

# **Municipality of North Cowichan Regular Council MINUTES**

**December 7, 2022, 1:30 p.m.**

**Municipal Hall – Council Chambers and Electronically**

Members Present	Mayor Rob Douglas Councillor Mike Caljouw Councillor Bruce Findlay Councillor Chris Istace Councillor Christopher Justice Councillor Tek Manhas Councillor Debra Toporowski
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) George Farkas, General Manager, Planning, Development and Community Services Talitha Soldera, General Manager, Corporate Services Anthony Price, Development Planner Caroline von Schilling, Development Planner Chris Osborne, Manager, Planning David Conway, Director, Engineering Projects Heather Power, Legislative Coordinator Jeff Miller, Senior Manager, Engineering Marla Laycock, Director, Human Resources and Health & Safety Martin Drakeley, Fire Chief, Senior Manager of Bylaw Services Michelle Martineau, Corporate Officer Neil Pukesh, Director, Parks and Recreation Rob Conway, Director, Planning and Building Shawn Cator, Director, Operations Tammy Isaachsen, Communications and Public Engagement Coordinator Tricia Mayea, Deputy Corporate Officer

## **1. CALL TO ORDER**

There being a quorum present, Mayor Douglas called the meeting to order at 1:30 p.m.

## **2. APPROVAL OF CONSENT AGENDA**

The following item was pulled from the Consent Agenda and added to New Business:

- 2.2.6 [Cowichan Valley Resident Re: Motion to Ban Chem Trails]

IT WAS MOVED AND SECONDED:

THAT Council approve the Consent Agenda, as amended, and the recommendations contained therein.

CARRIED

**2.1 Items for decision**

**2.1.1 Council Meeting Minutes for Adoption**

IT WAS MOVED AND SECONDED:

THAT Council adopt the minutes of their regular meeting held November 16, 2022.

ADOPTED ON CONSENT

**2.2 Items for information**

**2.2.1 North Cowichan's Sesquicentennial in 2023**

IT WAS MOVED AND SECONDED:

THAT Council receive for information the December 7, 2022 report from the Manager of Communications and Public Engagement.

ADOPTED ON CONSENT

**2.2.2 Committee of the Whole meeting minutes**

IT WAS MOVED AND SECONDED:

THAT Council receive for information the minutes from the November 22, 2022 and November 30, 2022 Committee of the Whole meetings.

ADOPTED ON CONSENT

**2.2.3 BC Assessment Re: Congratulations to Mayor and Council**

IT WAS MOVED AND SECONDED:

THAT Council receive the November 9, 2022 email from BC Assessment.

ADOPTED ON CONSENT

**2.2.4 Working Group on Responsible Conduct Re: New online course to support responsible conduct**

IT WAS MOVED AND SECONDED:

THAT Council receive the October 20, 2022 letter from the Working Group on Responsible Conduct.

ADOPTED ON CONSENT

**2.2.5 North Cowichan Resident Re: Tree Protection Bylaw**

IT WAS MOVED AND SECONDED:

THAT Council receive the November 18, 2022 email from the resident.

ADOPTED ON CONSENT

**2.2.7 Girl Guides of Canada's British Columbia Council Re: February 22, 2023 Third Annual Guiding Lights Across BC Celebration**

IT WAS MOVED AND SECONDED:

THAT Council receive the November 25, 2022 email from Girl Guides of Canada's British Columbia Council.

ADOPTED ON CONSENT

**3. APPROVAL OF REGULAR AGENDA**

The agenda was amended by reordering it so that Item 8.1 [3rd Quarter Report for RCMP Activities] is considered immediately after the Mayor's report, and adding the following Consent Agenda Item to New Business:

- Item 2.2.6 [Cowichan Valley Resident Re: Motion to Ban Chem Trails]

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as amended.

CARRIED

#### **4. MAYOR'S REPORT**

Mayor Douglas provided a verbal update on meetings and activities he recently attended.

#### **8.1 3rd Quarter Report for RCMP Activities**

Inspector Chris Bear presented the North Cowichan/Duncan RCMP Detachment's quarterly report for July - September 2022, the Downtown Corridor and Area July - September 2022 year to date comparison, and responded to questions from Council.

#### **5. DELEGATIONS**

##### **5.1 Our Cowichan Communities Health Network and Island Health**

Dr. Shannon Waters and Ms. Vanessa Daether, on behalf of Our Cowichan Communities Health Network & Island Health, provided a presentation to Council regarding a region-wide health and wellness survey planned for the Cowichan Valley in 2023, and answered questions from Council. A copy of their presentation was attached to the agenda.

