

**Municipality of North Cowichan**  
**Committee of the Whole**  
**MINUTES**

**October 12, 2021, 6:00 p.m.**  
**Electronically**

Members Present           Councillor Rosalie Sawrie, Chair  
                                  Mayor Al Siebring  
                                  Councillor Rob Douglas  
                                  Councillor Christopher Justice  
                                  Councillor Tek Manhas  
                                  Councillor Kate Marsh  
                                  Councillor Debra Toporowski

Staff Present               George Farkas, General Manager  
                                  Talitha Soldera, Director, Financial Services  
                                  Michelle Martineau, Corporate Officer  
                                  Jason Birch, Chief Information Officer  
                                  Shawn Cator, Director, Operations  
                                  David Conway, Director, Engineering Projects  
                                  Rob Conway, Director, Planning and Building  
                                  Barb Floden, Manager, Communications and Public Engagement  
                                  Marla Laycock, Acting Director, Human Resources and Corporate Planning  
                                  Clay Reitsma, Director, Engineering  
                                  Don Stewart, Director, Parks and Recreation  
                                  Tricia Mayea, Deputy Corporate Officer

**1. CALL TO ORDER**

There being a quorum present, the Chair called the meeting to order at 6:01 p.m.

**2. APPROVAL OF AGENDA**

IT WAS MOVED AND SECONDED:

THAT the agenda be adopted as circulated.

CARRIED

**3. ADOPTION OF MINUTES**

**3.1 Minutes from the September 7, 2021 regular meeting for adoption**

IT WAS MOVED AND SECONDED:

THAT the minutes of the regular meeting held September 7, 2021 be adopted, as circulated.

CARRIED

**4. PUBLIC INPUT**

Council received no input from the public.

**5. BUSINESS**

**5.1 2022 Property Tax Distribution Options**

IT WAS MOVED AND SECONDED:

THAT the following motion:

*THAT the Committee of the Whole direct staff to present final budget reports with taxation impacts based on Option 1b - Change Class 2 w/Status Quo, as shown in the Attachment 1 to the Director of Financial Services' report dated September 7, 2021.*

be amended to add 'AND THAT Managed Forest Class 7 Ratio be increased to 5.00'.

CARRIED

IT WAS MOVED AND SECONDED:

THAT the following motion:

*THAT the Committee of the Whole direct staff to present final budget reports with taxation impacts based on Option 1b - Change Class 2 w/Status Quo, as shown in the Attachment 1 to the Director of Financial Services' report dated September 7, 2021;*

*AND THAT Managed Forest Class 7 Ratio be increased to 5.00.*

be amended to add 'AND THAT Major Industry Class 4 Ratio be increased to 9.33'.

(Opposed: Manhas, Sawrie, Siebring)

CARRIED

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole direct staff to present final budget reports with taxation impacts based on Option 1b - Change Class 2 w/Status Quo, as shown in the Attachment 1 to the Director of Financial Services' report dated September 7, 2021;

AND THAT Managed Forest Class 7 Ratio be increased to 5.00;

AND THAT Major Industry Class 4 Ratio be increased to 9.33.

(Opposed: Manhas, Sawrie, Siebring)

CARRIED

**5.2 Council Strategic Plan - Quarter 3 Update (July 1 - September 30, 2021)**

The General Manager introduced the Council Strategic Plan Quarterly Update and answered questions of Council.

Council by unanimous consent, recessed the meeting at 7:51 p.m. and reconvened at 7:58 p.m.

**5.3 Notices of Motion Background Reports and Debate**

IT WAS MOVED AND SECONDED:

THAT the Committee of the Whole direct staff to prepare an amendment to the Notice of Motion Policy that would allow a member of Council to use their 10 minutes in any way as long as their motion is seconded.

(Opposed: Siebring)

CARRIED

**6. NEW BUSINESS**

None.

**7. QUESTION PERIOD**

Council received no questions from the public regarding agenda items.

**8. ADJOURNMENT**

The meeting adjourned at 8:19 a.m.

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Certified by Corporate Officer

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Signed by Mayor