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**From:** AVICC Info <[info@avicc.ca](mailto:info@avicc.ca)>

**Sent:** Monday, October 23, 2023 10:02 AM

**To:** Theresa Dennison <[tdennison@avicc.ca](mailto:tdennison@avicc.ca)>

**Subject:** Re: 2024 AVICC AGM & Convention- 1st Call for Resolutions and Convention Information

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*Please forward to elected officials, the CAO and Corporate Officer:*

Hello AVICC Members,

The Association of Vancouver Island & Coastal Communities (AVICC) is currently planning the [2024 AVICC AGM & Convention](#), taking place April 12-14, 2024 at the Victoria Conference Centre in the heart of downtown Victoria, marking our 75<sup>th</sup> AGM! The AVICC would like to thank the City of Victoria, and neighbouring communities in the Greater Victoria Area for hosting this year's event, and for their contributions to the success of our annual meeting. We would also like to thank the [Songhees Nation](#) and the [Esquimalt Nation](#) for welcoming our members to their territories for the upcoming convention, and we look forward to their involvement throughout.

When planning your stay, please remember that pre-convention workshops and tours will be offered for those interested on the morning of Friday, April 12<sup>th</sup>, usually starting at 8:30am. The official convention opening is at 2:00pm on Friday, April 12<sup>th</sup> and finishes at noon on Sunday, April 14<sup>th</sup>. The AVICC banquet will be held on Saturday night. [Accommodation information](#) has been posted on our website.

To make the content of the annual AVICC Convention more widely available, the AVICC Executive has decided that, for the 2024 Convention, we will record sessions taking place in the plenary space and make them available after the convention. In addition, elections for the 2024/25 AVICC Executive Committee will be open to all members, not just those in attendance at the in-person convention. Registration will be available in early February, and further detailed information about the convention will be communicated to members and posted on our [website](#) as it becomes available.

Please find attached five documents relating to the 2024 AVICC AGM & Convention for your consideration and action:

### **1. RESOLUTIONS- DEADLINE FEBRUARY 7, 2024**

The AVICC Executive is putting out a first call for resolutions to be considered at the 2024 AVICC AGM & Convention. AVICC members may now submit board or council endorsed resolutions following the

requirements outlined in the attached Call for Resolutions. The deadline for resolutions is **noon on Thursday February 7<sup>th</sup>, 2024**. Submitting resolutions well ahead of the deadline is strongly encouraged to allow time to review submissions with the sponsoring local government.

## **2. NOMINATIONS- DEADLINE FEBRUARY 7, 2024**

The AVICC Nominating Committee is now accepting nominations for elected official members to serve on the 2024/25 AVICC Executive Committee. The deadline for nominations is **noon on Thursday February 7, 2024**. A Nomination Form and information about the positions on the AVICC Executive Committee is attached.

## **3. SESSION PROPOSALS- DEADLINE DECEMBER 4, 2023**

Is there a topic that you would like to hear about? Do you have a speaker you would like to suggest? Send in your suggestions by completing the attached form and submitting it to [info@avicc.ca](mailto:info@avicc.ca) by **Monday, December 4, 2023**. The AVICC Executive will review all session proposals at our December meeting and confirm the sessions at our January meeting.

## **4. STUDENT PARTICIPATION PROGRAM- DEADLINE JANUARY 4, 2024**

It is important for current local leaders to engage with the youth in their communities to encourage higher civic engagement and ultimately, to increase interest in pursuing a career within local government. The AVICC Executive would like to encourage members to invite interested local secondary or post-secondary students to apply to attend the Convention business sessions in 2024. AVICC will waive the registration fee and reimburse 50% of the travel expenses up to a maximum of \$1000 per successful student applicant. The sponsoring member local government will be responsible for working with the student to arrange travel and cover additional expenses. To sponsor a student in your community, please ask them to complete and submit the attached 2024 AVICC AGM & Convention Student Participation Application by **January 4, 2024**.

## **5. AVICC MEMBER PHOTOS- DEADLINE MARCH 1, 2024**

In honour of 75 years representing local government on Vancouver Island and in Coastal Communities, the AVICC Executive is asking members to provide photos that may be displayed at the Convention to celebrate the diversity, successes, and beauty of our communities. Please send photos of your communities, your Boards or Councils, past AVICC Conventions, or anything else you are proud of as a local government. As AVICC only has one employee, please **submit your photos using the attached PowerPoint template by March 1, 2024** (unformatted photos will not be accepted.) A sample submission has been included in the first slide, and additional formatted slides can be added through the 'New Slide' function. Please ensure that you have permission from the photographer and any people in the photos to use it in a slide show at the AVICC Convention.

Please feel free to reach out to AVICC Executive Coordinator, Theresa Dennison, at [tdennison@avicc.ca](mailto:tdennison@avicc.ca) if you have any questions or require further information about any of the opportunities relating to planning for AVICC's 75<sup>th</sup> AGM & Convention.

We look forward to seeing you in Victoria!

Association of Vancouver Island and Coastal Communities

236.237.1202

[info@avicc.ca](mailto:info@avicc.ca)

[www.avicc.ca](http://www.avicc.ca)

Attachments:

1. 2024 AVICC Call for Resolutions
2. 2024 Call for Nominations and Nomination Form
3. AVICC-Session-Submission-Form
4. 2024 AVICC Student Participation Application
5. AVICC Photo PowerPoint Template