

# **Municipality of North Cowichan Environmental Advisory Committee MINUTES**

**March 26, 2024, 1:30 p.m.**

**Municipal Hall - Large Committee Room**

Members Present	Councillor Mike Caljouw, Chair Cam Campbell Carolyn Drugge Dianne Hinkley William Valentine
Members Absent	Dr. Jana Kotaska Sandra McPherson
Staff Present	David Conway, Director, Engineering Projects Heather Power, Legislative Coordinator Jennifer Aldcroft, Climate Change Specialist

## **1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 1:31 p.m.

## **2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

That the agenda be adopted as circulated.

CARRIED

## **3. ADOPTION OF MINUTES**

IT WAS MOVED AND SECONDED:

That the Committee adopt the minutes of the meeting held January 25, 2024.

CARRIED

## **4. BUSINESS**

### **4.1 Abbeyfield Houses Society of Duncan - 2024 Community Grant Report**

Melinda Hull reported on project results from the installation of a heat pump, funded in part by a Climate Action and Energy Plan Reserve Fund community grant in 2024.

### **4.2 Climate Action and Energy Plan Reserve Fund – Annual Report**

Jennifer Aldcroft, Climate Change Specialist, provided a report on the expenditures from the Climate Action and Energy Plan Reserve Fund for 2022 and 2023 and budget allocated for 2024, in line with the reporting requirements in the fund Terms of Reference.

**4.3 Update on Circular Economy**

Jennifer Aldcroft, Climate Change Specialist, gave an update on the Circular Economy Accelerator Program, as provided to the Economic Development Committee on February 23, 2024

**5. NEW BUSINESS**

None.

**6. ADJOURNMENT**

The meeting ended at 2:15 p.m.

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Certified by Recording Secretary

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Signed by Chair