



ATTACHMENT #16

7030 Trans-Canada Highway
Duncan, BC V9L 6A1 Canada
www.northcowichan.ca

T 250.746.3100

F 250.746.3133

GRANT APPLICATION

(PLEASE PRINT)

Name of Organization	Somenos Marsh Wildlife Society
Address of Organization	55 Station St Duncan
Full Mailing Address	PO Box 711, Duncan, BC, V9L 3Y1
Telephone Number & Email	250 732-0462 paul.fletcher@somenosmarsh.com
Contact Person/Title	Paul Fletcher

Primary purpose of organization: _____

Category under which greatest portion of services fall:

Social Service Sports Cultural Economic Development Other environment, Tourism

Services available to all members of community: Yes No

If no, please list criteria for receiving your service: _____

Total Number of people that used your service last year: 10,000+ visitors

Approximate number of your clients that reside in North Cowichan: 5,000+

(Please note that North Cowichan includes the communities of Chemainus, Crofton, Maple Bay, and the Duncan area north of the Cowichan River, and outside the one square mile Duncan core.)

Amount of grant requested: \$950

Describe how the grant will be used: (e.g. special projects, operations, maintenance, etc.)

The grant will be used to pay a graphic designer to create a new, and more professional S'amunu Conservation Area Trails guide as our current version (attached) is outdated, has the wrong name, and provides information about both the SMWS and the Conservation Area. The new, 3 panel brochure, will focus on the Conservation Area only. We will consult with the Municipality, BC Nature Trust, and Cowichan Tribes re the content and seek their final approvals before printing. Our hope is that the three partners in additions to ourselves will each allow their logo to appear on the brochure.

In order to be considered for a Municipal grant, please ensure that you enclose the following: the most recent financial statement, and the proposed operating budget.

Other Information: Have you obtained a previous grant from the Municipality? Yes No
Or have you applied to another local government for funding? Yes No

If yes, please list: North Cowichan provided funding for our WildWings Nature & Arts Festival in the past

Applicant's signature: _____

FIPPA

Date:

October 12/2023

In order to be eligible for consideration for a 2024 grant-in-aid, this application and all requested supporting materials must be received no later than October 15th, 2023.

Please submit in person at 7030 Trans Canada Hwy or email to finance@northcowichan.ca

Print Form

Note: Personal information is collected by the Municipality of North Cowichan under the authority of section 26(c) of the Freedom of Information and Protection of Privacy Act for the purpose of processing and administering grant-in-aid applications. Should you have any questions about the collection of this personal information, please contact the Deputy Director of Corporate Services, (250) 746-3100; 7030 Trans-Canada Highway, Duncan, BC V9L 6A1.

S'AMUNU / SOMENOS CONSERVATION AREA TRAILS & FACILITIES

Viewing Areas

- 1 Drinkwater Dock**
 - Includes elevated walkway & viewing platform
 - Year-round waterfowl, songbirds & mammals
 - Canoe & kayak launch

- 2 BC Forest Discovery Centre & Cowichan Regional Visitor Centre**
 - Wildlife viewing opportunities are numerous but limited by seasonal opening hours
 - Visit www.bcforestdiscoverycentre.com for information about the Discovery Centre

- 3 Ducks Unlimited Nesting Area**
 - Year-round viewing & great spot for herons, swans & the occasional Northern Harrier.

