

# Municipality of North Cowichan Committee of the Whole MINUTES

May 7, 2024, 5:00 p.m.

Municipal Hall - Council Chambers & Electronically

Members Present     Mayor Rob Douglas  
                             Councillor Mike Caljouw  
                             Councillor Bruce Findlay  
                             Councillor Chris Istace  
                             Councillor Christopher Justice  
                             Councillor Tek Manhas  
                             Councillor Debra Toporowski

Staff Present         Ted Swabey, Chief Administrative Officer (CAO)  
                             George Farkas, General Manager, Planning, Development and Community Services  
                             Talitha Soldera, General Manager, Corporate Services  
                             Amanda Young, Director, Planning and Building  
                             Marla Laycock, Director, Human Resources and Health and Safety  
                             Teri Vetter, Director, Financial Services  
                             Tricia Mayea, Corporate Officer

## 1.     **CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 5:00 p.m.

## 2.     **APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:  
THAT the agenda be adopted as circulated.

CARRIED

## 3.     **ADOPTION OF MINUTES**

### 3.1     **Minutes from the April 9, 2024 meeting for adoption**

IT WAS MOVED AND SECONDED:  
THAT the minutes of the meeting held April 9, 2024 be adopted, as circulated.     CARRIED

## 4.     **DELEGATIONS**

None.

## 5.     **PUBLIC INPUT ON AGENDA ITEMS**

Council received public input from 1 member of the public regarding agenda item 6.1.

## 6.     **STAFF REPORTS**

**6.1 Draft Permissive Tax Exemption Policy**

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole direct staff to revise the Permissive Tax Exemption policy and application form per the direction given at the May 7, 2024 Committee of the Whole meeting. CARRIED

**7. NEW BUSINESS**

None.

**8. QUESTION PERIOD**

Council received no questions from the public.

**9. ADJOURNMENT**

The meeting adjourned at 6:19 p.m.

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Certified by Corporate Officer

Signed by Mayor