

Municipality of North Cowichan

Special Council

MINUTES

March 20, 2024, 3:00 p.m.
Large Committee Room

Members Present

Mayor Rob Douglas
Councillor Mike Caljouw
Councillor Bruce Findlay
Councillor Chris Istace
Councillor Christopher Justice
Councillor Tek Manhas
Councillor Debra Toporowski

Staff Present

Ted Swabey, Chief Administrative Officer (CAO)
George Farkas, General Manager, Planning, Development and Community Services
Talitha Soldera, General Manager, Corporate Services
Amanda Young, Director, Planning and Building
Barb Floden, Manager, Communications and Public Engagement
Chris Osborne, Manager, Planning
David Conway, Director, Subdivision and Environmental Services
Marla Laycock, Director, Human Resources and Health & Safety
Neil Pukesh, Director, Parks and Recreation
Ron French, Fire Chief
Teri Vetter, Director, Financial Services
Terri Brennan, Executive Coordinator Office of the CAO and Mayor
Tricia Mayea, Deputy Corporate Officer

1. CALL TO ORDER

There being a quorum present, Mayor Douglas called the meeting to order at 3:00 p.m.

2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC

A late item related to legal advice was added to the closed agenda as item 3.3.4.

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 3:00 p.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
- 90(1)(c) labour relations or other employee relations.
- 90(1)(d) the security of the property of the municipality.
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, which the council considers that disclosure could reasonably be expected to harm the interests of the municipality.

- 90(1)(g) litigation or potential litigation.
- 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

3. CLOSED SESSION

3.1 Approval of in-camera meeting agenda

3.2 Adoption of in-camera meeting minutes

3.3 In-camera meeting items

3.3.1 Closed under section 90(1)(e) Acquisition and (90(1)(g) Potential Litigation

3.3.2 Closed under section 90(1)(c) Labour and 90(1)(d) Security of Municipal Property

3.3.3 Closed under section 90(1)(a) Committee Appointments

3.3.4 Closed under section 90(1)(i) Legal Advice

3.4 Rise and Report

Council rose with report on:

- item 3.3.2 upon completion of negotiations, and
- item 3.3.3 following notification to all applicants.

4. ADJOURNMENT

The meeting adjourned at 4:29 p.m.

Certified by Corporate Officer

Signed by Mayor