

Municipality of North Cowichan

Regular Council

MINUTES

December 21, 2022, 1:30 p.m.
Electronically

Members Present Mayor Rob Douglas
 Councillor Mike Caljouw
 Councillor Bruce Findlay
 Councillor Chris Istace
 Councillor Christopher Justice
 Councillor Tek Manhas
 Councillor Debra Toporowski

Staff Present George Farkas, General Manager, Planning, Development & Community Services
 Talitha Soldera, General Manager, Corporate Services
 Barb Floden, Manager, Communications and Public Engagement
 Chris Osborne, Manager, Planning
 Heather Power, Legislative Coordinator
 Jason Blood, Manager, Recreation
 Jeff Miller, Senior Manager, Engineering
 Manuela Herzig, Director, Information Technology and Business Solutions
 Martin Drakeley, Fire Chief, Senior Manager of Bylaw Services
 Michelle Martineau, Corporate Officer
 Shaun Mason, Municipal Forester
 Shawn Cator, Director, Operations

1. CALL TO ORDER

There being a quorum present, Mayor Douglas called the meeting to order at 1:30 p.m.

2. APPROVAL OF CONSENT AGENDA

The following items were pulled from the Consent Agenda and added to New Business:

- 2.2.6 [Cowichan Valley Resident Re: Extend the deadline for Forestry Engagement Surveys]
- 2.2.7 [North Cowichan Resident Re: Future of ALR Land in the Municipality]

IT WAS MOVED AND SECONDED:

THAT Council approve the Consent Agenda, as amended, and the recommendations contained therein. CARRIED

2.1 Items for decision

2.1.1 Council Meeting Minutes for Adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt the minutes of their regular meeting held December 7, 2022 and their special meeting held December 13, 2022. ADOPTED ON CONSENT

2.2 Items for information

2.2.1 Committee of the Whole meeting minutes

IT WAS MOVED AND SECONDED:

THAT Council receive for information the minutes from the December 13, 2022 Committee of the Whole meeting. ADOPTED ON CONSENT

2.2.2 Association of Vancouver Island and Coastal Communities (AVICC) Re: Call for 2023 Resolutions and Nominations for AVICC Executive

IT WAS MOVED AND SECONDED:

THAT Council receive the December 13, 2023 email and documents from AVICC. ADOPTED ON CONSENT

2.2.3 BC Achievement Foundation Re: Nominations for 2023 Community Award

IT WAS MOVED AND SECONDED:

THAT Council receive the December 1, 2022 email from BC Achievement Foundation. ADOPTED ON CONSENT

2.2.4 Office of the Lieutenant Governor of British Columbia Re: Nominations for BC Reconciliation Award

IT WAS MOVED AND SECONDED:

THAT Council receive the December 9, 2022 email from the Office of the Lieutenant Governor of British Columbia. ADOPTED ON CONSENT

2.2.5 Community Engagement and Fund Development, Canadian Mental Health Association (CMHA)

IT WAS MOVED AND SECONDED:

THAT Council receive the December 13, 2022 email from Anne Marie Thornton. ADOPTED ON CONSENT

3. APPROVAL OF REGULAR AGENDA

IT WAS MOVED AND SECONDED:

THAT Council suspend the rules to add Mayor Douglas' notice of motion [to ask the Ministry of Transportation and Infrastructure to reconsider their decision in relation to access to 9090 Trans-Canada Highway] as a late item under section 9 [Notices of Motions] of the agenda.

(Opposed: Findlay, Manhas and Toporowski)
DEFEATED

The agenda was amended by adding the following Consent Agenda items to New Business:

- Item 2.2.6 [Cowichan Valley Resident Re: Extend the deadline for Forestry Engagement Surveys]
- Item 2.2.7 [North Cowichan Resident Re: Future of ALR Land in the Municipality]

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as amended.

CARRIED

4. MAYOR'S REPORT

Mayor Douglas provided a verbal update on meetings and activities he recently attended.

5. DELEGATIONS AND PRESENTATIONS

5.1 Present Long Standing Service Award to Ken Denham

Mayor Douglas presented Ken Denham with the Federal Fire Service Exemplary Service Award and a municipal plaque for his 50 years of service with the North Cowichan Fire Department.

5.2 Salish Sea Stones Project

Peter Shepherd, on behalf of the Salish Sea Stones Project provided a presentation to Council regarding how the organization uses the Salish Sea Stones art to raise funds to help vulnerable kids and teach them the process of the stone art.

