

Report

Date April 15, 2026
Subject Supply and Delivery of Fuel Products

File:

PURPOSE

To authorize the execution of a five-year agreement for the supply and delivery of gasoline, diesel, and related fuel products.

BACKGROUND

The City of Vancouver issued a Request for Proposal on behalf of the British Columbia Petroleum Product Buying Group (BCPPBG), of which North Cowichan is a member. The BCPPBG is comprised of approximately 70 regional and municipal governments and school board organizations, which in total purchase approximately 30 million liters of fuel products annually.

North Cowichan was part of the BCPPBG contract for the purchase of fuel products from 2021 to 2025. The Delegation of Authority Bylaw states that Council is required to approve agreements for the purchase of works, services, and goods with a value of more than \$500,000.

DISCUSSION

Six proposals were received in 2025 from the following companies:

- 4Refuel Canada LP;
- Suncor Energy Inc.;
- Parkland Corporation;
- National Clean Energy Inc.;
- Imperial Oil Ltd.; and,
- Petro Value Products Canada Inc.

The responses were evaluated by an evaluation team comprised of representatives from the City of Vancouver's Engineering Services and Sustainability Departments, under the stewardship of Vancouver's Supply Chain Management. The proposals were evaluated using a combination of quantitative and qualitative criteria, including technical, sustainability, and financial requirements. Following a comprehensive review, the City of Vancouver's evaluation team concluded that 4Refuel Canada LP met all mandatory requirements, offered the best overall value, and they were awarded the contract.

In 2025, North Cowichan consumed approximately 300,000 liters of gasoline and diesel which equates to approximately \$445,000 per year. The fuel is supplied to the Public Works building and is used by the Operations, Parks, Recreation, and Municipal Hall staff for refueling fleet vehicles and facility generators. Due to the long travel distance from the four Fire Hall sites, refueling at the Public Works facility is not an efficient or cost-effective option. The Fire Department has made other arrangements for fueling fire equipment.

OPTIONS

1. **(Recommended Option)** THAT Council awards the contract for the supply and delivery of fuel products to 4Refuel Canada LP for a five-year term ending April 30, 2031, for an estimated cumulative amount of \$2,225,000 including taxes.
2. THAT Council provide staff with the following direction:
 - (a) Insert direction

IMPLICATIONS

The economy of scale of the BCPPBG contract results in significant savings to municipalities that participate in the buying group. Currently there are several municipalities from Vancouver Island as well as the lower mainland that are part of the group. Staff do not anticipate lower costs for diesel and gasoline will result if North Cowichan issues our own request for proposal for the products.

RECOMMENDATION

THAT Council awards the contract for the supply and delivery of fuel products to 4Refuel Canada LP for a five-year term ending April 30, 2031, for an estimated cumulative amount of \$2,225,000 including taxes.

Report prepared by:



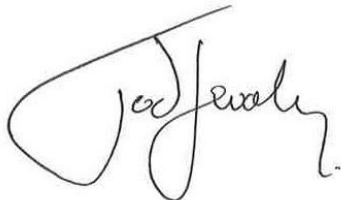
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