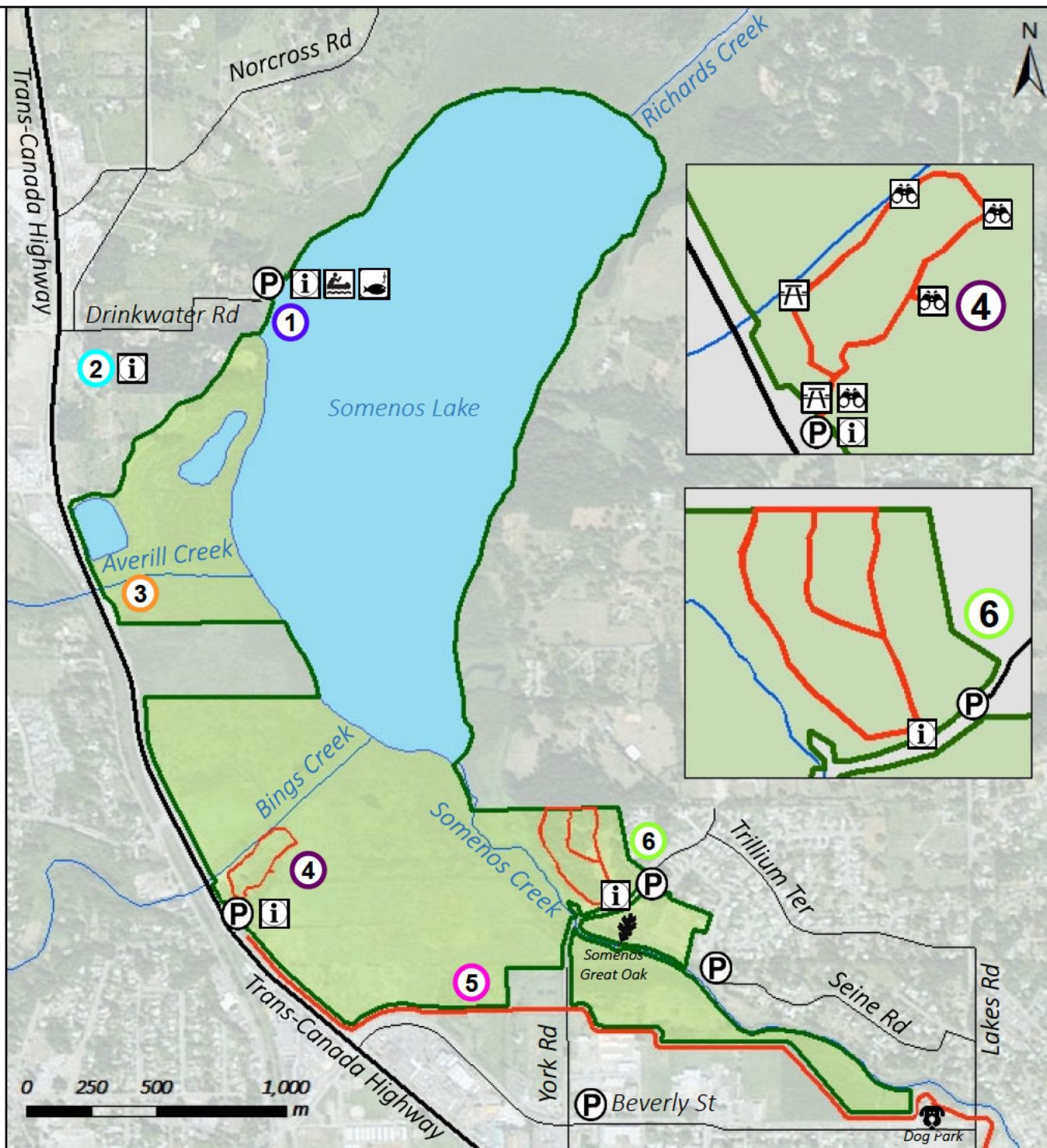
- 4 Somenos Marsh Open Air Classroom**
 - Elevated boardwalk, viewing platforms, & tower
 - Best viewing in winter when fields are flooded
 - Wheelchair access

- 5 Somenos Garry Oak Protected Area**
 - Excellent wildlife viewing year-round
 - Rare wildflowers in the Garry Oak meadow bloom from April on
 - Ye'yumnuts historical site

- 6 S'amunu Dike Trail**
 - Best viewing along here when water is high

Map Legend

- | | |
|----------------------|---------|
| Parking | Table |
| Information Sign | Fishing |
| Canoe Launch | Roads |
| Observation Platform | Creeks |
| Conservation Area | Trails |



Interesting Facts about the Conservation Area

- Somenos is home to many mammals including: Beaver, Muskrat, Deer, River Otter, Raccoon, and an occasional Black Bear or Roosevelt Elk.
- Over 200 species of birds can be found in the Somenos areas including: Pied-billed Grebe, American Coot, Northern Shoveler, Great Blue Heron, Tree Swallow, Yellow Warbler, Trumpeter Swan, Eurasian Widgeon, and Ring-Necked Duck.



