

Memo

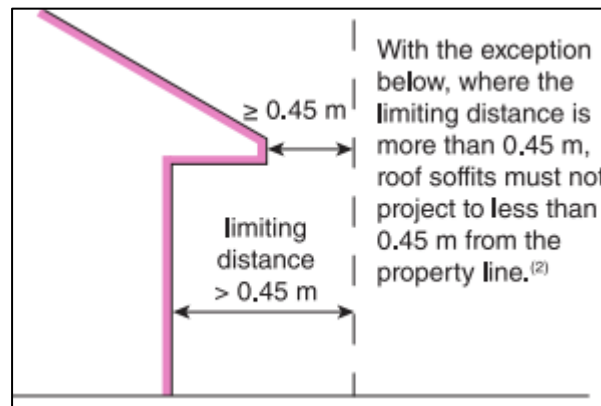
Date Monday, October 27, 2025
To Anthony Price, Development Planner
From Jarrod Craig, Building Inspector
Subject **9909 Willow St. – Accessory Building**

Folio No. **15188-000**
File No. **DVP00108**

As we discussed, the accessory building constructed at above-mentioned address is located within the side yard setback. I have completed a Building Code compliance review and determined the roof overhang on the North side of the building is too close to the property line and may be encroaching into the neighboring property.

The legal survey dated 21-June-2024 shows the building to be 0.61m from the property line. The roof overhang was measured to be approximately 610mm, which places the face of the soffit on the property line.

The BC Building Code requires roof soffits to be not less than 0.45m to the property line. Please see figure below.



Therefore, if the variance (DVP00108) is approved, the roof overhang will need to be cut back to be within the 0.45m requirement for Code compliance.

Thank you,

Jarrod