

# Report

Date June 18, 2025

File:

Subject 2024 North Cowichan Annual Report

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## PURPOSE

For Council to consider the 2024 Annual Report in an open public meeting and to receive submissions and questions from the public in accordance with section 99 of the *Community Charter*.

## BACKGROUND

Under Section 98 of the *Community Charter*, a Council must prepare an annual report by June 30 of each year and make the report available for public inspection at least 14 days prior to the Council meeting.

The annual report must include:

- The municipality's audited annual financial statements for the previous year
- A list of the permissive tax exemptions provided by the municipal council, and for each exemption, the amount of property tax that would have been imposed during the previous year if the exemption had not been granted
- A report on the municipality's services and operations for the previous year
- A progress report on the performance of the municipality with respect to established objectives and measures
- A statement of objectives and measures that will be used as the basis for determining the municipality's performance during the current year and the following year
- The details of any declarations of disqualification made against individual council members during the previous year

## DISCUSSION

Attachment 1 contains North Cowichan's 2024 Annual Report. Members of the public are also invited to provide comments and questions about the report at the Committee of the Whole meeting on June 18 2025.

This year's report focuses on progress made on key issues, including support for affordable housing, North Cowichan's compliance with the province's Bill 44 requirements, continued leadership in support of the Climate Action and Energy Plan, and the adoption of the Master Transportation Plan. It includes highlights of completed policies or actions from Council's 2019-2022 Strategic Plan. The 2024 Annual Report contains the following components for the year ending December 31, 2024:

- Messages from the Mayor and CAO
- Overview of North Cowichan Council
- Profile of North Cowichan

- Municipal tax breakdown
- Council Strategic Plan progress report
- Consolidated financial statements
- Statistical information

The 2024 Annual Report meets the requirements of the *Community Charter* and provides information to the citizens of North Cowichan. The municipal objectives and performance measures contained in this report are reviewed annually. A draft of the 2024 Annual Report has been advertised on the North Cowichan website (northcowichan.ca) since June 3, 2025. As a result, the Annual Report is now complete and ready for approval by Council.

### **OPTIONS**

1. **(Recommended Option)** THAT Council accepts the 2024 Annual Report.

### **IMPLICATIONS**

There are no implications.

### **RECOMMENDATION**

THAT Council accepts the 2024 Annual Report.

Report prepared by:



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Barb Floden  
Manager, Communications and Public Engagement

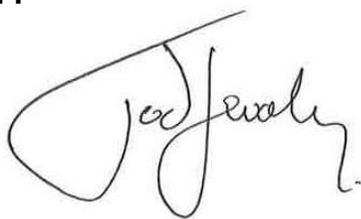
Report reviewed by:



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Bill Corsan  
General Manager, Corporate Services and  
Community Relations

### **Approved to be forwarded to Council:**



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Ted Swabey  
Chief Administrative Officer

Attachment:

- (1) 2024 Annual Report