

Municipality of North Cowichan Accessibility Advisory Committee MINUTES

**August 24, 2023, 1:30 p.m.
Municipal Hall - Large Committee Room**

Members Present	Ray Hedstrom Chair Amber Woodworth Barbara Allen Rhianna Hajzer Vern White
Members Absent	Councillor Bruce Findlay Adam Bishop Heather Touhey
Staff Present	Talitha Soldera, General Manager, Corporate Services Barb Floden, Manager of Communications and Public Engagement Heather Power, Legislative Coordinator

1. CALL TO ORDER

There being a quorum present, the Recording Secretary called the meeting to order at 1:40 p.m.

IT WAS MOVED AND SECONDED:

THAT the Accessibility Advisory Committee appoint Ray Hedstrom as the Vice Chair. CARRIED

2. APPROVAL OF AGENDA

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as circulated. CARRIED

3. ADOPTION OF MINUTES

IT WAS MOVED AND SECONDED:

THAT the Committee adopt the minutes of the meeting held July 20, 2023. CARRIED

4. BUSINESS

4.1 Review Accessibility Action Plan

Talitha Soldera, General Manager of Corporate Services, gave an overview of the Accessibility Action Plan and answered questions from the Committee. The Committee provided feedback and suggestions. The Accessibility Action Plan will be a living document that will be updated as North Cowichan works towards their goals to improve accessibility to all residents.

IT WAS MOVED AND SECONDED:

THAT the Committee approve the Accessibility Action Plan as amended.

CARRIED

4.2 Overview of Public Feedback Mechanism

Barb Floden, Manager of Communications and Public Engagement, shared the municipality's engagement platform, Bang the Table, and answered questions from the Committee. The Committee offered suggestions and feedback.

IT WAS MOVED AND SECONDED:

THAT the Committee recommend Council direct staff to create a page on North Cowichan's Public Engagement site to gather feedback from the public on the Accessibility Action Plan.

CARRIED

5. NEW BUSINESS

None.

6. ADJOURNMENT

The meeting ended at 2:15 p.m.

Certified by Recording Secretary

Signed by Chair;