

# Municipality of North Cowichan

## Special Council

### MINUTES

November 30, 2023, 8:00 a.m.  
Large Committee Room

Members Present      Mayor Rob Douglas  
                                 Councillor Mike Caljouw  
                                 Councillor Bruce Findlay  
                                 Councillor Chris Istace  
                                 Councillor Christopher Justice  
                                 Councillor Tek Manhas  
                                 Councillor Debra Toporowski

Staff Present            Ted Swabey, Chief Administrative Officer (CAO)  
                                 George Farkas, General Manager, Planning, Development and Community Services  
                                 Talitha Soldera, General Manager, Corporate Services  
                                 Barb Floden, Manager, Communications and Public Engagement  
                                 David Conway, Director, Subdivision and Environmental Services  
                                 Marla Laycock, Director, Human Resources and Health & Safety  
                                 Michelle Martineau, Corporate Officer  
                                 Neil Pukesh, Director, Parks and Recreation  
                                 Rob Conway, Director, Planning and Building  
                                 Rowena Tansley, Manager, Business Solutions  
                                 Teri Vetter, Director, Financial Services  
                                 Terri Brennan, Executive Assistant  
                                 Tricia Mayea, Deputy Corporate Officer

#### 1. CALL TO ORDER

There being a quorum present, Mayor Douglas called the meeting to order at 8:00 a.m.

#### 2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 8:00 a.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1)(e) - the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality;
- 90(1)(j) - information that is prohibited, or information that if it were presented in a document would be prohibited, from disclosure under section 21 of the *Freedom of Information and Protection of Privacy Act*; and
- 90(2)(b) - the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

CARRIED

**3. CLOSED SESSION**

**3.1 Approval of in-camera meeting agenda**

**3.2 In-camera meeting items**

3.2.1 Closed under section 90(1)(e) - Land Acquisition + Harm

3.2.2 Closed under section 90(2)(b) - Provincial Negotiations

3.2.3 Closed under section 90(1)(j) - FIPPA s. 21 + Harm to Business

**3.3 Rise and Report**

Council rose and reported out on the following item:

**3.2.3 Joining the Municipal Insurance Association**

IT WAS MOVED AND SECONDED:

THAT Council:

(1) Approve the District of North Cowichan joining the Municipal Insurance Association of British Columbia (MIABC);

(2) Agree to the terms of the Reciprocal Insurance Exchange Agreement of the Municipal Insurance Association of British Columbia and authorize the Mayor and Corporate Officer to execute the agreement; and,

(3) Grant a Power of Attorney to such person or persons as chosen from time to time by the MIABC Executive Board.

CARRIED

**4. ADJOURNMENT**

The meeting adjourned at 10:03 a.m.

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Certified by Corporate Officer

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Signed by Mayor