Photo: Barry Hetschko

Trumpeter Swans



Tree Swallows

- Somenos Marsh is the site of two historical Cowichan villages - S'amunu and Kwa'mutsun. This area remains important to Cowichan Tribes who recognize the importance of the Somenos watershed for salmon species, particularly Coho and to continue to protect important burial sites like Ye'yumnuts where archaeological evidence has dated features to 5,000 years before present.
- Deep soil Garry Oaks found in Somenos are the rarest variety of Garry Oak in BC. One of the largest Garry Oaks in BC, the Great Oak, can be found in the protected area and is featured on the front of the brochure.
- Somenos is home to the 2nd largest population of over-wintering Trumpeter Swans on Van. Isl.
- Somenos is part of the Important Bird and Biodiversity Areas in Canada (ibacanada.com).

To donate and support our ongoing education and restoration work please scan the QR code



About the Somenos Marsh Wildlife Society

PURPOSE

- to **restore** the conservation area a more natural state
- to **promote** public education and information
- to **protect** and conserve wildlife habitat

OUR PARTNERS

The SCA is cared for by a committee of land managers who work in a partnership which include:

Cowichan Tribes
The Nature Trust of BC
Ducks Unlimited Canada
Cowichan Valley Naturalists
Province of British Columbia
Municipality of North Cowichan
Van. Isl. Conservation Land Management Program

Please Join the Somenos Marsh Wildlife Society

Thank-you for your interest in the S'amuna'/Somenos Conservation Area. Visit www.somenosmarsh.com for a membership application, to donate, and for volunteer opportunities such as nest box programs, public education, invasive species/habitat restoration, and water quality monitoring (citizen science).

Contact Us

Somenos Marsh Wildlife Society
Box 711 Duncan, BC, V9L 3Y1

250 732-0462

info@somenosmarsh.com

Visit us on the web:

www.somenosmarsh.com

www.wildwingsfestival.com

Follow us on



Facebook: facebook.com/somenosmarsh



Instagram: [@somenos_marsh](https://www.instagram.com/somenos_marsh)



Twitter: twitter.com/somenosmarsh



Visitors Guide



**Somenos Marsh Wildlife Society
S'amunu Conservation Area Trails Guide
Budget**

Income

NC Grant in Aid	\$950
SMWS contribution cash	\$100
<u>SMWS contribution labour</u>	<u>\$400</u>
Total	\$1450

Expense

Graphic designer,	\$550
Printcraft printing 1,000 copies	\$500
<u>SMWS Staff labour</u>	<u>\$400</u>
Total	\$1450

SOMENOS MARCH WILDLIFE SOCIETY

BALANCE SHEET DECEMBER 2022

ASSETS

TD BANK ACCOUNT CLOSING DECEMBER 31, 2022		\$64,788.81	
OUTSTANDING CHEQUES		-\$5,689.52	
MISC ADJUSTMENT		\$0.21	SHOULD BE
TOTAL TD BANK		\$59,099.50	\$59,099.50

ISCU BANK GAMING GRANT 2022

ISCU CLOSING DECEMBER 31, 2022			\$0.00
OUTSTANDING CHEQUES			\$0.00
TOTAL ASSETS ISCU BANK GAMING ACCOUNT GRANT 2022			\$0.00

TOTAL ASSETS TD BANK AND ISCU BANK

\$59,099.50

LIABILITIES

ACCOUNTS PAYABLE			
COVID 19 RELIEF TD BANK LOAN PAYABLE	\$30,000.00		\$30,000.00

EQUITY

OPERATING ACCOUNTS

UNRESTRICTED FUNDS

	CODE	NOV BALANCE	DEC INCOME	DEC BALANCE
OPERATING ACCOUNT	O	\$2,941.54	\$2,066.37	\$5,007.91
RESOURCE ACCOUNT	C	\$167.06	\$447.68	\$614.74
SUBTOTAL OF OPERATING ACCOUNTS		\$3,108.60	\$2,514.05	\$5,622.65

PROJECT ACCOUNTS

INTERNALLY RESTRICTED FUNDS

CSP - RESTORATION	CSP	\$2,638.33	-\$3,466.91	-\$828.58
WILD WINGS EVENTS	WW	\$8,873.98	-\$44.78	\$8,829.20
FACILITIES	F	\$3,012.65	\$81.21	\$3,093.86
NEST BOX PROGRAM	NBP	\$898.00	\$450.00	\$1,348.00
LAND ACQUISTION	L	\$2,980.31	\$0.00	\$2,980.31
WATER QUALITY -RESEARCH	WQ	\$3,031.46	\$0.00	\$3,031.46

