

## GRANT APPLICATION

(PLEASE PRINT)

Name of Organization	Cowichan Agricultural Society and Farmers' Institute
Address of Organization	Mailing address only
Full Mailing Address	Box 336, Duncan, BC, V9L 3X5
Telephone Number & Email	250-510-7592 secretary@cowichanagriculturalsociety.org
Contact Person/Title	Kailli Pigott, Coordinator/ Nick Neisingh, President

**Primary purpose of organization:** Support agriculture in the Cowichan Valley

**Category under which greatest portion of services fall:**

Social Service  Sports  Cultural  Economic Development  Other Social service agricultural

**Services available to all members of community:**  Yes  No

If *no*, please list criteria for receiving your service: anyone involved/interested in agriculture

**Total Number of people that used your service within the Municipality last year:** 125

**Approximate number of your clients that reside in North Cowichan:** around half

*(Please note that North Cowichan includes the communities of Chemainus, Crofton, Maple Bay, and the Duncan area north of the Cowichan River, and outside the one square mile Duncan core.)*

**Amount of grant requested:** \$7000

**Describe how the grant will be used:** *(e.g. special projects, operations, maintenance, etc.)*

Please see attached documents.

In order to be considered for a Municipal grant, please ensure that you enclose the following: **most recent financial statement and the proposed operating budget.**

**Other Information:** Have you obtained a previous grant from the Municipality?  Yes  No

Have you applied to another local government for funding?  Yes  No

If yes, please list:

**Applicant's signature:** FIPPA s. 22(1) FIPPA s. 22(1) Digitally signed by Nicklas Neisingh Date: 2025.10.08 13:39:34 -0700 **Date:** September 30, 2025

**In order to be eligible for consideration for a 2026 grant-in-aid, this application and all requested supporting materials must be received no later than October 15th, 2025.**

**Please submit in person at 7030 Trans Canada Hwy or email to [finance@northcowichan.ca](mailto:finance@northcowichan.ca)**

Print Form

# COWICHAN AGRICULTURAL SOCIETY AND FARMER'S INSTITUTE

Box 336  
Duncan, BC V9L 3X5  
secretary@cowichanagriculturalsociety.org

For the Municipality of North Cowichan -

Thank you so much for showing your support to the Cowichan Agricultural Society and Farmers' Institute (CAS) with the \$7000 grant that was awarded to our society for the 2025 year.

With this contribution, we have been able to consistently provide services to the Cowichan Valley agricultural community. The funding has had a profound impact on our organization, fostering growth and renewed enthusiasm among our members. Since the original funding received in 2024, we have nearly tripled our membership.

Here are the events that we organized in 2025:

- General Meeting with a Water Sustainability Panel Q&A Session (April 17)
- Tour of Alderlea Farm (May 15)
- Tour of Tatlo Road Farm (June 26)
- Agritourism Information Session and tour of Keating Farm (July 17)
- Farm Tour and Potluck at Blue Grouse Estate Winery (August 21)
- Tour of Dellison Farm (September 18)
- Farmer to Farmer Advocacy Event at Keating Farm (upcoming November 6)
- Film Screening of Common Ground plus Regenerative Agriculture Panel (upcoming November 20)
- Membership socials/general meetings

Other activities include:

- Advocacy work around local and provincial government policy issues
- Creation of a monthly newsletter with updates on events and opportunities for the farming community
- Sharing updates on our website, Instagram page, and Facebook page
- Attendance at the Islands Agriculture Show
- Interaction over email with the agricultural community and other Farmers' Institutes and Societies
- Articles in local news outlets to gain new members (e.g. The Discourse).
- Filling of CAS historical documents
- Manage membership applications and roster

The \$7000 has paid for supplies for these activities and has supported our CAS event coordinator and social media manager role. For the 2026 year, we are seeking \$7000 to continue to support the role of a coordinator/social media manager for CAS. We anticipate our membership continuing to grow and we hope to expand the resources and opportunities we

offer to our community. Your contribution allows the society to relieve the pressure on the volunteer board, so that they are able to focus on farming while we still facilitate a thriving organization.

We're excited for another year of growth and connection with the agricultural community, and we hope to have your continued support. Thank you for considering our application.

