

GRANT APPLICATION

(PLEASE PRINT)

Name of Organization	Grace Kidz Thrift (House of Grace Pregnancy Centre)
Address of Organization	5885 York Rd. #103 Duncan BC, V9L 3S3
Full Mailing Address	same as above
Telephone Number & Email	(250) 737-4337 corina@houseofgrace.ca
Contact Person/Title	Corina Finlay

Primary purpose of organization: Provide affordable clothing, toys, and maternity wear for families and babies supporting the community.

Category under which greatest portion of services fall:

Social Service Sports Cultural Economic Development Other _____

Services available to all members of community: Yes No

If *no*, please list criteria for receiving your service: _____

Total Number of people that used your service within the Municipality last year: 1500

Approximate number of your clients that reside in North Cowichan: 1500

(Please note that North Cowichan includes the communities of Chemainus, Crofton, Maple Bay, and the Duncan area north of the Cowichan River, and outside the one square mile Duncan core.)

Amount of grant requested: 2500.00

Describe how the grant will be used: *(e.g. special projects, operations, maintenance, etc.)*

Support for Grace Kidz Thrift including racks & displays, two sheds, maintenance. rental fees. Grace Kidz Thrift store provides a community resource serving the residents of the Cowichan Valley for affordable, gently used clothing for moms, children, including kid's toys, books and baby wear. All proceeds go to support the House of Grace.

In order to be considered for a Municipal grant, please ensure that you enclose the following: **most recent financial statement and the proposed operating budget.**

Other Information: Have you obtained a previous grant from the Municipality? Yes No

Have you applied to another local government for funding? Yes No

If yes, please list:

FIPPA s. 22(1)

Applicant's signature: _____ **Date:** October 8, 2025

In order to be eligible for consideration for a 2025 grant-in-aid, this application and all requested supporting materials must be received no later than October 15th, 2024.

Please submit in person at 7030 Trans Canada Hwy or email to finance@northcowichan.ca

Print Form



October 14, 2025

Dear Municipality of North Cowichan,

Please find attached the Grant-in-Aid application for the House of Grace Pregnancy Centre & Grace Kidz Thrift as well as a recent financial statement.

The House of Grace Pregnancy Centre is a registered non-profit society within the province of BC. We currently have 1 part-time Executive Director, 1 part-time Admin Support, 1 part-time Thrift Store Manager, plus 25 volunteers including 4 volunteer board members who support the House of Grace. We are financially supported through generous donors in our community as well as Grace Kidz Thrift.

We have been open since July 2022. All services at House of Grace are free, optional, and client-led and are available for both women and men. Our support services include:

- Pregnancy tests
- Pregnancy decision-making support
- Prenatal, childbirth, parenting and life skills classes
- Maternity and infant supplies
- Grief support for pregnancy loss including abortion
- Resource information and referrals for community services

If you have any questions or concerns or would like to come by and take a tour of the centre, please contact me and I will be happy to arrange a visit for you and to meet our volunteers.

Best Regards,

Corina Finlay
Executive Director, House of Grace Pregnancy Centre

GLAccount	AccountType	Type	# 2024-10	# 2024-11	# 2024-12	# 2025-01	# 2025-02	# 2025-03	# 2025-04
Income		Merchandise (Non-receiptable)	5917.35						
Income		Non-Receiptable	1545						
Income		Other Charity			3615	11000		3104.97	450
Income		Other Charity - CC							
Income		Receiptable	12807.07	10290	9818.5	290	1025	1110	930
Income		Receiptable - CC	1623.07	1129.35	10925.49	1099.35	1099.35	1420.76	899.35
Income		Receiptable - E-Transfer							
Income		Ticket Sales	4700						
Income		Transfer In/(Out)		500	250				
Expense		Admin Fee - Contra Revenue				-1018.63	-197.43	-486.38	-204.83
Expense		Admin Fees	-2167.96	-941.78	-2221.86				
Expense		Advertising/Promo	-153.42	-456.91	-267.17	-1410.1	-94.07		
Expense		Bank Charges							
Expense		Benefits	-430.67	-430.67	-430.67	-430.67	-430.67	-414.02	-414.02
Expense		CPP Expense	-144.83	-122.82	-122.82	-122.82	-145.13	-159.17	-174.67
Expense		EI Expense	-62.06	-53.46	-53.46	-52.8	-64.76	-73.73	-79.71
Expense		Equipment/Supplies		-62.72				-37.45	
Expense		GST expense	-505.59						
Expense		Insurance/Property Taxes					-2040		
Expense		Mileage							
Expense		Ministry Development		-960	-104.91			-1046.98	
Expense		Office Supplies/Services	-62.72		-307.15	-770.11	-55.98	-576.8	-62.72
Expense		Printing			-506.52			-145.6	
Expense		Rent	-3056.93	-3056.93	-3056.93	-3056.93	-3056.93	-3056.93	-3056.93
Expense		Telephone/Internet	-215.24	-215.24	-336.62	-100.8	-67.2	-268.8	-237.16
Expense		Travel & Meals							
Expense		Wages & Salaries	-2670	-2300	-2300	-2300	-2820.8	-3211.4	-3471.8
Expense		WCB Expense			-20.36			-27.5	

