT staff be authorized to spend up to \$10,000 for the in-person public engagement."* CARRIED

THAT Council endorse the UBC Partnership Group Draft Forest Management Scenario Summary as appended to the Municipal Forester' report, dated October 4, 2022, and direct staff to proceed with Round 2 of forestry public engagement, but add an in-person consultation component to the Plan;

AND THAT staff be authorized to spend up to \$10,000 for the in-person public engagement.

(Opposed: Councillor Manhas)

CARRIED

Council, by unanimous consent, recessed the meeting at 3:48 p.m.

The meeting resumed at 4:00 p.m.

**8.2 Options for zero-carbon new buildings**

IT WAS MOVED AND SECONDED:

THAT Council direct staff to conduct a review of Building Bylaw No. 3172 and the BC Energy Step Code Rebate Policy once the BC Building Code update is released to ensure alignment with the updates and the implementation schedule of the Energy Step Code and Carbon Pollution Standard. CARRIED

**9. NOTICES OF MOTIONS**

No items.

**10. UNFINISHED AND POSTPONED BUSINESS**

No items.

**11. NEW BUSINESS**

**11.1 Update from Councillor Manhas on the Forest Discovery Centre**

Councillor Manhas provided a verbal update on Presented a letter to Council from the Forestry Discovery Centre in regards to a grant for \$222,215 which will go towards creating a new exhibit about the evolution and history of Forestry in the Valley.

**11.2 Update on General Local Election Mail Ballots**

Michelle Martineau, Chief Election Officer, provided Council with a verbal update on mail ballots.

**12. QUESTION PERIOD**

Council received 1 question from the public regarding agenda items.

**13. CLOSED SESSION**

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 4:24 p.m. to the public on the basis of the following section of the *Community Charter*:

- 90(1)(e) - the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality. CARRIED

**13.1 Minutes from the closed portion of the August 17, 2022 and September 7, 2022 regular meetings for adoption**

**13.2 Closed under section 90(1)(e) - land disposition**

**14. RISE AND REPORT**

Council rose with report on item 13.2.

**13.2 Land swap for use of North Cowichan property by Catalyst for existing waterline**

IT WAS MOVED AND SECONDED:

THAT Council authorize the terms of a proposed disposition of North Cowichan property

(a portion of PID: 009-919-881) to Catalyst Paper Corporation in exchange for the acquisition of adjacent property from Catalyst (a portion of PID: 009-024-336) that is not used for the waterline, be included in the notice of property disposition. CARRIED

**12. ADJOURNMENT**

The meeting adjourned at 4:42 p.m.

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Certified by Corporate Officer

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Signed by Mayor