



7030 Trans-Canada Highway
Duncan, BC V9L 6A1 Canada
www.northcowichan.ca
T 250.746.3100
F 250.746.3133

GRANT APPLICATION

(PLEASE PRINT)

Name of Organization	Chemainus Communities in Bloom
Address of Organization	3090 Cook Street, Cheaminus, BC V0R 1K2
Full Mailing Address	as above FIPPA s. 22(1)
Telephone Number & Email	(250- [REDACTED]) Email: [REDACTED]
Contact Person/Title	Diane Raphael

Primary purpose of organization: enhance beauty and community spirit of Chemainus

Category under which greatest portion of services fall:

Social Service Sports Cultural Economic Development Other _____

Services available to all members of community: Yes No

If no, please list criteria for receiving your service: _____

Total Number of people that used your service last year: all local residents and visitors

Approximate number of your clients that reside in North Cowichan: all residents

(Please note that North Cowichan includes the communities of Chemainus, Crofton, Maple Bay, and the Duncan area north of the Cowichan River, and outside the one square mile Duncan core.)

Amount of grant requested: \$7000

Describe how the grant will be used: (e.g. special projects, operations, maintenance, etc.)

- Planting, maintenance and revitalization of all planted areas and adopt-a-beds
- New planting projects

In order to be considered for a Municipal grant, please ensure that you enclose the following: the most recent financial statement, and the proposed operating budget.

Other Information: Have you obtained a previous grant from the Municipality? Yes No
Or have you applied to another local government for funding? Yes No

If yes, please list: _____

Applicant's signature: _____

FIPPA s. 22(1)

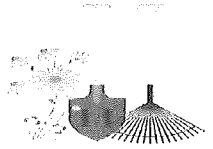
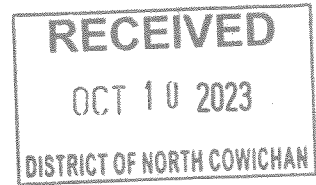
Date: Sep 12, 2023

In order to be eligible for consideration for a 2024 grant-in-aid, this application and all requested supporting materials must be received no later than October 15th, 2023.

Please submit in person at 7030 Trans Canada Hwy or email to finance@northcowichan.ca

Print Form

Note: Personal information is collected by the Municipality of North Cowichan under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of processing and administering grant-in-aid applications. Should you have any questions about the collection of this personal information, please contact the Deputy Director of Corporate Services, (250) 746-3100; 7030 Trans-Canada Highway, Duncan, BC V9L 6A1.



CHEMAINUS COMMUNITIES IN BLOOM

3090 COOK STREET
Chemainus, BC V0R 1K2

October 2, 2023

Mayor and Council
Municipality of North Cowichan
PO Box 278
North Cowichan BC V9L 3X4

Dear Mayor and Council,

Chemainus Communities in Bloom 2024 Grant-in-Aid Application

Throughout out the past year, our dedicated volunteers have worked many hours to enhance the beauty and community spirit of Chemainus.

Please find below a brief description of our activities in 2023 and our plans in support of the 2024 Grant-in-Aid Application.

2023 Projects

- Planted groundcover, grasses, perennials and shrubs to revitalize Best Western verge at Henry Road area, after removal of hedging
- Planted shrubs in Waterwheel Park and Gateway beds – this is on-going
- Removed and replaced overgrown or damaged heathers in Henry Road verges – this is on-going
- Added and enhanced soil in Henry Road planted areas as well as several adopt-a-beds
- Applied mulch in Henry Road planted areas

Maintenance

- Maintained all planted areas in Henry Road roundabout and verges, as well as adopt-a-beds throughout town, including beds at Waterwheel Park, along Willow Street and Croft Street. This work involved planning, planting of annuals and bulbs, weeding, fertilizing, plant replacement, renewal of bark mulch and pruning
- Planted daffodils at Oak Street roundabout
- Purchased and provided maintenance for hanging baskets in Waterwheel Park, the Marina and Kin Park
- Continually monitored irrigation in all areas to preserve plants

Volunteers

- Our group of 40 volunteers work year round with planning, projects and maintenance. This year, we recorded an estimated 1520 volunteer hours
- Members work as a team, planting and maintaining the community areas. Individual members also plant and maintain the adopt-a-beds
- Continue to focus on our safety practices: designated safety co-ordinator, placement of signs and cones during work parties, wearing of vests, weeding sessions held during less busier traffic times, working from sidewalk sides of beds when possible

Promotion

- Maintained monthly column in Chemainus Valley Courier newspaper, and administered Facebook page
- Chemainus Communities in Bloom T-shirts worn during weeding sessions and work parties
- Enjoyed many conversations with locals and tourists while working in planted areas and adopt-a-beds

Liaison

- Continued an excellent working relationship with Parks and Trails Department of Municipality
- Met and liaised with sub-contractor for Municipality's maintenance contractor
- Met and liaised with Municipality's irrigation co-ordinator on on-going basis during summer
- Continued liaison with Chemainus Business Improvement Association in ordering baskets and providing security for baskets during installation
- Attended local community communication meeting, hosted by BIA
- Received donated material (mulch) from community businesses, such as Paulcan and Jemico Enterprises
- Liaised with Best Western Condo Association to co-ordinate annuals for Henry Road

Proposed Projects for 2024

- Continue with the revitalization of railroad verge in Henry Road roundabout areas, which includes planting of drought tolerant species, replacement and application of soil and mulch

Attached is our budget proposed for 2024, which includes the regular maintenance of existing areas and the Henry Road revitalization. In order to continue our efforts and carry out this work, we are requesting a grant of \$7000.

