

Municipality of North Cowichan

Special Council

MINUTES

July 19, 2023, 3:00 p.m.

Municipal Hall - Council Chambers & Electronically

Members Present	Mayor Rob Douglas Councillor Bruce Findlay Councillor Chris Istace Councillor Christopher Justice Councillor Tek Manhas Councillor Debra Toporowski
Members Absent	Councillor Mike Caljouw
Staff Present	Ted Swabey, Chief Administrative Officer (CAO) George Farkas, General Manager, Planning, Development and Community Services Talitha Soldera, General Manager, Corporate Services Anthony Price, Development Planner Barb Floden, Manager, Communications and Public Engagement Caroline von Schilling, Development Planner Chris Osborne, Manager, Planning Christina Hovey, Project Planner Clay Reitsma, Director, Engineering Dave Preikshot, Senior Environmental Specialist Heather Power, Legislative Coordinator Jason Hammerer, Manager, Technical and Client Services Keona Wiley, Manager, Parks Marla Laycock, Director, Human Resources and Health & Safety Rob Conway, Director, Planning and Building Shaun Mason, Municipal Forester Shawn Cator, Director, Operations Teri Vetter, Director, Financial Services Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, Mayor Douglas called the meeting to order at 3:00 p.m.

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as circulated.

CARRIED

3. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 3:00 p.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1) (e) the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality. CARRIED

4. CLOSED SESSION

4.1 In-camera meeting items

4.1.1 Adoption of In-Camera meeting minutes

4.1.2 Closed under section 90(1)(e) Land disposition

4.1.3 Closed under section 90(1)(e) Land acquisition

4.2 Rise and Report

Council Rose without report and recessed the meeting at 3:52 p.m. and reconvened at 4:04 p.m.

5. PUBLIC INPUT ON AGENDA ITEMS

None.

6. REPORTS

6.1 1986 Tzouhalem Road Sanitary Service

IT WAS MOVED AND SECONDED:

THAT Council authorize the Director of Engineering to enter into a sanitary service agreement with Cowichan Tribes for the sanitary servicing of 1986 Tzouhalem Road.

CARRIED

6.2 Development permit application for Lot 23, Scott Road

IT WAS MOVED AND SECONDED:

THAT Council approve Application DP000281 and authorize issuance of a development permit for Lot 23, Scott Road (PID: 027-930-840) for a mini-storage facility with an accessory dwelling unit and grant a variance to Section 39(3)(b) of Zoning Bylaw No. 2950 to decrease the required horizontal landscaped area on the west property boundary from 6.0 metres in width to 1.5 metres.

CARRIED

6.3 Official Community Plan Projects & Implementation

IT WAS MOVED AND SECONDED:

THAT Council:

1. Endorse the Official Community Plan (OCP) project schedules as presented in Attachments 1 and 2 to the Manager of Planning's July 19, 2023, report and direct staff to include these projects, as prioritized by Council, within the annual business planning process for Council's consideration;

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2. Direct staff to update the OCP project schedules with a status report on an annual basis for inclusion for ongoing consideration within the annual business planning process. CARRIED

7. ADJOURNMENT

The meeting adjourned at 4:33 p.m.

Certified by Corporate Officer

Signed by Mayor