IT WAS MOVED AND SECONDED:

THAT Council approve the 2022 allocation for a grant in aid in the amount of \$1,500 for the Salish Sea Stones Project.

CARRIED

6. PUBLIC INPUT

Council received public input from 1 member of the public regarding agenda 8.1 and 8.2.

7. BYLAWS

7.1 Council Procedure Amendment Bylaw No. 3888 for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt Council Procedure Amendment Bylaw No. 3888, 2022.

CARRIED

7.2 Board of Variance Amendment Bylaw No. 3889 for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt Board of Variance Amendment Bylaw No. 3889, 2022.

CARRIED

7.3 Revenue Anticipation Borrowing Bylaw No. 3890 for adoption

IT WAS MOVED AND SECONDED:

THAT Council adopt Revenue Anticipation Borrowing Bylaw No. 3890, 2022.

CARRIED

7.4 Zoning Bylaw Amendment Bylaw 3891 (Retaining Walls & Fences) & Building Bylaw Amendment Bylaw 3892 (Retailing Walls)

IT WAS MOVED AND SECONDED:

THAT Council:

(1) Give first and second reading to "Zoning Bylaw Amendment Bylaw No. 3891";

(2) Direct staff to arrange a Public Hearing for "Zoning Bylaw Amendment Bylaw No. 3891"; and,

- (3) Give first, second and third readings to "Building Bylaw Amendment Bylaw No. 3892". CARRIED

8. REPORTS

8.1 Pre-Budget Approval for IT Client Support Specialist

IT WAS MOVED AND SECONDED:

THAT Council give pre-budget approval for a permanent full-time Information Technology Client Support Specialist position beginning in 2023. CARRIED

8.2 2023 Regular Council and Committee of the Whole Meeting Schedule

IT WAS MOVED AND SECONDED:

THAT Council:

- (1) Reschedule the February 14, 2023 Committee of the Whole meeting to February 7, 2023, the March 14, 2023 Committee of the Whole meeting to March 7, 2023, and the November 14, 2023 Committee of the Whole meeting to November 7, 2023;
- (2) Reschedule the February 15, 2023, Regular Council meeting to February 21, 2023, and the September 20, 2023, Regular Council meeting to September 26, 2023; and,
- (3) Direct that the regular Council and Committee of the Whole meetings for 2023 be conducted by electronic means. CARRIED

8.3 Community Emergency Preparedness Fund Grant Application

IT WAS MOVED AND SECONDED:

THAT Council authorize an application for a grant in the amount of \$30,000 under the Community Emergency Preparedness Fund's Volunteer and Composite Fire Departments Equipment and Training funding stream for marina firefighting training and associated costs for the North Cowichan Fire Department. CARRIED

10. UNFINISHED AND POSTPONED BUSINESS

No Items.

11. NEW BUSINESS

11.1 Appointment of three alternates to the Cowichan Valley Regional District's (CVRD) Cowichan Centre Commission

IT WAS MOVED AND SECONDED:

THAT Council appoint Councillors Justice, Toporowski, and Manhas as the Municipality of North Cowichan's alternate members on the Cowichan Valley Regional District's Cowichan Centre Commission for the 2022-2026 Council term. CARRIED

11.2 Consent Agenda Item 2.2.6 [Cowichan Valley Resident Re: Extend the deadline for Forestry Engagement Surveys]

IT WAS MOVED AND SECONDED:

THAT Council receive the December 8, 2022 email from the resident, and

THAT Council extend the deadline for the Forestry Engagement Survey to January 31, 2022. CARRIED

11.3 Consent Agenda Item 2.2.7 [North Cowichan Resident Re: Future of ALR Land in the Municipality]

This item was not discussed.

12. QUESTION PERIOD

Council received 1 question from the public regarding agenda items.

13. CLOSED SESSION

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 3:27 p.m. to the public on the basis of the section 91(1)(c) of the *Community Charter*, labour relations or other employee relations. CARRIED

13.1 Council Meeting In-Camera Minutes for Adoption (December 7 and 13, 2022)

13.2 Closed under section 90(1)(c) - labour relations

14. RISE AND REPORT

Council rose without report.

15. ADJOURNMENT

The meeting adjourned at 5:38 p.m.

Certified by Corporate Officer

Signed by Mayor