GLAccountAccountType	Type	# 2024-10	# 2024-11	# 2024-12	# 2025-01	# 2025-02	# 2025-03	# 2025-04
Summary	Beginning Balance	5820.25	22943.32	26262.14	41142.66	44269.15	37420.53	33551.5
Summary	Total Income	26592.49	11919.35	24608.99	12389.35	2124.35	5635.73	2279.35
Summary	Total Expense	-9469.42	-8600.53	-9728.47	-9262.86	-8972.97	-9504.76	-7701.84
Summary	Net Surplus	17123.07	3318.82	14880.52	3126.49	-6848.62	-3869.03	-5422.49
Summary	Ending Balance	22943.32	26262.14	41142.66	44269.15	37420.53	33551.5	28129.01

#	2025-05	#	2025-06	#	2025-07	#	2025-08	#	2025-09	#	TotalAmount	GLAccountCode	GLAccountDescription	GLAccountCategory
											5917.35	4017	Merchandise (Non-receiptable)	All Revenue
											1545	4015	Non-Receiptable	All Revenue
	100				2450.6						20720.57	4020	Other Charity	All Revenue
	51.28										51.28	4023	Other Charity - CC	All Revenue
	2105	6885		9244.35		1290		1280			57074.92	4010	Receiptable	All Revenue
	3633.19	1254.47		1376.91		4185.89		1975.63			30622.81	4009	Receiptable - CC	All Revenue
								1590			1590	4008	Receiptable - E-Transfer	All Revenue
											4700	4025	Ticket Sales	All Revenue
											750	4900	Transfer In/(Out)	All Revenue
	-563.27	-682.52		-1080.17		-542.71		-468.84			-5244.78	4651	Admin Fee - Contra Revenue	
											-5331.6	5400	Admin Fees	
											-2381.67	5443	Advertising/Promo	
	-19.47			-27.9		-1.03					-48.4	5420	Bank Charges	
	-414.02	-414.02		-414.02		-414.02		-414.77			-5052.24	5460	Benefits	
	-174.67	-166.92		-151.43		-122.3		-122.3			-1729.88	5305	CPP Expense	
	-79.71	-76.72		-70.74		-52.8		-52.8			-772.75	5310	EI Expense	
				-595.14							-695.31	5444	Equipment/Supplies	
											-505.59	5421	GST expense	
											-2040	5450	Insurance/Property Taxes	
				-172.8							-172.8	5425	Mileage	
	-180.5	-30.6				-41.34		-75.94			-2440.27	5740	Ministry Development	
	-62.72	-29.98		-131.14		-121.72		-85.07			-2266.11	5430	Office Supplies/Services	
	-676.48							-204.85			-1533.45	5442	Printing	
	-3056.93	-3056.93		-3056.93		-3056.93		-3056.93			-36683.16	5475	Rent	
	-337	-65.24		-168		-168		-217.13			-2396.43	5445	Telephone/Internet	
				-176		-12.25					-188.25	5480	Travel & Meals	
	-3471.8	-3341.6		-3081.2		-2300		-2300			-33568.6	5315	Wages & Salaries	
				-33.94				-25.35			-107.15	5320	WCB Expense	

#	2025-05	#	2025-06	#	2025-07	#	2025-08	#	2025-09	#	TotalAmount	GLAccountCode	GLAccountDescription	GLAccountCategory
	28129.01		24981.91		24312.91		29157.05		27812.09		5820.25	Summary_000_BegBal	Summary_000_BegBal	
	5889.47		8139.47		13071.86		5475.89		4845.63		122971.93	Summary_001_Income	Summary_001_Income	
	-9036.57		-8808.47		-8227.72		-6820.85		-7023.98		-103158.44	Summary_002_Expense	Summary_002_Expense	
	-3147.1		-669		4844.14		-1344.96		-2178.35		19813.49	Summary_003_NetInc	Summary_003_NetInc	
	24981.91		24312.91		29157.05		27812.09		25633.74		25633.74	Summary_004_EndBal	Summary_004_EndBal	

MONEY MATTERS in September (2025) - HOUSE OF GRACE

- Highlights**
- ✓ Cash Assets are mostly held in the Island Savings Bank Account
 - ✓ HOG Payroll incudes CPP/ EI, WCB and Benefits for Exec Director and Admin.
 - ✓ Grace Kidz Thrift Payroll includes Store Manager
 - ✓ \$1,365.63 of donations are regular, recurring donations
 - ✓ \$150 of donations was from churches

YTD 2025 Income – House of Grace

Revenue:

Donations: \$3,645.63

High Tea Fundraiser: \$5,818.75

Total Revenue: \$9,464.38

Expenses:

Payroll House of Grace (wages plus CPP/EI, WCB and Benefits): \$3,815.22

ALL Administrative and Office Expenses, Supplies, Fees, Client Supplies: \$919.89

Ministry Development/ Travel: \$75.94

Honorariums: \$

Rent: \$3,056.93

Total Expenses: \$7,867.98

TOTAL PROFIT: \$1596.40

**YTD 2025 Income-
Grace Kids Thrift**

Revenue:

Sales: \$2,429.80

Expenses:

Rent: \$1,500.00

Supplies: \$80.46

Fees: \$213.94

Payroll: \$900.00

TOTAL PROFIT: \$-(26.46)



Year to Date 2025 Balance Sheet

Assets Owned by House of Grace:

ISCU Account/ Petty Cash: \$6,842.09

Great Commission Foundation Account Balance: \$24,557.24

Total Cash on Hand: \$31,399.33