

Municipality of North Cowichan Committee of the Whole MINUTES

February 7, 2023, 5:00 p.m.

Municipal Hall - Council Chambers & Electronically

Members Present

Mayor Rob Douglas
Councillor Mike Caljouw
Councillor Bruce Findlay (arrived at 5:37 p.m.)
Councillor Chris Istace
Councillor Christopher Justice
Councillor Tek Manhas
Councillor Debra Toporowski

Staff Present

Ted Swabey, Chief Administrative Officer (CAO)
George Farkas, General Manager, Planning, Development and Community Services
Talitha Soldera, General Manager, Corporate Services
Clay Reitsma, Director, Engineering
David Conway, Director, Engineering Projects
Dave Preikshot, Senior Change Specialist
Heather Power, Legislative Coordinator
Jeff Miller, Senior Manager, Engineer
Manuela Herzig, Director, Information Technology and Business Solutions
Marla Laycock, Director, Human Resources and Health & Safety
Neil Pukesh, Director, Parks and Recreation
Rob Conway, Director, Planning and Building
Shaun Mason, Municipal Forester
Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, the Chair called the meeting to order at 5:01 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as circulated.

CARRIED

3. ADOPTION OF MINUTES

3.1 Minutes from the January 10, 2023 meeting for adoption

IT WAS MOVED AND SECONDED:

THAT the minutes of the meeting held January 10, 2023 be adopted, as circulated.

CARRIED

4. DELEGATIONS

4.1 Nicholas Schwetz - Kingsview Comprehensive Development Plan

Nicholas Schwetz provided a presentation to Council outlining the concerns he has with the Kingsview Comprehensive Development Plan, including the lack of invasive species management, designated parklands that are not developed, and the destruction of a natural water course that wasn't approved by the province.

5. PUBLIC INPUT ON AGENDA ITEMS

Council received public input from 1 member of the public regarding agenda item 6.1.

6. STAFF REPORTS

6.1 Committee Structure Review

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole recommend that Council approve the Council Advisory Body Policy with the following amendments:

- Change "will" to "may" in section 4.5;
- Change "of up to two (2) calendar years" to "to coincide with the term of Council" in section 5.8;
- Delete sections 5.14 and 5.15

(Opposed: Caljouw)

CARRIED

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole recommend that Council approve the revised Terms of Reference for the Environmental Advisory Committee with the following amendment and direct staff to advertise for volunteers:

- Add the word "mitigation" to the first bullet under the Duties heading, after the words "climate adaptation".

CARRIED

IT WAS MOVED AND SECONDED:

THAT Council direct Staff to consult with Cowichan Nation to determine whether continued representation from First Nations on the Forestry Advisory Committee is necessary, given the recently established Memorandum of Understanding between the Municipality of North Cowichan and Cowichan Nation.

CARRIED

Councillor Findlay joined the meeting at 5:37 p.m.

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole recommend that Council approve the revised Terms of Reference for the Forestry Advisory Committee with the following amendment and direct staff to advertise for volunteers:

- (a) Remove membership representatives from Cowichan Tribes, Halalt First Nation, Lyackson First Nation, Penelakut Tribe, and Stz'uminus First Nation.

CARRIED

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole direct staff to bring forward, during budget deliberations, a report describing the financial resources that will need to be allocated towards each committee to ensure that all initiatives described in the terms of references can be implemented. CARRIED

IT WAS MOVED AND SECONDED

THAT the Committee of the Whole direct staff to prepare an amendment to Delegation of Authority Bylaw No. 3814, 2021, to remove the delegation of Council's authority to the Audit Committee. CARRIED

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole direct staff to work with the Cowichan Valley Regional District, the City of Duncan, the Towns of Ladysmith and Lake Cowichan to determine what the financial and staff resource implications would be if a joint Cowichan Valley Accessibility Advisory Committee were formed. CARRIED

7. QUESTION PERIOD

Council received 1 question from the public regarding agenda items.

8. ADJOURNMENT

The meeting adjourned at 5:59 p.m.

Certified by Corporate Officer

Signed by Mayor