

# Report

Date February 5, 2025

File:

Subject 2024-15 Water and Wastewater Treatment Chemicals

---

## PURPOSE

To authorize the execution of a three-year agreement for the purchase and supply of water and wastewater treatment chemicals.

## BACKGROUND

On November 26, 2024, staff issued a request for quotations (RFQ) for the supply and delivery of water and wastewater treatment chemicals, which closed on December 23, 2024. The RFQ was advertised on BC Bid and the North Cowichan website in accordance with Section 4 of the Procurement Policy.

We received three responses to the RFQ, with only one response meeting all requirements.

1. ClearTech Industries Inc. (ClearTech)
2. Univar Solutions Canada Ltd. (Univar)
3. Brenntag Canada Inc. (Brenntag)

## DISCUSSION

North Cowichan requires the supply and delivery of water treatment chemicals to ensure that safe drinking water is supplied to all recipients within North Cowichan. In addition, wastewater treatment chemicals are required to aid in wastewater processing and ensure the effluent discharged into the environment meets Provincial and Federal regulations.

Two of the three RFQ respondents were unable to meet all requirements. According to their submissions, only ClearTech can supply and deliver all required treatment chemicals. Univar can provide three of the four requested treatment chemicals; however, their cost is higher than ClearTech. Brenntag can only supply two of the four requested treatment chemicals and, like Univar, their cost to do so is higher than ClearTech.

The response that meets all requirements and has the lowest cost for supply and delivery of the water and wastewater treatment chemicals is ClearTech Industries Inc. Staff recommend awarding the contract to ClearTech with a total approximate value of \$748,380.35 over three years.

## OPTIONS

1. **(Recommended Option)** THAT Council direct staff to award the three-year contract, in the amount of \$748,380.35, for the supply and delivery of the water and wastewater treatment chemicals to the low compliant bidder, ClearTech Industries Inc.

**IMPLICATIONS**

Water and wastewater treatment chemicals are needed to ensure that North Cowichan meets strict provincial and federal regulations relating to potable water and wastewater effluent discharge. North Cowichan has successfully been using these chemicals to meet these regulations for many years. The funding for the purchase and supply of these chemicals is built into the annual operating budget and does not have a financial impact on the annual capital plan.

**RECOMMENDATION**

THAT Council direct staff to award the three-year contract, in the amount of \$748,380.35, for the supply and delivery of the water and wastewater treatment chemicals to the low compliant bidder, ClearTech Industries Inc.

Report prepared by:

Report reviewed by:

*[Kyle Simpson]*



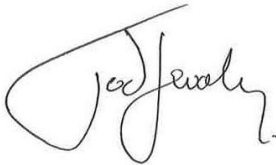
---

Kyle Simpson  
Manager, Utilities

---

Shawn Cator  
Director, Operations

**Approved to be forwarded to Council:**



---

Ted Swabey  
Chief Administrative Officer

Attachments:

- (1) 2024-15 Water and Wastewater Treatment Chemicals Scoring Summary
- (2) RFQ 2024-15 Water and Wastewater Treatment Chemicals