

Municipality of North Cowichan

Special Council – MINUTES

November 20, 2024, 3:30 p.m.

Large Committee Room

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| Members Present | Rob Douglas, Mayor Councillor Mike Caljouw Councillor Bruce Findlay Councillor Chris Istace Councillor Christopher Justice Councillor Tek Manhas |
| Staff Present | Ted Swabey, Chief Administrative Officer (CAO) Bill Corsan, General Manager, Corporate Services and Community Relations George Farkas, General Manager, Development and Community Services Andrea Hainrich, Deputy Corporate Officer Barb Floden, Manager, Communications and Public Engagement Kristina Pollock, Executive Assistant to the General Managers Marla Laycock, Director, People and Culture Neil Pukesh, Director, Parks and Recreation Shawn Cator, Director, Operations Teri Vetter, Director, Financial Services Terri Brennan, Executive Coordinator Tricia Mayea, Corporate Officer |

1. CALL TO ORDER

There being a quorum present, Mayor Douglas called the meeting to order at 3:30 p.m.

2. RESOLUTION TO CLOSE THE MEETING TO THE PUBLIC [3:30PM - 5:00 PM]

Mayor Douglas stated that there was a late item related to litigation [90(1)(g)] to be added as item 2.3.4 to the closed agenda.

IT WAS MOVED AND SECONDED:

THAT Council close the meeting at 3:33 p.m. to the public on the basis of the following sections of the *Community Charter*:

- 90(1)(a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agent of the municipality or another position appointed by the municipality.
- 90(1)(c) labour relations or other employee relations.
- 90(1)(e) the acquisition, disposition or expropriation of land or improvements, which the council considers that disclosure could reasonably be expected to harm the interests of the municipality.
- 90(1)(g) litigation or potential litigation affecting the municipality.
- 90(1)(i) the receipt of advice that is subject to solicitor-client privilege, including communications necessary for that purpose.

CARRIED

2.1 Approval of in-camera meeting Agenda

2.2 Adoption of in-camera meeting Minutes

2.3 In-camera meeting items

2.3.1 Closed under section 90(1)(e) disposition of land

2.3.2 Closed under section 90(1)(a) appointment

2.3.3 Closed under section 90(1)(c) labour relations and section 90(1)(i) legal advice

2.3.4 Closed under section 90(1)(g) litigation

2.4 Rise and Report

Council rose with report on items 2.3.1 with the exception of the underlined text, and 2.3.2 Terms of Reference review.

2.3.2 Accessibility Advisory Committee Membership Appointments

IT WAS MOVED AND SECONDED:

THAT Council direct staff to amend the Terms of Reference for the Accessibility Advisory Committee so that the membership shall include one representative from the Clements Centre Society (plus an alternate).

CARRIED

3. ADJOURNMENT

The meeting adjourned at 4:14 p.m.

Certified by Corporate Officer

Signed by Mayor