EXTERNALLY RESTRICTED FUNDS

PACIFIC SALMON FOUNDATION GRANT	PSF	\$0.00	\$0.00	\$0.00
SUMMER STUDENTS	SS	\$0.00	\$0.00	\$0.00
NORTH COWICHAN SERVICE AGREEMENT 2022	NCSA	-\$5,231.87	\$2,209.37	-\$3,022.50
TD AVERILL CREEK HABITAT 2022	TDACH	\$7,905.34	-\$7,000.00	\$905.34
TD RIPARIAN PROGRAM 2023	TDRP	\$0.00	\$7,000.00	\$7,000.00
GAMING GRANT 2022	GAM 2022	\$3,425.85	-\$3,425.85	\$0.00
MINISTRY HIGHWAY BINGS CREEK	MHBC	\$4,070.93	-\$4,070.93	\$0.00
REAL ESTATE FOUNDATION GRANT	REF	\$2,244.88	\$0.00	\$2,244.88
SUBTOTAL OF PROJECT TD ACCOUNTS		\$30,424.01	-\$4,842.04	\$25,581.97
GST REFUND	GST	-\$2,040.31	-\$67.15	-\$2,107.46
MISC.		\$2.37		\$2.34
BANK ACTIVITY DECEMBER 2022			-\$2,395.14	

BALANCE OF TD BANK		\$61,494.67		\$59,099.50
BALANCE OF ISCU BANK GAMING 2022		\$3,425.85		\$0.00
GRAND TOTAL TD/ISCU		\$64,920.52		\$59,099.50
LESS LIABILITY TO TD LOAN		-\$30,000.00		-\$30,000.00
ACTUAL TD/ISCU BANK BALANCE (LESS LOAN)		\$34,920.52		\$29,099.50

OPENING PREV TD BALANCE	\$61,494.64
PLUS REVENUE FOR	\$24,752.73
MINUS CHQS WRITTEN	-\$27,147.87
THIS EQUALS WHAT BANK S/B	\$59,099.50
REVENUE FOR	\$24,752.73
CHEQUES WRITTEN	-\$27,147.87
THIS EQUALS BANK ACTIVITY	-\$2,395.14
OPENING BAL TD BANK	\$61,494.64
MINUS BANK ACTIVITY	-\$2,395.14
TD BANK ACCOUNT S/B	\$59,099.50

REVENUE AND EXPENSE DECEMBER 2022

TD BANK MAIN ACCOUNT			TAX
	INCOME	IN	CODE
Dec 2/22	Canada Helps	\$43.34	D
Dec 9/22	Canada Helps	\$19.30	D
Dec 13/22	E transfer	\$150.00	D
Dec 14/22	Bank Deposit \$5226.60		
	Gaming	\$3,425.85	GAM
	Donations	\$950.00	D
	Event Income WW Brentwood College	\$300.00	EV
	Membership	\$50.00	MEM
	Project Income - CVNS	\$50.00	PR
	<u>Cash</u>		
	Event Income WW	\$205.00	EV
	Donations	\$60.00	D
	Membership	\$50.00	MEM
	Bird Guides Cash	\$100.00	PR
	OAC Cash Box	\$35.75	D
Dec 23/22	Canada Helps	\$144.38	D
Dec 28/22	Benevity Cause Donation	\$50.00	D
Dec 30/22	Canada Helps	\$33.65	D
Dec 30/22	Bank Deposit \$665.00		
	Membership	\$100.00	MEM
	Donations	\$255.00	D
	<u>Cash</u>		
	Donation	\$100.00	D
	Merch - Books	\$60.00	MER
	Bird Guides Cash	\$150.00	PR
Dec 30/22	Bank Deposit \$975.00		
	Sold Services Current Environmental	\$975.00	SS
Dec 30/22	INTERNAL JOURNAL ENTRY PUT TD GRANT \$ RECEIVED OCT 13 INTO ITS OWN COLUMN TD 2023 GRANT MONEY	\$7,000.00	INT
Dec 30/22	INTERNAL JOURNAL ENTRY STALE DATE CHQ #2312 KAI MICHARD DATED JULY 15/22	\$172.24	INT
Dec 30/22	INTERNAL JOURNAL BOARD APPROVED TRANSFER BALANCE OF MHBC INTO CSP	\$4,070.93	INT
Dec 30/22	INTERNAL JOURNAL ENTRY NEGATIVE \$ FROM NCSA TO CSP	\$6,202.29	INT
	TOTAL INCOME TD BANK	\$24,752.73	