Warm regards,

FIPPA s. 22(1)

Kailli Pigott  
Coordinator/Secretary  
Cowichan Agricultural Society and Farmers' Institute

## CAS Coordinator Role 2026 Budget

Items	Description	Hours per month on average
Services and Event Planning	Provide reports and updates at board meetings, coordinate farm tours and educational events, plan social events, create monthly newsletter,	7
Admin	Manage email account, manage social media accounts and event marketing, organize relevant CAS documents, website updates,	8
Total Average Monthly Hours		15
Annual Hours		180
At \$35 per hour		\$6,300.00
5% GST		\$315.00
Sub-total		\$6,615.00
Other Expenses	Booth fees, honaria, website fees,	\$385.00
<b>Total</b>		<b>\$7,000.00</b>

## ANNUAL REPORT

Of the \_\_\_\_\_ Farmers/Womens Institute for the year \_\_\_\_\_  
 Total Membership of Institute \_\_\_\_\_ Date Annual Meeting Held \_\_\_\_\_

### LIST OF OFFICERS AND DIRECTORS FOR THE COMING YEAR

Position	Name	Address and Postal Code	Telephone
President		FIPPA s. 22(1) _____	_____
Vice-President		FIPPA s. 22(1) _____	_____
Secretary		FIPPA s. 22(1) Chemainus, BC _____	_____
Treasurer		FIPPA s. 22(1) _____	_____
Directors		The information on this form is collected under the authority of the <i>Farmers and Womens Institutes Act</i> and will be kept confidential within the provisions of the <i>Freedom of Information and Protection of Privacy Act</i> . If you have any questions about the collection and use of this information, please contact the <b>Superintendent of Farmers Institutes, Ministry of Agriculture, 1767 Angus Campbell Road, Abbotsford, BC V3G 2M3</b>	

### MEETINGS HELD DURING REPORT PERIOD

Date	No. In Attendance	Remarks (including speakers, etc.)

Dated at 3245 Creegan Drive, Chemainus BC this 4th day of March, 2025  
 FIPPA s. 22(1) Digitally signed by Kailli Pigott email: secretary@cowichanagriculturalsociety.org  
 Secretary

Complete and return as soon as possible following the Institute's year end to:

**Farmers Institutes:**  
 Superintendent of Farmers Institutes  
 Ministry of Agriculture  
 1767 Angus Campbell Road  
 Abbotsford, BC V3G 2M3  
 AgriServiceBC@gov.bc.ca

**Womens Institutes:**  
 BC Provincial Women's Institute  
 PO Box 36  
 Barriere, BC V0E 1E0



## FINANCIAL STATEMENT

Of the Cowichan Agricultural Society Farmers'/Womens' Institute for the year ending 2024

RECEIPTS		AMOUNT	EXPENDITURES		AMOUNT
Bank and Cash Balance from previous year		\$22,583.15	Expenses for Directors and regular meetings		
Membership fees		\$520.00	Officers' salaries Julias contract		5100.70
Government grants		\$8,458.68	web hosting		182.13
Interest from Banks and Investm.		\$0.24	Utilities: Hydro, Heat, Water		\$2,573.76
Sales	Feed and supplies		Membership dues to other organizations		\$100.00
	Sale of Building (December)	\$467,517.06	Building repairs and maintenance		\$8,110.09
	Fertilizer		Property taxes and insurance		\$3,566.00
	stale dated cheque		Purchases	Feed and supplies	
	reimbursed from soils workshop			Seed	
Hall receipts		\$5,590.00		Fertilizer	
				Fencing, twine, salt, etc.	
<b>Total Receipts</b>		<b>\$504,669.13</b>		Pig Workshop	1,855.00
(include balance from previous year)			Bank and audit charges		5.61
			Donations and honorariums		\$100.00
<b>ASSETS</b>			re-invest terms (new terms 34 & 35)		\$0.00
Cash on hand and in bank (total receipts less total expenditures)		\$4,866.98	refund of damage deposit to tenant		\$500.00
Investments		\$478,399.09	<b>Total Expenditures</b>		<b>\$22,093.29</b>
Credit Union (Island Savings) share value		\$6.32	<b>LIABILITIES</b>		
Properties and buildings value			Accounts payable		0
Accounts receivable		\$0.00			
<b>Total Assets</b>		<b>\$483,272.39</b>	<b>Total Liabilities</b>		<b>\$0.00</b>

Examined and found correct this 22 day of February 2025

FIPPA s. 22(1)

FIPPA s. 22(1)

(Complete the Annual Report on the reverse of this form)