

# Municipality of North Cowichan

## Public Hearings

### MINUTES

January 15, 2025, 7:00 p.m.

**Municipal Hall - Council Chambers & Electronically**

Members Present

Mayor Rob Douglas  
Councillor Mike Caljouw  
Councillor Bruce Findlay  
Councillor Chris Istace  
Councillor Christopher Justice  
Councillor Tek Manhas

Staff Present

Ted Swabey, Chief Administrative Officer (CAO)  
Bill Corsan, General Manager, Corporate Services and Community Relations  
George Farkas, General Manager, Planning, Development and Community Services  
Amanda Young, Director, Planning and Building  
Andrea Hainrich, Deputy Corporate Officer  
Barb Floden, Manager, Communications and Public Engagement  
Chris Jancowski, Deputy Fire Chief, Training Officer  
Chris Osborne, Manager, Planning  
Clay Reitsma, Director, Engineering  
David Conway, Director, Subdivision and Environmental Services  
John Horn, Director, Social Planning and Protective Services  
Manuela Herzig, Director, Information Technology and Business Solutions  
Marla Laycock, Director, People and Culture  
Neil Pukesh, Director, Parks and Recreation  
Shaun Mason, Manager, Parks and Forestry  
Shawn Cator, Director, Operations  
Teri Vetter, Director, Financial Services  
Tricia Mayea, Corporate Officer

**1. CALL TO ORDER**

There being a quorum present, Mayor Douglas called the Public Hearing to order at 7:06 p.m.

**2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as circulated.

CARRIED

**3. PUBLIC HEARING MATTERS**

**3.1 Explanation of the public hearing process**

Mayor Douglas outlined the public hearing process.

**3.2 Public Hearing for Zoning Amendment Bylaw No. 3990, 2024**

1. The Mayor called the public hearing to order at 7:08 p.m.

2. There was no presentation provided by staff.
3. There was no applicant as the Zoning amendment was in relation to Bill 44.
4. The Corporate Officer advised that no correspondence had been received in relation to the proposed Bylaw amendment.
5. The Mayor provided an opportunity for comments from persons affected by the proposed bylaw, and no one came forward to comment. The Mayor called for a second and third time for comments from the public, and no one came forward to comment.
6. No new information was provided in relation to the proposed permit.
7. Mayor Douglas closed the Public Hearing at 7:10 p.m.

**3.3 Consideration of further readings of the bylaw**

**3.3.1 Zoning Amendment Bylaw No. 3990, 2024 for third reading**

IT WAS MOVED AND SECONDED:

THAT Council gives third reading to Zoning Amendment Bylaw No. 3990, 2024.

CARRIED

**4. ADJOURNMENT**

The meeting adjourned at 7:11 p.m.

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Certified by Corporate Officer

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Signed by Mayor