##### **5.2 Duncan Curling Club**

Jennifer Woike, on behalf of the Duncan Curling Club provided a presentation to Council on the Club's activities and challenges that have occurred over the past 12 months. Ms. Woike provided Council with copies of her speaking notes.

#### **6. PUBLIC INPUT**

Council received public input from one member of the public regarding agenda item 2.2.2.

#### **7. BYLAWS**

##### **7.1 Paddle Road Housing Agreement Bylaw No. 3886 for adoption**

IT WAS MOVED AND SECONDED:

THAT Council adopt Paddle Road Housing Agreement Bylaw No. 3886, 2022. CARRIED

##### **7.2 Zoning Amendment Infill Residential Neighbourhood Bylaw No. 3887 for first and second readings**

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Give first and second readings to "Zoning Amendment Infill Residential Neighbourhood Bylaw No. 3887, 2022"; and,
- (2) Schedule a Public Hearing for "Zoning Amendment Infill Residential Neighbourhood Bylaw No. 3887, 2022" and that notification be issued in accordance with the *Local Government Act*.

CARRIED

**7.3 Council Procedure Amendment Bylaw No. 3888 for first three readings**

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Give first, second and third readings to Council Procedure Amendment Bylaw No. 3888, 2022; and,
- (2) Direct staff to coordinate meals for members of Council who will be in attendance during meetings where an in-camera meeting is to occur at 4:00 p.m. or where a public hearing will take place at 7:00 p.m.

CARRIED

**7.4 Board of Variance Amendment Bylaw No. 3889 for first three readings**

IT WAS MOVED AND SECONDED:

THAT Council give first, second and third readings to Board of Variance Amendment Bylaw No. 3889, 2022.

CARRIED

**7.5 Revenue Anticipation Borrowing Bylaw No. 3890, 2022 for first three readings**

IT WAS MOVED AND SECONDED:

That Council give first, second and third readings to Revenue Anticipation Borrowing Bylaw No. 3890, 2022.

CARRIED

**8. REPORTS**

**8.2 Town of Ladysmith Official Community Plan Review**

IT WAS MOVED AND SECONDED:

THAT Council authorize the Mayor to draft a letter advising the Town of Ladysmith that the Municipality of North Cowichan:

- (1) does not have any significant concerns relating to the Town of Ladysmith's proposed Official Community Plan, as at first reading; and,
- (2) recommends that the Town of Ladysmith consider potential future agricultural or forestry land uses taking place within the North Cowichan area immediately adjacent to the proposed "Urban Reserve" designation to avoid potential conflicts.

CARRIED

**9. NOTICES OF MOTIONS**

No items.

**10. UNFINISHED AND POSTPONED BUSINESS**

No items.

**11. NEW BUSINESS**

**11.1 Appointment to the CVRD's Sports Tourism Grant Sub-Committee**

IT WAS MOVED AND SECONDED:

THAT Council appoint Councillor Manhas to represent the Municipality of North Cowichan on the Cowichan Valley Regional District's Sport Tourism Grant Sub-Committee for the 2022-2026 Council term.

CARRIED

**2.2.6 Cowichan Valley Resident Re: Motion to Ban Chem Trails**

IT WAS MOVED AND SECONDED:

THAT the motion to "*Direct staff to write a letter for the Mayor's signature requesting information from the provincial and federal governments on what these cloud seeding operations to inform our residents of the climate and health impacts of these operations*" be postponed indefinitely. CARRIED

**12. QUESTION PERIOD**

Council received one question from the public regarding agenda item 2.2.5.

**13. CLOSED SESSION**

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 4:04 p.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1)(c) - *labour relations or other employee relations*;
  - 90(1)(e) - the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
  - 90(1)(j) - information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the [Freedom of Information and Protection of Privacy Act](#).
- CARRIED

The meeting was recessed at 4:04 p.m., by unanimous consent, and reconvened in closed session at 4:18 p.m.

**13.1 Minutes from the closed portion of the November 16, 2022 regular meeting for adoption**

**13.2 Closed under section 90(1)(j) FIPPA – information supplied in confidence**

**13.3 Closed under section 90(1)(e) - land disposition**

**13.4 Closed under section 90(1)(e) - land disposition**

**13.5 Closed under section 90(1)(c) - labour**

**14. RISE AND REPORT**

**15. ADJOURNMENT**

The meeting adjourned at 5:42 p.m.

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Certified by Corporate Officer

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Signed by Mayor