We look forward to another successful year of making improvements in Chemainus, and working in partnership with the Municipality. Should you have any questions, please do not hesitate to contact Diane Raphael, Chair (250-210-0396)

Sincerely,



FIPPA s. 22(1)

Diane Raphael

Attachments:

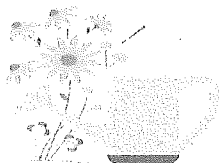
Grant Application Form

Financial Statement September 2023

Operating Budget 2024

Photos of achievements

Waiver and Release of Claims and Indemnity



IslandSavings

A DIVISION OF FIRST WEST CREDIT UNION

Regional Office | 300-499 Canada Avenue | Duncan BC V9L 1T7

Your August 2023 Statement

Your Account Number
2128262

Your Branch
Chemainus, 1-888-597-1083

4601016

Chemainus Communities In Bloom
9933 Chemainus Rd Unit 6
Chemainus, BC V0R 1K1

Statement Summary

	CAD
Chequing, LOC	17,275.21

Organization Value chem 2128262

Chemainus Communities In Bloom

Date	Description	Withdrawals	Deposits	Balance
31Jul23	Opening Balance			17,359.39
16Aug23	Cheque #199	84.18		17,275.21
	Total withdrawals and deposits	84.18		



Contact Information

24-hour online banking: www.islandsavings.ca

Lost/stolen MemberCard®: 1-866-955-8111

End of statement

G0006219002128262

REFERRAL PERKS®

Get \$100 for every successful referral, up to \$500 a year.*

Refer today.

*Some terms and conditions apply. See website for details.

islandsavings.ca

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Page 1 of 2

Keeping it Simple®

CHEMAINUS COMMUNITIES IN BLOOM FINANCIAL STATEMENT SEPTEMBER 30, 2023

DATE	CHEQUE #	PLANTS	BULBS	BASKETS	MAINTENANCE	ADMIN.
OCT 17	179	519.75				
OCT 17	180		2,292.64			
OCT 17	181	43.37				
OCT 17	182				189.00	
NOV 7	183				47.55	
NOV 15	184				32.55	
DEC 1	185					200.00
APR 19	186	544.23				
APR 18	187	22.39				
APR 24	188	290.32			260.92	
MAY 1	189	55.98			15.21	
MAY 1	190	2,446.36				
MAY 29	191				44.03	
JUNE 9	192				83.94	
JUNE 9	193				51.48	
JUNE 9	194			1,412.58		
JUNE 21	195				157.30	
JULY 10	196				36.19	
AUG 15	197				48.29	
AUG 15	198				124.77	
AUG 15	199				84.18	

Chemainus Communities in Bloom

Budget Proposal for 2024

Projected expenditures for 2024

Plantings	\$10,000
Irrigation	\$ 100
Baskets	\$ 3,000
Soil and maintenance	\$ 2,000
Promotion and administration	\$ 700

Total \$15,800

Amount of grant requested for 2024 \$ 7,000





FINANCIAL AND PROTECTIVE SERVICES DIVISION
7030 Trans-Canada Highway, Duncan BC V9L 6A1
T 250.746.3101 | F 250.746.3133 | finance@northcowichan.ca

Waiver and Release of Claims & Indemnity

Please read the following carefully. This waiver form covers the year in which your 'Grant-In-Aid' request is approved for by Council.

Note: Volunteers signed up with your organization/society must not perform any activities and/or work on District of North Cowichan owned lands in which 'Grant-In-Aid' has been approved for unless this form is completed and submitted as part of that year's 'Grant-In-Aid' submission.

WAIVER AND RELEASE OF CLAIMS & INDEMNITY AGREEMENT

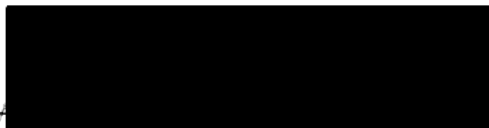
In accepting the (Year): 2024 Grant-In-Aid, to assist with the cost of volunteers performing work in areas on North Cowichan owned lands, (Society Name): Chemainus Communities in Bloom agrees **TO FULLY INDEMNIFY, HOLD HARMLESS AND DEFEND** the Corporation of the District of North Cowichan and its directors, councillors, officers and employees (collectively the "District") from and against all claims, demands, actions, suits, liabilities, assessments, damages, penalties, losses, judgment, costs and expenses which may arise as against the District as a result of the (Society Name): Chemainus Communities in Bloom volunteers' and/or workers' participation in activities and/or work, on North Cowichan owned lands.

Has read and fully understands that it is solely responsible for ensuring that it has obtained all lawfully required liability insurance and waivers for its volunteers and workers.

DATED at Chemainus, British Columbia this 2 day of October, 2024

CHEMAINUS COMMUNITIES IN BLOOM its authorized signatory(ies):

Print Society's Registered Name



FIPPA s. 22(1)

Signature

DIANE RAPHAEL, CHAIRPERSON.

Print Name and Position

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