DATE	EXPENSES	CHQ#	OUT	TAX CODE
Dec 1/22	Hamilton Electric	1799	-\$684.60	R
Dec 13/22	Paul Fletcher reimbursement	2427	-\$115.90	AD
	Written in November	2428		
Dec 13/22	Paul Fletcher reimbursement \$1769.97	2429		
	Square Space \$262.47		-\$262.47	AD
	MBL Lab \$1507.50		-\$1,507.50	PR
	Written in November	2430		
Dec 15/22	Gina Hoar wages	2431	-\$1,653.38	EM
Dec 16/22	Marks Instant Signs	2432	-\$55.78	AD
Dec 16/22	LTABC Membership	2433	-\$500.00	AD
Dec 16/22	Cowichan Bio Diesel - Internet	2434	-\$44.50	AD
Dec 30/22	Paul Fletcher - wages	2435	-\$882.62	EM
Dec 30/22	Gina Hoar wages	2436	-\$1,791.12	EM
Dec 30/22	Cheri Beaulieu Bookkeeping	2437	-\$500.00	AD
Dec 30/22	Angie Dalton - payroll services	2438	-\$94.50	AD
Dec 30/22	P. Fletcher - reimburse Mail Chimp	2439	-\$35.46	AD
Dec 30/22	Gina Hoar - reimburse mileage	2440	-\$32.33	PR
Dec 30/22	Work Safe BC December remittance	2441	-\$65.28	EM
Dec 30/22	Monk Office \$184.49	2442		
	Wild Wings Event		-\$33.57	EV

	Administration		-\$150.92	AD
	CHEQUES POSTED DATED FOR RENT NUMBERS #2443 - #2448 JAN - JUNE 2023 CHEQUE WRITTEN IN JANUARY	2449		
Dec 30/22	Revenue Canada Source Deductions	2450	-\$1,464.72	EM
Dec 30/22	INTERNAL JOURNAL ENTRY TAKE TD OCT 13 \$ OUT OF TDACH AND PUT IT INTO TD GRANT 2023		-\$7,000.00	INT
Dec 30/22	INTERNAL JOURNAL BOARD APPROVED TRANSFER BALANCE OF MHBC INTO CSP		-\$4,070.93	INT
Dec 30/22	INTERNAL JOURNAL ENTRY NEGATIVE \$ FROM NCSA TO CSP		-\$6,202.29	INT

TOTAL EXPENSE TD BANK **-\$27,147.87**

DECEMBER 2022 TOTALS

DEC OUTSTANDING CHEQUES	-\$5,595.02
PREVIOUS O/S CHEQUES	
Nov 30/22 chq#2426 Angie Dalton	-\$94.50
TOTAL OUTSTANDING TD MAIN ACCOUNT	-\$5,689.52

ISCU GAMING BANK ACCOUNT **OUT**

EXPENSES ISCU CHEQUE Reimburse

TOTAL EXPENSE

DEPOSITS

DONATION	\$1,841.42
EVENT INCOME	\$505.00
GM GRANT MUNI	
GF GRANT FED	
GP GRANT PROVINCIAL	
GC GRANT NGO	
GPR PRIVATE GRANT	
TDACH TD AVERILL CREEK	
MEMBERSHIPS	\$200.00
MERCHANDISE	\$60.00
REFUND	
INTEREST BANK	
MISC ENTRY	
GAMING REIMBURSE	\$3,425.85
PROJECT INCOME	\$300.00
INTERNAL JOURNAL ENTRIES	\$17,445.46
SSNC SOLD SERVICES NC	\$975.00
TOTAL INCOME	\$24,752.73

CHEQUES

ADMINISTRATION EXPENSE	-\$1,759.53
DUES	
EMPLOYEE WAGES	-\$5,857.12
EVENT EXPENSE	-\$33.57
FEES	
MERCHANDISE	
PROJECT EXPENSE	-\$1,539.83
RENT/STORAGE	-\$684.60
SUBCONTRACT	
INTERNAL JOURNAL ENTRIES	-\$17,273.22
MISC	
TOTAL EXPENSES	-\$27,147.87