

Report

Date March 4, 2026
Subject Municipal Fine Amendment Bylaw No. 4057, 2026 for introduction

File:

PURPOSE

To introduce Municipal Fine Amendment Bylaw No. 4057, 2026, which proposes to amend Bylaw Offence Notice Enforcement Bylaw No. 3677 and Municipal Ticket Information System Bylaw No. 3464 to include fines related to enforcement authority, and parking restrictions in the Animal Control and Traffic Bylaws.

BACKGROUND

The [Bylaw Offence Notice \(BON\) Enforcement Bylaw](#) enables North Cowichan to issue tickets under the provincial *Offence Act* for specified bylaw infractions. For an offence to be enforceable by BON, it must be listed within the schedule of designated offences and prescribed penalties.

During an internal compliance and enforcement review, staff identified that multiple sections of the [Animal Responsibility Bylaw](#), including related fine amounts, were not fully incorporated into the current BON schedule.

While the Animal Responsibility Bylaw remains valid and enforceable, omission from the BON schedule limits North Cowichan's ability to use the efficient ticketing mechanism intended under the *Offence Act*.

DISCUSSION

The Bylaw Services team conducted a clause-by-clause comparison between the Animal Responsibility Bylaw and the current BON schedule. Missing offence sections and corresponding fines were identified and compiled.

The proposed amendments update the BON schedule to accurately reflect all applicable Animal Responsibility offences currently adopted by Council. These changes ensure administrative consistency, operational clarity for officers, and transparency for the public.

No new offences are being created, and no fine amounts are being increased beyond those already approved by Council. The amendments are strictly corrective and administrative.

IMPLICATIONS

There are no financial impacts associated with these administrative amendments. The changes do not introduce new programs, staffing requirements, or budget pressures.

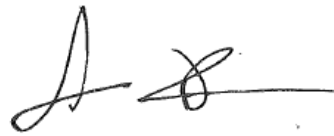
The proposed amendments correct administrative gaps within the BON Bylaw by incorporating missing Animal Responsibility offences and fine amounts. The changes improve enforcement efficiency and ensure alignment between adopted bylaws and the BON schedule, without altering policy or regulatory intent.

RECOMMENDATION

THAT Council gives first, second and third readings to Municipal Fine Amendment Bylaw No. 4057, 2026.

Report prepared by:

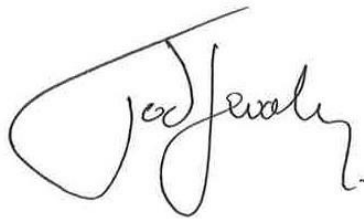
Report reviewed by:



Barry Davidson
Manager, Bylaw and Business Licensing Services

John Horn
Director, Social Planning and Protective Services

Approved to be forwarded to Council:



Ted Swabey
Chief Administrative Officer

Attachment:
(1) Municipal Fine Amendment Bylaw No. 4057, 2026